

NIOBRARA COUNTY COMMISSIONERS' MEETING  
NIOBRARA COUNTY, WYOMING  
March 7, 2017

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The Niobrara County Commissioners' meeting was called to order on this date at 9:03 a.m. with Chairman Richard A. Ladwig, Vice-Chairman Patrick H. Wade, Commissioner John Midkiff and County Clerk Becky L. Freeman, present.

Road & Bridge- Brian Wakefield, Engineer with BenchMark of Torrington, met with the Commissioners and Road & Bridge Foreman Fred Thomas to discuss the 2016 Road Rehabilitation Project. The group discussed the conditions of the roads that have been improved to date and areas that need more work.

Fred said that the headwalls on 28 Road are not done yet, but the plan is for the contractor to complete all the road work relating to the contract before moving equipment to begin that work.

Brian presented a revised change order for road work that was done on Greasewood and Redbird Roads. This clarifies the original change order which only mentioned work done on Greasewood Road.

Fred then discussed the parking lot that Road & Bridge will build for the hospital. He said he can dedicate the time to do the prep work and gravel, but recommended having the base put in and then pave or concrete it right away, thereby alleviating the need to redo any of the pre-paving work if the contractor were to come in and want changes. Pat said that all the hospital asked for the county to do was build it up and gravel it. Fred asked the Commissioners to talk to the Board and figure out what they want done, and if they decide to not pave right away, he can go back in and lay more gravel if needed.

Fred then discussed gravel pits and equipment. He said that Wyoming Machinery had left a CAT 140F blade for the crew to demo for a week. He said the cost is \$231,456 and he discussed lease purchasing options. He said that getting a blade is his priority and that he would prefer to not trade in anything if at all possible.

County Attorney- Cally Lund, County Attorney, met with the Commissioners and discussed county business. Cally said that she and Pat had discussed a plan for fairground usage and insurance requirements. She has copies of other counties' procedures and said that ultimately she would like to have facility users come in and fill out an application/contract. She said she wants facility users to have liability insurance and have a signed contract for governmental immunity and to indemnify us. The group continued discussions and decided to have a phone conference with the County's liability insurance provider at the next meeting.

Wyoming Child & Family Development (WCFD) - Martha Bridge, Lusk Center Coordinator and Twila Barnette, WCFD chairperson/board member, met with the Commissioners to discuss the program, update them on the children they serve, services they provide for these children, submit their annual funding request and present a plaque to the Commissioners made by children from WCFD in Lusk.

Elected Officials and Dept. Heads- The elected officials and department heads gave department updates.

Teri Stephens, Assessor, said her office is working on declarations. She also said she has signed the agreement with Master's Touch for bulk mailing.

Keri Thompson, Treasurer, discussed legislative items of interest and said that there is approximately \$65,000 left to collect on the 2012 1% SPET tax.

Kayla Courtright, Clerk of District Court, said that her office is staying busy sending out juror questionnaires for the new year.

Denise Smith, UW Extension Educator, said the replacement of ceiling tiles in the auditorium is done. She inquired about the eclipse and whether or not to have Proper Care begin ordering bulk supplies. The Commissioners thought it best to hold off for now and see how the budget is towards the end of the fiscal year. She also asked about event insurance and the Commissioners said it is being worked on.

James Santistevan, Emergency Management Coordinator, discussed his plan to tour the high school and grade school with Sally Myer, Public Health Nurse, to evaluate facilities for medical and non-medical sheltering. He also discussed grants, communications, weather spotting classes and eclipse related matters.

County Coroner- Pete Pier, County Coroner, met with the Commissioners to discuss the coroner vehicle.

Pete said that he will use the vehicle with the current topper and will be ordering a magnetic lock to install to secure the cot during transport.

Richard suggested getting a steel plate installed in the bed of the truck to further strengthen it. Pete also volunteered the coroner vehicle to be used for Search and Rescue if the need arises and the vehicle is available.

John moved to transfer the 2007 Ford Expedition to the Hospital District. Pat seconded, motion carried.

WY Child & Family Development- Pat moved to approve the funding request of \$1,000.00 and a property tax waiver for the FY18 budget. John seconded, motion carried.

Consent Agenda- Pat moved to approve the consent agenda. John seconded, motion carried. Items included on the consent agenda were the minutes of the February 21, 2017 meeting and receipts for the month of February from the County Clerk for \$4,236.25 from the Sheriff for \$1,646.02, and from the Clerk of Court for \$545.00.

Payroll and the following vouchers were approved for payment:

<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
A T & T	\$ 71.42	Telephone
Allbright's True Value Hardware	\$ 899.23	Parts, supplies

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AlSCO	\$ 400.31	Shop towels & coveralls
B.P.O. Does #64	\$ 1,439.60	Safety Meeting
BenchMark of Torrington P.C.	\$ 2,319.39	2016 Road Rehab Engineering
Birch Communications	\$ 570.05	Telephone
Black Hills Chemical & Janitorial	\$ 589.28	Facilities supplies
Black Hills Energy	\$ 2,012.22	Utilities
Bob Ruwart Motors	\$ 3,645.89	Vehicle repairs
Body Builders Body Shop	\$ 5,044.68	Vehicle repairs
Cally Lund	\$ 500.00	Rent
Canon Financial Services, Inc.	\$ 380.00	Copier service agreement
Century Link	\$ 1,373.55	Telephone
Century Link Business Services	\$ 137.62	Telephone
Connecting Point Computer Centers	\$ 286.23	Copier service agreement
Custom Micro, Inc.	\$ 5,860.00	Computer expense
Decker's Foods	\$ 196.51	Supplies, inmate med. & inmate meals
Dennis C. Meier	\$ 1,000.00	Rent
Ed Buchanan	\$ 2,660.00	Deputy Co. Attorney
Floyd's Truck Center, Inc.	\$ 44.26	Parts
Geographic Innovations	\$ 1,300.00	Professional mapping
Goshen County Detention Center	\$ 1,406.90	Inmate medical & housing
GreatAmerica Financial Svcs.	\$ 381.50	Copier service agreement
H & H Electric, LLC.	\$ 1,511.72	Justice center maintenance
Heilbrun's Farm Industrial Supply	\$ 271.74	Parts
Hiway Brake & Alignment	\$ 825.45	Vehicle repairs
Hiway Super Service	\$ 84.00	Vehicle repairs
Hout Fencing Of Wyoming, Inc.	\$ 15,923.77	Pay request 2, '16 Road Rehab Project
John Midkiff	\$ 57.78	Travel expense
Lawson Products, Inc.	\$ 336.33	Parts
Lusk Herald	\$ 1,630.96	Publications
Lusk Mini Storage	\$ 45.00	Rental fee
Monika D. Davies	\$ 500.00	Rent
National Sheriffs' Association	\$ 60.00	Dues
Nebraska Safety & Fire Equipment, Inc.	\$ 295.00	Justice center maintenance
Niobrara Co. Sheriff's Office	\$ 18.09	Postage
Niobrara County Attorney	\$ 300.00	Dues
Niobrara County Hospital District	\$ 13,700.41	1% Option Tax
Niobrara County Library	\$ 1,725.00	Deferred comp.
Niobrara Electric Association	\$ 40.16	Radio tower
Pre Resources Rockies, L.P.	\$ 256.62	O & M Oil
Proper Care, LLC.	\$ 6,800.00	Fairgrounds contract
Rancher's Feed & Supply, Inc.	\$ 265.25	Supplies
Randy Stensaas	\$ 71.96	Schools
Rawhide Drug Company	\$ 74.20	Inmate medical
Richard A. Ladwig	\$ 228.20	Travel expense
Safety Compliance Publication, Inc.	\$ 298.50	Publications
Sally Myer	\$ 34.88	Supplies
Schindler Elevator Corporation	\$ 1,138.56	Quarterly maintenance agreement
Team Laboratory Chemical Corp.	\$ 36.60	Supplies
The Master's Touch, LLC.	\$ 1,264.00	Bulk mailing
The Radar Shop, Inc.	\$ 252.00	Radio repair & expense
Torrington Office Supply	\$ 249.90	Supplies

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Town House Motel, LLC.	\$ 4,800.00	Facilities contract
Town Of Lusk	\$ 3,061.42	Utilities
Valley Motor Supply	\$ 243.19	Parts
Verizon Wireless	\$ 599.90	Telephone
Visa	\$ 4,083.74	Postage, travel, publications, supplies
Westco	\$ 1,519.64	Dyed diesel
Whitaker Oil D/B/A Outpost Truck Stop	\$ 2,926.59	Fuel
WY Enterprise Technology Services	\$ 7.30	Computer expense
WCCA	\$ 300.00	Registration fees
Wyoming Guardians Ad Litem Program	\$ 313.36	Co. share of GAL fees
Wyoming Network, Inc.	\$ 230.00	I T Expense
Wyoming Women's Center	\$ 4,594.50	Inmate meals for Oct. & Jan.
Xerox Corporation	\$ 132.62	Copier Service Agreement
Grand Total	\$ 103,626.98	

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS

*Richard A. Ladwig*

Richard A. Ladwig, Chairman



Attest:

*Becky L. Freeman*  
Becky L. Freeman, Clerk