

NIOBRARA COUNTY COMMISSIONERS' MEETING  
NIOBRARA COUNTY, WYOMING

March 4, 2014

The Niobrara County Commissioners' meeting was called to order on March 4, 2014 at 9:00 a.m. Those in attendance were Chairman Richard A. Ladwig, Commissioners Arlene Zerbst Rapp, Greg B. Starck, and County Clerk Becky L. Freeman. Also in attendance was John Midkiff.

Road & Bridge- Foreman Fred Thomas met with the Commissioners and discussed road and bridge operations. He also noted that he is waiting for ONEOK representatives to contact him to conduct a walk through on the roads that will be affected by the pipeline.

Richard discussed legislative topics of interest to counties.

Executive Session- Arlene moved to enter into Executive Session at 9:41 a.m. to discuss personnel issues as authorized by Wyoming Statute 16-4-405. Greg seconded, motion carried. Arlene moved to reconvene the regular session. Greg seconded, motion carried. No action was taken.

County Attorney- County Attorney Doyle J. Davies met with the Commissioners and discussed the Fairgrounds maintenance contract and questions which have arisen during the course of the bidding process. One question asked was background checks for the contractor and their employees and whether or not the Sheriff's Office could perform them. They also discussed what equipment or tools the County would provide and what the contractor would provide. Lawn fertilizing and weed spraying were also addressed.

Sheriff Zerbe joined the meeting and Arlene moved to enter into Executive Session at 10:39 a.m. to discuss personnel issues as authorized by Wyoming Statute 16-4-405. Greg seconded, motion carried. Arlene moved to reconvene the regular session. Greg seconded, motion carried. No action was taken.

Elected Officials & Dept. Heads- Lisa Mellott, Public Health Nurse/Coroner, Rick L. Zerbe, Sheriff, Kayla Carter, Clerk of Court, Elaine Griffith, Assessor and Denise E. Smith, Extension Office met with the Commissioners to discuss county business and office operations.

Consent Agenda- Greg moved to approve the consent agenda. Arlene seconded, motion carried.

The following items were on the consent agenda: February 18, 2014 Minutes; 24-Hour Malt Beverage Permit for Friends for Fireworks being held April 26, 2014 at the Fairgrounds; 24-Hour Catering Permit for 3 Sisters for the Cardwell Reception being held March 6, 2014 at the fairgrounds; a letter from the Assessor addressed to Wyoming Child and Family Development regarding tax exempt status for the Lusk Early Childhood Center; and a Change Notice on the Official Bond & Oath for the Treasurer of the Niobrara County Predatory Animal Control changing the treasurer's name from Ed Perry to Kitson Boldon.

Doug Chamberlain with KGOS/KERM radio joined the meeting.

Tom Whitford, District Ranger, met with the Commissioners to discuss prairie dog management and other topics of interest pertinent to Niobrara County.

The Commissioners then discussed the furnace at fairgrounds. There are two options that can be implemented during this process which involves the lighting. Option 1 is to use existing lighting and option 2 is to use a fire rated suspended grid ceiling.

Greg moved to hire West Plains Engineering, Inc. to develop a set of specs and plans to put out a bid for duct work in the meeting room areas of the fairgrounds office. Greg amended this previous motion as follows: Hire WPE for the Lusk HVAC upgrade in the meeting room of the Niobrara County Fairgrounds using option one (1) using the original lighting. Arlene seconded, motion carried.

Payroll and the following vouchers were approved for payment:

Remit Name	Amount	Description
Allbright's True Value Hardware Total	\$ 415.82	MAINTENANCE, PARTS, SUPPLIES
Alsco Total	\$ 247.20	PARTS
Becky L. Freeman Total	\$ 161.84	TRAVEL EXPENSE

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<b>Brice's Refrigeration, Inc. Total</b>	\$ 1,622.92	MAINTENANCE
<b>Canon Financial Services, Inc. Total</b>	\$ 516.63	COPIER SERVICE AGREEMENTS
<b>Century Link Total</b>	\$ 982.71	TELEPHONE
<b>Century Link Business Services Total</b>	\$ 67.00	TELEPHONE
<b>Charm-Tex Total</b>	\$ 182.01	SUPPLIES
<b>Connecting Point Computer Centers Total</b>	\$ 403.09	COPIER SERVICE AGREEMENTS
<b>Custom Micro, Inc. Total</b>	\$ 5,860.00	COMPUTER EXPENSE
<b>Davies &amp; Lund, LLC. Total</b>	\$ 2,134.19	SECRETARIAL, SUPPLIES, OFFICE RENT
<b>Decker's Foods Total</b>	\$ 174.75	SUPPLIES, INMATE MEDICAL, MAINTENANCE
<b>Denise E. Smith Total</b>	\$ 70.00	TRAVEL EXPENSE
<b>Dennis C. Meier Total</b>	\$ 1,000.00	OFFICE RENT
<b>Dept. Of Health Total</b>	\$ 4,670.27	REIMBURSEMENT STATE FOR P.H. NURSE SALARY
<b>Diane Cannon Total</b>	\$ 4,100.00	COURTHOUSE CONTRACT
<b>Ed Buchanan Total</b>	\$ 2,500.00	DEPUTY COUNTY ATTORNEY
<b>Federal Safety Compliance Total</b>	\$ 289.50	SUPPLIES
<b>Fire Nebula Web Design Total</b>	\$ 161.98	COMPUTER & I T EXPENSE
<b>Geographic Innovations Total</b>	\$ 1,300.00	PROFESSIONAL MAPPING
<b>Grainger Total</b>	\$ 157.73	JUSTICE CENTER MAINTENANCE
<b>Great Western Tire Company Total</b>	\$ 2,137.44	PARTS
<b>GreatAmerica Financial Svcs. Total</b>	\$ 353.50	COPIER SERVICE AGREEMENTS
<b>Heilbrun's Farm Industrial Supply Total</b>	\$ 514.93	PARTS
<b>Hiway Brake &amp; Alignment Total</b>	\$ 61.66	VEHICLE REPAIRS
<b>Hiway Super Service Total</b>	\$ 792.50	EQUIPMENT REPAIRS, GAS & OIL
<b>Inland Truck Parts Co. Total</b>	\$ 1,395.60	PARTS
<b>Jordan Towing Total</b>	\$ 243.00	ABANDONDED VEHICLE TOWING FEES
<b>K D's Maintenance Total</b>	\$ 4,300.00	FAIRGROUND CONTRACT
<b>Kayla Carter Total</b>	\$ 168.00	TRAVEL EXPENSE
<b>Kester Akers Total</b>	\$ 39.93	TELEPHONE
<b>Kristin E. Hunter Total</b>	\$ 4,615.02	SPARK PROGRAM ADMIN, DIRECTOR, SUPPLIES
<b>Lindsey Allbright Total</b>	\$ 1,000.00	SPARK TEAM LEADERS
<b>Lusk Herald Total</b>	\$ 435.82	SUBSCRIPTIONS, PUBLICATIONS
<b>Lusk Mini Storage Total</b>	\$ 45.00	DUES
<b>Nick Johnson Total</b>	\$ 200.00	SPARK ASST TEAM LEADERS
<b>Niobrara County Total</b>	\$ 675.70	COUNTY ADMIN
<b>Niobrara County Hospital District Total</b>	\$ 21,790.42	1% OPTION TAX
<b>Niobrara County Library Total</b>	\$ 1,725.00	LIBRARY DEFERRED COMP.
<b>Niobrara Electric Association Total</b>	\$ 673.73	RADIO TOWER, MAINTENANCE, NEW EQUIP.
<b>Niobrara Feed &amp; Supply Total</b>	\$ 123.05	MAINTENANCE, SUPPLIES
<b>Niobrara Senior Center Total</b>	\$ 500.00	OFFICE RENT
<b>Office Depot Total</b>	\$ 643.87	SUPPLIES, NEW EQUIP.
<b>Orbitcom, Inc. Total</b>	\$ 830.17	TELEPHONE
<b>Peterbilt Of Wyoming Total</b>	\$ 255.86	PARTS

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<b>Peterson Construction Total</b>	\$ 650.00	FAIRGROUND MAINTENANCE
<b>Plainsman Printing &amp; Supply Total</b>	\$ 588.90	SUPPLIES
<b>Pre Resources Rockies, L.P. Total</b>	\$ 262.86	O & M OIL
<b>Rawhide Drug Company Total</b>	\$ 27.14	SUPPLIES
<b>Schindler Elevator Corporation Total</b>	\$ 1,068.06	SCHINDLER ELEVATOR
<b>Solutions For Life Total</b>	\$ 1,500.00	MENTAL HEALTH SUPPORT
<b>Sourcegas Total</b>	\$ 1,544.30	UTILITIES
<b>Team Laboratory Chemical Corp. Total</b>	\$ 2,444.50	FAIRGROUND SUPPLIES
<b>Thompson Publishing Total</b>	\$ 536.99	PUBLICATIONS
<b>Toni Gaukel Total</b>	\$ 1,000.00	SPARK TEAM LEADERS
<b>Torrington Office Supply Total</b>	\$ 253.43	SUPPLIES
<b>Town Of Lusk Total</b>	\$ 2,523.72	UTILITIES
<b>Tyler Technologies Total</b>	\$ 78.75	COMPUTER EXPENSE
<b>Valley Motor Supply Total</b>	\$ 738.41	PARTS
<b>Verizon Wireless Total</b>	\$ 416.83	TELEPHONE
<b>Visa Total</b>	\$ 2,387.38	TRAVEL EXPENSE, TRANSPORTS, SUPPLIES, POSTAGE
<b>Wal Mart Community Total</b>	\$ 56.50	SUPPLIES
<b>Walt's Lathe &amp; Machine Total</b>	\$ 537.97	EQUIPMENT REPAIRS, PARTS
<b>Westco Total</b>	\$ 4,028.48	DYED DIESEL
<b>Whitaker Oil D/B/A Outpost Truck Stop Total</b>	\$ 2,743.18	FUEL
<b>Wolters Kluwer Total</b>	\$ 491.34	PUBLICATIONS
<b>WY Department of Transportation Total</b>	\$ 345.14	SUPPLIES
<b>WY Enterprise Technology Services Total</b>	\$ 10.94	COMPUTER EXPENSE
<b>Wyoming Child &amp; Family Development Total</b>	\$ 1,000.00	SUPPLIES
<b>Wyoming Dept. Of Transportation Total</b>	\$ 444.49	LANCE CREEK BROS CN14063
<b>Wyoming Guardians Ad Litem Program Total</b>	\$ 375.10	COUNTY SHARE GAL
<b>Wyoming Network, Inc. Total</b>	\$ 230.00	IT EXPENSE
<b>Wyoming Women's Center Total</b>	\$ 1,684.50	INMATE MEALS
<b>Xerox Corporation Total</b>	\$ 244.76	XEROX COPIER
<b>KD'S Maintenance</b>	\$ 8,600.00	JAN & FEB FAIRGROUNDS CONTRACT
<b>Grand Total</b>	<b>\$ 107,351.51</b>	

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS

Richard A. Ladwig, Chairman

Attest:

Becky L. Freeman, Clerk