

NIOBRARA COUNTY COMMISSIONERS' MEETING  
NIOBRARA COUNTY, WYOMING  
September 5, 2017

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The County Commissioners' meeting was called to order on this date at 9:00 a.m. with Chairman Richard A. Ladwig, Commissioners Patrick H. Wade, John Midkiff and County Clerk Becky L. Freeman, present.

Jackie Bredthauer, Chamber of Commerce Director, met with the Commissioners and discussed the eclipse.

She said she wasn't sure of the dollar amounts collected, but estimated that there were approximately 2,000 people at the fairgrounds on the day of the eclipse; but not as many in town as were anticipated on Saturday and Sunday. She said she wasn't aware of any major issues that occurred out there.

She invited the Commissioners and Foreman Fred Thomas to a picnic being held Thursday Sept. 14 at 5:30 p.m. at Washington Park to thank everyone for their support and assistance leading up to and during the eclipse.

Richard said that everyone that he spoke with was very complimentary about the event, how well it was run, and how people treated them.

Richard said that because of Jackie's preparation and alerting everyone early on, this event was safe and wonderful.

The group also discussed the Rally America race and Richard said that the group plans on coming back next year.

Road and Bridge- Fred Thomas, Road and Bridge Foreman, updated the Commissioners on road and bridge matters.

He said that about five (5) miles of road has been upgraded on Divide Road costing approximately \$72,820 in trucking fees. He said he would like to do about one more mile.

He said there is some damage on 20 Mile Road because of a rig being hauled out that way and that more gravel had been removed from Divide Road again.

Fred said he thinks it will take him about one more week to finish the gravel on Divide Road.

Fred also discussed equipment and said his larger trucks are starting to break down more often. He also talked about fuel prices going up.

Emergency Management- James Santistevan, Emergency Management Coordinator, met with the Commissioners to discuss the eclipse.

James said that there were roughly 35 airplanes at the airport and that things went well as far as EMS was concerned.

He said there is a THIRA plan that is due.

He discussed his plans to attend a pipeline meeting. He would also like to get a map of the pipelines located in Niobrara County.

James said he had talked to the warden at WWC and the warden asked if there was a way to set off the town siren to alert the public in the event of an escape. James thought that could be a possibility and that he could send out a code red alert. He will visit with the Sheriff regarding this matter.

He will be completing an after action report to send to the state regarding the eclipse.

John asked James how he felt the eclipse went. James said he was impressed with the Search and Rescue trailer and the offsite dispatch center that was set up.

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The biggest issue everyone had was the traffic and trying to move it along without incident. He said he had difficulty trying to find camping spots for people.

James said he has two devices that can detect radiation and they need to be recalibrated and or replaced and said the state is supposed to be doing this.

County Attorney- Cally Lund, County Attorney, met with the Commissioners via phone to discuss county business.

She discussed the eclipse and rally races and thought everything went well. She is still working on fairgrounds contracts.

Pat moved to enter into Executive Session at 11:15 a.m. to discuss potential litigation. John seconded, motion carried.

Pat moved to reconvene the regular session at 11:48 a.m. John seconded, motion carried. No action was taken.

Elected Officials & Dept. Heads- Rick Zerbe, Sheriff, discussed the abandoned vehicle sale he held. He said the generator is working and the one borrowed from Homeland Security will be returned.

Dell Atkinson, Long Term Recovery Manager discussed a Brownfield cleanup meeting he attended and said it was a very worthwhile and informative meeting.

He said he toured some more flood damaged buildings downtown and discussed the EDA Planning grant.

Keri Thompson, Treasurer discussed the internet and said that we are live with Visionary Communications.

She also said that tax notices have been mailed and it is business as usual.

Teri Stephens, Assessor, said she is working on the county website to get new data out for 2017. They are also working on all ag land properties as a result of a legislative bill that this year.

She and Carmen are still out reviewing and they should be wrapping up within the next week or so.

Denise Smith, Extension educator said they made it through the state fair and the eclipse and are on to the fall events. She said that representatives from the State Fair will hold a listening session at the fairgrounds at 7:00 p.m. on Sept. 13 to take comments on directions that the state fair should take moving forward as a result of budget cuts.

Pat asked Dell if there was any way to lay together maps of all phone carriers in the county to see who provides coverage and who doesn't. Dell said he would put something together.

Pat explained to the audience that Qwest is putting out a petition for deregulation, which will effect a good portion of rural residents.

Rick remained and the group discussed some of the no trespassing signs on county roads.

Engagement Letter- Pat moved to sign the engagement letter with Hathaway and Kunz for work done in preparing the resolution and other paperwork for the 2017 1% Specific Purpose Sales and Excise Use Tax election. John seconded, motion carried.

Consent Agenda- Pat moved to approve the consent agenda. John seconded, motion carried. Items on the consent agenda were the minutes of the August 15, 2017 meeting,

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receipts for the month of August from the County Clerk for \$4,623.50; from the Sheriff for \$1,784.50; from the Clerk of Court for \$45.00 and a Petition of Affidavit for Cancellation of Taxes from Lusk Operating, LLC resulting in a reduction of taxes of \$20,735.47 and a Notice of Valuation Change from the Wyoming Department of Revenue for Synergy Offshore, LLC., resulting in an increase of \$20,735.47.

24-Hour Catering Permit- John moved to approve a 24-Hour Catering permit for Spirits Liquors to sell alcoholic beverages at the Hames wedding reception being held September 9, 2017. Pat seconded, motion carried.

Deputy Coroner Appointment- After reviewing statutes and upon the recommendation of County Coroner Pete Pier, the Commissioners agreed to appoint Cory Wilcox as the deputy county coroner.

Payroll and the following vouchers were approved for payment:

| <b>Vendor</b>                     | <b>Amount</b> | <b>Description</b>         |
|-----------------------------------|---------------|----------------------------|
| 21st Century Equipment LLC.       | \$ 183.69     | PARTS                      |
| 3 Sister's Truck Stop             | \$ 70.67      | GAS & OIL                  |
| Absolute Solutions                | \$ 3,482.00   | RADIO REPAIR & EXPENSE     |
| Absolute Solutions                | \$ 497.14     | EQUIPMENT REPAIRS          |
| Allbright's True Value Hardware   | \$ 83.99      | JUSTICE CENTER MAINTENANCE |
| Allbright's True Value Hardware   | \$ 86.58      | FAIRGROUND SUPPLIES        |
| Allbright's True Value Hardware   | \$ 164.92     | PARTS                      |
| Alsco                             | \$ 422.14     | PARTS                      |
| Andrew Starr                      | \$ 101.75     | PARTS                      |
| Ben Lamp                          | \$ 19,085.00  | TRUCKING                   |
| Benzel Pest Control, Inc.         | \$ 609.00     | LIBRARY MAINTENANCE        |
| Benzel Pest Control, Inc.         | \$ 708.00     | BLDG/EQUIP MAINTENANCE     |
| Bill Krejci                       | \$ 18,975.00  | TRUCKING                   |
| Birch Communications              | \$ 792.38     | TELEPHONE                  |
| Black Hills Chemical & Janitorial | \$ 40.95      | FAIRGROUND SUPPLIES        |
| Black Hills Energy                | \$ 20.15      | COURTHOUSE UTILITIES       |
| Black Hills Energy                | \$ 102.13     | JUSTICE CENTER UTILITIES   |
| Black Hills Energy                | \$ 17.69      | SHOP UTILITIES             |
| Bluffs Sanitary Supply            | \$ 3.81       | SUPPLIES                   |
| Bob Barker Co., Inc.              | \$ 367.50     | SUPPLIES                   |
| Bob Barker Co., Inc.              | \$ 22.91      | INMATE MEDICAL             |
| Body Builders Body Shop           | \$ 555.00     | VEHICLE REPAIRS            |
| Boldon Welding & Repair, LLC.     | \$ 960.00     | VEHICLE REPAIRS            |
| Brown Family Property Trust       | \$ 45.00      | DUES                       |
| Cally Lund                        | \$ 500.00     | OFFICE RENT                |
| Canon Financial Services, Inc.    | \$ 418.00     | COPIER SERVICE AGREEMENT   |
| Century Link                      | \$ 1,760.34   | TELEPHONE & I T EXPENSE    |
| Century Link Business Services    | \$ 71.71      | TELEPHONE                  |
| Cna Surety                        | \$ 200.00     | BONDS & INSURANCE          |

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|--------------------------------------|--------------|------------------------------|
| Connecting Point Computer Centers    | \$ 343.04    | CANON COPIER                 |
| Connecting Point Computer Centers    | \$ 164.00    | COPIER SERVICE AGREEMENT     |
| Connecting Point Computer Centers    | \$ 78.00     | COPIER SERVICE AGREEMENT     |
| Crook County                         | \$ 3,750.00  | ESRI GIS MAINTENANCE         |
| Culligan                             | \$ 50.00     | JUSTICE CENTER MAINTENANCE   |
| Decker's Foods                       | \$ 9.98      | SUPPLIES                     |
| Decker's Foods                       | \$ 60.06     | PARTS                        |
| Decker's Foods                       | \$ 7.26      | SUPPLIES                     |
| Decker's Foods                       | \$ 7.98      | INMATE MEDICAL               |
| Dell Atkinson                        | \$ 6,300.00  | CONTRACTUAL                  |
| Dell Atkinson                        | \$ 426.68    | TRAVEL EXPENSE               |
| Denise E. Smith                      | \$ 133.75    | EXTENSION COORDINATOR TRAVEL |
| Dennis C. Meier                      | \$ 1,000.00  | OFFICE RENT                  |
| Election Systems & Software, Inc.    | \$ 6,049.00  | BLDG/EQUIP MAINTENANCE       |
| Frank Parts Company                  | \$ 408.30    | PARTS                        |
| Geographic Innovations               | \$ 1,000.00  | PROFESSIONAL MAPPING         |
| Geographic Innovations               | \$ 300.00    | PROFESSIONAL MAPPING         |
| GreatAmerica Financial Svcs.         | \$ 156.50    | CANON COPIER                 |
| GreatAmerica Financial Svcs.         | \$ 225.00    | COPIER SERVICE AGREEMENT     |
| Harold Miller d/b/a 54 Trucking      | \$ 8,635.00  | TRUCKING                     |
| Hathaway & Kunz, LLP.                | \$ 3,500.00  | BONDS & INSURANCE            |
| Hiway Brake & Alignment              | \$ 298.12    | VEHICLE REPAIRS              |
| Hiway Super Service                  | \$ 25.00     | EQUIPMENT REPAIRS            |
| Hiway Super Service                  | \$ 138.00    | GAS & OIL                    |
| Hiway Super Service                  | \$ 2,290.00  | PARTS                        |
| Intab                                | \$ 138.74    | SUPPLIES                     |
| J & J Lawn Service                   | \$ 75.00     | PARTS                        |
| Janette Starck                       | \$ 5.58      | INSURANCE                    |
| Ken Sides                            | \$ 304.00    | JUSTICE CENTER MAINTENANCE   |
| L. Brown Trucking, LLC.              | \$ 17,160.00 | TRUCKING                     |
| Lawson Products, Inc.                | \$ 522.65    | PARTS                        |
| Lusk Herald                          | \$ 1,947.90  | PUBLICATIONS                 |
| Lusk HeraldA                         | \$ 45.95     | PUBLICATIONS                 |
| Matthew Bender & Co., Inc.           | \$ 334.25    | PUBLICATIONS                 |
| Matthew Bender & Co., Inc.           | \$ 66.86     | SUBSCRIPTIONS                |
| Memorial Hospital of Converse County | \$ 979.00    | INMATE MEDICAL               |
| Miller Enterprises                   | \$ 8,965.00  | TRUCKING                     |
| Monika D. Davies                     | \$ 500.00    | OFFICE RENT                  |
| Natrona County Sheriff's Office      | \$ 4,680.00  | JUVENILE HOUSING             |
| Niobrara County Attorney             | \$ 49.00     | SUPPLIES                     |
| Niobrara County Hospital District    | \$ 16,246.91 | 1% OPTION TAX                |
| Niobrara County Hospital District    | \$ 103.00    | INMATE MEDICAL               |

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|                                    |              |  |
|------------------------------------|--------------|--|
| Niobrara County Library            | \$ 1,725.00  | LIBRARY DEFERRED COMP.                   |
| Niobrara County Sheriff's Office   | \$ 36.00     | SUPPLIES                                 |
| Niobrara County Sheriff's Office   | \$ 27.57     | POSTAGE                                  |
| Niobrara Electric Association      | \$ 19.89     | RADIO TOWER                              |
| Niobrara Electric Association      | \$ 19.89     | RADIO TOWER                              |
| Office Depot                       | \$ 98.20     | SUPPLIES                                 |
| Peterbilt Of Wyoming               | \$ 257.09    | PARTS                                    |
| Plainsman Printing & Supply        | \$ 758.56    | SUPPLIES                                 |
| Plainsman Printing & Supply        | \$ 162.98    | SUPPLIES                                 |
| Porter, Muirhead, Cornia, & Howard | \$ 10,000.00 | AUDIT                                    |
| Pre Resources Rockies, L.P.        | \$ 495.09    | O & M OIL                                |
| Proper Care, LLC.                  | \$ 6,800.00  | FAIRGROUNDS CONTRACT                     |
| Rawhide Drug Company               | \$ 119.96    | SUPPLIES                                 |
| Rawhide Drug Company               | \$ 67.97     | SUPPLIES                                 |
| Rawhide Drug Company               | \$ 13.58     | SUPPLIES                                 |
| Schindler Elevator Corporation     | \$ 1,170.03  | SCHINDLER ELEVATOR                       |
| Team Laboratory Chemical Corp.     | \$ 5,247.04  | FAIRGROUND SUPPLIES                      |
| Teri Stephens                      | \$ 155.15    | TRAVEL EXPENSE                           |
| Torrington Office Supply           | \$ 40.99     | SUPPLIES                                 |
| Torrington Office Supply           | \$ 71.99     | SUPPLIES                                 |
| Torrington Office Supply           | \$ 555.85    | SUPPLIES                                 |
| Torrington Office Supply           | \$ 38.45     | SUPPLIES                                 |
| Torrington Office Supply           | \$ 106.05    | SUPPLIES                                 |
| Town House Motel, LLC.             | \$ 4,800.00  | COURTHOUSE CONTRACT                      |
| Town Of Lusk                       | \$ 2,175.65  | TOL COURTHOUSE UTILITIES                 |
| Town Of Lusk                       | \$ 156.60    | TOL JUSTICE CENTER UTILITIES             |
| Town Of Lusk                       | \$ 12.74     | TOL OLD JAIL UTILITIES                   |
| Town Of Lusk                       | \$ 36.60     | TOL SHERIFF GARAGE UTILITIES             |
| Town Of Lusk                       | \$ 141.44    | TOL SHOP UTILITIES                       |
| Triumph Systems                    | \$ 841.46    | NEW EQUIPMENT                            |
| TruGreen                           | \$ 127.00    | BLDG/EQUIP MAINTENANCE                   |
| Tyler Technologies                 | \$ 165.38    | COMPUTER EXPENSE                         |
| Valley Motor Supply                | \$ 105.05    | PARTS                                    |
| Valley Plumbing & Heating          | \$ 943.59    | LIBRARY MAINTENANCE                      |
| Valley Plumbing & Heating          | \$ 3,600.39  | JUSTICE CENTER MAINTENANCE               |
| Verizon Wireless                   | \$ 508.59    | COMPUTER EXPENSE, TELEPHONE, I T EXPENSE |
| Visa                               | \$ 7.55      | TRAVEL EXPENSE                           |
| Visa                               | \$ 83.97     | MILEAGE LISTER                           |
| Visa                               | \$ 60.00     | TRAVEL EXPENSE                           |
| Visa                               | \$ 18.00     | SUPPLIES                                 |
| Visa                               | \$ 209.98    | NEW EQUIPMENT                            |
| Visa                               | \$ 75.00     | SCHOOLS                                  |

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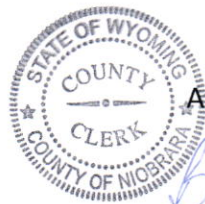
|                              |              |                             |
|------------------------------|--------------|-----------------------------|
| Visa                         | \$ 137.14    | GAS                         |
| Visa                         | \$ 83.95     | PUBLICATIONS                |
| Visa                         | \$ 100.00    | DUES                        |
| Visa                         | \$ 6.80      | POSTAGE                     |
| Visa                         | \$ 6.58      | TRANSPORTS                  |
| WACO                         | \$ 300.00    | DUES                        |
| WACO                         | \$ 150.00    | DUES                        |
| WACO                         | \$ 150.00    | DUES                        |
| WACO                         | \$ 325.00    | BONDS & INSURANCE           |
| Wal Mart Community           | \$ 64.86     | SUPPLIES                    |
| Wal Mart Community           | \$ 59.88     | SUPPLIES                    |
| Wal Mart Community           | \$ 213.49    | SUPPLIES                    |
| Wal Mart Community           | \$ 39.92     | INMATE MEALS                |
| WALT'S LATHE & MACHINE       | \$ 28.30     | PARTS                       |
| Westco                       | \$ 6,404.82  | GAS & OIL                   |
| Whitaker Oil                 | \$ 1,748.77  | GAS                         |
| Whitaker Oil                 | \$ 342.78    | GAS & OIL                   |
| Whitaker Oil                 | \$ 51.00     | TRAVEL EXPENSE              |
| Whitaker Oil                 | \$ 79.48     | VEHICLE REPAIRS             |
| WY Enterprise Technology     | \$ 3.65      | COMPUTER EXPENSE            |
| WY Enterprise Technology     | \$ 9.25      | COMPUTER EXPENSE            |
| Wyoming Behavioral Institute | \$ 50.00     | INVOLUNTARY COMMITMENT      |
| Wyoming Lawn Sprinklers      | \$ 40.00     | LIBRARY MAINTENANCE         |
| Wyoming Lawn Sprinklers      | \$ 43.88     | BLDG/EQUIP MAINTENANCE      |
| Wyoming Machinery Company    | \$ 961.49    | PARTS                       |
| Wyoming Network, Inc.        | \$ 230.00    | IT EXPENSE                  |
| Wyoming Women's Center       | \$ 1,174.10  | INMATE MEALS                |
| Xerox Corporation            | \$ 160.95    | XEROX COPIER SER. AGREEMENT |
| TOTAL                        | \$192,849.37 |                             |

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS

*Richard A. Ladwig*

Richard A. Ladwig, Chairman



Attest:

*Becky L. Freeman*

Becky L. Freeman, Clerk