

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING
June 6, 2017

The Niobrara County Commissioners' meeting was called to order on this date at 9:15 a.m. with Chairman Richard A. Ladwig, Commissioners Patrick H. Wade, John Midkiff and County Clerk Becky L. Freeman, present.

Road & Bridge- Fred Thomas, Road and Bridge Foreman met with the Commissioners and discussed road and bridge business. He said that the Wasserburger Bridge is partially opened. He also said that a contractor had damaged an auto gate, but it has been reset and the County's temporary bridge has been pulled. He also talked about clean up at the fairgrounds.

He also mentioned that the State is planning on putting magnesium chloride on Red Bird Road, but will hold off until road and bridge gets spot gravelling done and that he will be meeting with a representative from the EPA to discuss pits.

Fred also discussed his trip to North Carolina, paid for by Wyoming Machinery, to visit the Caterpillar Plant.

Brian Wakefield, engineer with BenchMark of Torrington, met with the Commissioners and Fred and discussed the Road Rehabilitation Project and presented a final pay request.

The group also discussed pits and potential projects that could be done during winter months.

The group discussed doing a new project on K-Field and Divide Roads and utilizing material from the Thomson and Manville Pits.

Jackie Bredthauer and Brenda Midkiff met with the Commissioners to discuss eclipse events. She talked about a public meeting for the eclipse being held June 29 at the fairgrounds.

She said that there will not be a first aid station at fairgrounds because it presents too much of a liability issue and there is a lack of staff to man it, so people will be directed to the hospital.

Jackie asked the Commissioners and Fred if they would volunteer manpower to deliver porta potties to the Hat Creek Stage Station and the museum at Lance Creek for tours that are being planned for the Saturday before the eclipse. Fred said they could donate two porta potties from the county, but they would need to be pumped out and brought back in for Sunday's events.

John said he would contact Justen Miller to see if he could pump the porta pots into the Town's sewer lagoon. Fred said that if they were pumped they would pick them up and deliver them back to the fairgrounds.

Rally America- Bill Fogg, owner of Rally America, met with the Commissioners and Fred to discuss plans he has for a rally race he would like to hold in Lance Creek on August 25-26.

He said that Rally Racing features real cars which have been modified for this type of racing, that race against the clock and would race on closed-off sections of county roads.

The course would be comprised of 105 stage miles covered over two days. He said that there are 22 miles mapped out on JP Oil land and they would like to use portions of Traphigan, Divide, Ridge and Meridian Roads.

The Commissioners informed him that there aren't really any county roads where cattle aren't involved and that August is typically a high fire month.

The Commissioners also voiced concerns over damages to the county roads and Bill said that they typically don't do any road repairs until the race is complete, then they would have contract labor do the work or donate money to the County to help offset costs that the road and bridge department would incur as a result of this race.

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Pat thought that it might be difficult to convince landowners to be receptive to this idea, as closing the roads for six hours each day would most likely hamper their day to day activity and care for livestock, etc., not to mention the dust control issues and the damage to the roads. In addition, the landowners own the roads and the county only has easements for maintaining the roads.

The Commissioners asked for some time to consider the matter and Bill said that in the meantime, he and Johnny Lashmett would be doing landowner outreach and promotion of this event. He said he would get back to the Commissioners.

County Attorney- Doyle J. Davies, Deputy County Attorney, met with the Commissioners and discussed county business.

He said the contracts which had been submitted for review were okay for approval and signatures.

Elected Officials and Dept. Heads-

Denise Smith, Extension Office, talked about the fairgrounds and said they were busy gearing up for fair.

Keri Thompson, County Treasurer, said that her office sent out delinquent tax notices and is busy getting ready for the tax sale and auditors preliminary visit.

Rick Zerbe, Sheriff, said that Valley Plumbing said that there is a potential problem with the air return in the swamp cooler and that they should consider a different kind of cooling unit. He also updated them on the emergency generator situation. He said that they are still waiting on parts for the sheriff's generator in order to convert the natural gas flow from inch pounds to foot pounds.

James Santistevan, Emergency Management Coordinator, discussed the recent storm that passed through and damage that occurred. He said that between information he received from the weather services in Rapid City and Cheyenne, there was no tornadic activity that occurred with that storm; it was all straight line winds.

He discussed WyoLink and said that he had been informed that each county has the option to participate in WyoLink after 2018, when billing for usage begins, or counties can opt out and still have EMPG grants available and still be NIMS compliant.

Disaster Recovery Manager- Dell Atkinson met with the Commissioners and Doyle J. Davies, Deputy County Attorney and discussed the Memorandum of Understanding for the Disaster Recovery Manager position. Clarifications were made regarding the budget and responsibilities for expenditures. Dell stated he would be available to start on the 26th of June.

Audit- Pat moved to sign the audit contract with Porter, Muirhead, Cornia and Howard for \$44,900.00 to perform audit services for the 2017 Fiscal Year for the County, Fair Board, Library Board and Weed and Pest District. John seconded, motion carried.

Juvenile Detention Contract- John moved to sign the contract with Natrona County Sheriff's Office for the housing and transportation of juveniles at a cost \$195.00 per day. Pat seconded, motion carried.

Memorandum of Understanding between the University of Wyoming and Niobrara County- Pat moved to approve the MOU between the University of Wyoming and Niobrara County regarding Extension Programs. John seconded, motion carried.

Catering Permits- John moved to approve the 24-hour catering permit for the Lusk Liquor Store for the Williams/Lowham Wedding Reception being held at the fairgrounds on June 17, 2017. Pat seconded, motion carried.

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John moved to approve four 24-hour catering permits for Spirits Liquor Store to sell alcoholic beverages at the fair grounds for the Alumni banquet being held June 24, 2017 and the Legend of Rawhide being held July 8, 9, 10, 2017. Pat seconded, motion carried.

Annual Compensation Agreement- Pat moved to approve the Annual Compensation Agreement between Niobrara County and the University of Wyoming for the 4-H Director position with the County contributing \$24,000.00 per year. John seconded, motion carried.

Consent Agenda- Pat moved to approve the consent agenda. John seconded, motion carried. Motion carried. Items included on the consent agenda were the minutes of the May 16, 2017 meeting and receipts for the month of May from the County Clerk for \$4,600.25, from the Sheriff for \$570.00, from the Clerk of District Court for \$356.50, and from the Public Health Nurse for \$120.00.

Courthouse Landscaping- Pat moved to have the Conservation District replace the dead trees at the Courthouse. John seconded, motion carried.

Land Use Plan- Pat said that in conjunction with the Land Use Plan update, it is recommended that a socioeconomic study be conducted. The Wyoming County Commissioners' Association said they would provide this study to any county that wanted it done at no charge to the county.

John moved to pursue this opportunity. Pat seconded, motion carried.

Payroll and the following vouchers were approved for payment:

Vendor	Description	Price
A T & T	Telephone	\$72.92
Absolute Solutions	Radio repairs	\$112.26
Allbright's True Value Hardware	Parts, supplies	\$169.83
Alsco	Shop towels & coveralls	\$393.83
Barbara Cushman	CPR Classes for Sheriff	\$450.00
Becky L. Freeman	Travel expense	\$723.92
Benzel Pest Control, Inc.	Rodent control	\$97.00
Big Sky Ford	Parts	\$226.95
Birch Communications	Telephone	\$781.49
Black Hills Chemical & Janitorial	Supplies	\$702.99
Black Hills Energy	Utilities	\$900.67
Bluffs Sanitary Supply	Supplies	\$69.15
Cally Lund	Rent	\$500.00
Canon Financial Services, Inc.	Copier Service Agreement	\$760.00
Century Link	Telephone	\$1,649.97
Century Link Business Services	Telephone	\$80.14
Connecting Point Computer Centers	Copier Service Agreement	\$300.00
Decker's Foods	Supplies, inmate meds	\$123.79
Denise E. Smith	Travel expense	\$74.65
Dennis C. Meier	Rent	\$1,000.00
Ed Buchanan	Deputy Co. Attorney	\$2,660.00
Frank Parts Company	Parts	\$732.51
Frontier Access & Mobility Systems, Inc.	Library maintenance	\$225.00
Galls	Uniforms	\$143.22
Geographic Innovations	Professional mapping	\$1,300.00
Great Western Tire Company	Tires	\$1,617.84

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GreatAmerica Financial Svcs.	Copier Service Agreement	\$407.50
Gwendolyn L. Riter	Dental insurance reimbursement	\$128.37
Hiway Brake & Alignment	Vehicle repairs	\$829.46
Hiway Super Service	Vehicle repairs, oil, tires	\$2,017.70
Hometown Country	Supplies	\$61.60
Hot Line Farm Equipment Guide	Supplies	\$45.00
Hout Fencing Of Wyoming, Inc.	2016 Road Rehab final payment	\$13,299.65
John Midkiff	Travel expense	\$319.77
Jordan Towing	Abandoned vehicles	\$170.00
Keri Thompson	Travel expense	\$491.35
Lusk Herald	Publications	\$22.00
Lusk Mini Storage	Storage unit fee	\$45.00
Lusk State Bank	Supplies	\$89.17
Melanie Pearce	Travel expense	\$12.32
Mobile Concrete Inc.	Gravel	\$4,467.35
Monika D. Davies	Rent	\$500.00
Niobrara Co. Sheriff's Office	Supplies, postage	\$107.32
Niobrara County Attorney	Supplies	\$60.35
Niobrara County Clerk	Postage	\$23.77
Niobrara County Hospital District	1% Option tax	\$18,498.98
Niobrara County Library	Library deferred comp.	\$1380.00
Niobrara Electric Association	Radio tower, I T expense	\$67.41
Office Depot	Supplies	\$1,363.97
OpenDNS Inc.	Computer expense	\$380.00
Pre Resources Rockies, L.P.	O & M Oil	\$212.95
Proper Care, LLC.	Fairgrounds contract	\$6,800.00
Rawhide Drug Company	Inmate medical, supplies	\$34.91
Regional West Medical Center	Autopsy	\$2,612.00
RMPDC Public Education Dept.	MCH expense	\$27.00
Sally Myer	Travel expense	\$464.02
Schindler Elevator Corporation	Qtrly maintenance	\$1,138.56
Stryker	Cot brake for Coroner pickup	\$383.14
Team Laboratory Chemical Corp.	Fairgrounds maintenance & supplies	\$1,444.50
Torrington Office Supply	Supplies	\$161.89
Town House Motel, LLC.	Courthouse contract	\$4,800.00
Town Of Lusk	Utilities	\$2,309.27
TruGreen	Maintenance	\$127.00
Tyler Technologies	Computer expense	\$82.69
Ultramax Ammunition	Ammunition	\$1,685.00
USPS	Postage	\$500.00
UW Extension	Co share 4-H Educator	\$6,000.00
Valley Motor Supply	Parts	\$37.02
Valley Plumbing & Heating	Library maintenance	\$209.54
Verizon Wireless	Telephone	\$598.51
Visa	Travel, supplies, dues, postage, new equip	\$5,048.47
Visionary Communications, Inc.	I T Expense	\$527.19
Wal Mart Community	Supplies, inmatte meals	\$326.79
WALT'S LATHE & MACHINE	Parts, vehicle repairs	\$674.14
Westco	Dyed diesel	\$3,681.48

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Whitaker Oil D/B/A Outpost Truck Stop	Fuel	\$3,177.76
WY Enterprise Technology Services	I T Expense	\$10.74
WYCSA	Dues	\$60.00
Wyoming Dept. Of Transportation	Lance Creek BROS CN14063	\$14,081.28
Wyoming Guardians Ad Litem Program	Guardian Ad Litem fees	\$168.32
Wyoming Law Enforcement Academy	Schools	\$165.00
Wyoming Machinery Company	Equipment repairs, parts	\$19,410.58
Wyoming Network, Inc.	I T Expense	\$230.00
Wyoming Peace Officers Association	Dues	\$140.00
Wyoming Women's Center	Inmate meals	\$1,610.20
Xerox Corporation	Copier Service Agreement	\$136.88
Grand Total		\$139,733.00

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS

Richard A. Ladwig
Richard A. Ladwig, Chairman



Attest:

Becky L. Freeman
Becky L. Freeman, Clerk