

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING
July 5, 2017

The County Commissioners' meeting was called to order on this date at 9:00 a.m. with Chairman Richard A. Ladwig, Commissioners Patrick H. Wade, John Midkiff and County Clerk Becky L. Freeman, present. Also in attendance was Dell Atkinson, Niobrara County Disaster Recovery Manager.

Road & Bridge- Fred Thomas, Road and Bridge Foreman, met with the Commissioners and discussed road and bridge business.

Keith Cashman with Wyoming Machinery Co., met with the Commissioners and Fred and presented lease/purchase options for a 140K blade.

The Commissioners and Fred next discussed a Congestion Mitigation Air Quality (CMAQ) Grant application. Pat asked Fred if he thought it would be a good idea to apply for this dust suppression grant to apply on Kirtley Road and Fred was hesitant to do so as he said it wouldn't last and in the end would create more pot holes. In addition, because this is a grant, there is no guarantee that it will be awarded next year.

Dell reported briefly on the ENDOW (Economically Needed Diversity Options for Wyoming) program. He also discussed the Joint Powers Board meeting and priorities that were determined for him to work on.

County Attorney- Cally Lund, County Attorney, met with the Commissioners and discussed county business.

Adam Todd with Cheyenne River, LLC. met with the Commissioners, Fred, and Cally and discussed the N. Lance Creek Road agreement. Cheyenne River, LLC., wants to place cuttings on from the Jasper Well on N. Lance Creek Road from the well site to the county line. These cuttings will be mixed with limestone dust. They will also haul and spread gravel over the cuttings, which the County will provide. The group discussed the particulars of the agreement such as not blending the cuttings and gravel, listing the mileage of road to be graveled and contacting Lone Crow Cattle Co., to obtain a release from them agreeing to this action.

Richard inquired about permits from the Oil & Gas Commission authorizing Cheyenne River to place these cuttings on a public road. Adam presented the permits he had obtained.

They told Cally they would like Lone Crow contacted to ensure they are in agreement with this project.

Pat said he would like to see verbiage in the agreement stating that all required permits need to be presented.

The group had a phone conference with Brett from Cheyenne River to get clarification on some of the issues discussed.

Fred said that some wording needs to be changed- cuttings are to be placed on bad spots and covered by gravel.

They would like to see the actual mileage from the Jasper well to the county line. Brett said that they can't go to the county line because they don't have enough material. Fred stated it was only 4 miles and that the cuttings don't have to go on all of the road, just the bad spots.

Cally said she would contact Lone Crow Cattle Co's attorney to get them on board with this.

Pat reiterated that all permits need to be presented and that Cheyenne River, LLC. will accept all liability with the placement of cuttings.

Fred asked if they had done anything on waterline and they said they have to fill out a permit but asked if it could be approved now so the process can begin.

John moved to approve the permit for Cheyenne River LLC., to bore under N. Lance Creek Road to install an 8" gas line and 4" water line for natural gas sales and water for fracking. Pat seconded, motion carried.

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Adam said he would forward information to Cally regarding this matter and thanked everyone for their time.

Pat asked Cally about the status of the employee handbook. She said she wants to meet with the Elected Officials to discuss the proposed changes. She will also be meeting with the Sheriff's department to review their plan.

The group also discussed the need to get some kind of liability application moving for events to be held at the fairgrounds.

Sally Myer and Melanie Pearce met with the Commissioners and discussed the status of the Public Health Nurse position.

Executive Session- Pat moved to enter into Executive Session with Sally Myer and Melanie Pearce to discuss personnel issues at 11:10 a.m. John seconded, motion carried.

Pat moved to reconvene the regular session at 11:20 a.m. John seconded, motion carried. No action was taken.

Melanie asked the Commissioners for approval to post the position to be filled once it is vacated.

John moved to approve posting the position once it is vacated. Pat seconded, motion carried.

Melanie proposed some situations for the Commissioners to consider as far as other opportunities for bringing in public health, specifically the fiscal and cliental aspect of public health.

She said she hasn't really seen a large influx of people-most of them go to the clinic now.

She felt that LT101s are probably our biggest need.

The question was asked if there is really a need for a public health nurse; is it required statutorily. Sally said that LT101 (long term care evaluations) and MCH (maternal child health) are important for high risk populations.

Richard asked if an LPN could be a public health nurse but Melanie didn't seem to think that that would be possible.

As far as LT101, she didn't want to commit to a contract and asked if she could pay another county's mileage to come and perform these and the Commissioners agreed.

Elected Officials & Dept. Heads- Kellie Chichester, 4-H Educator, met with the Commissioners and presented an Apiary Location Application for the Commissioners to sign for their beekeeping activities.

Keri Thompson, Treasurer, talked about auditors, sales tax going to 5%, registration fees increasing, and the upcoming tax sale.

James Santistevan, Emergency Mgmt., Coordinator discussed the eclipse. He said he is trying to get the police department some assistance for the eclipse, but is finding that there isn't much help available. He also said that Jim Frye is trying to get some help from South Dakota.

He also mentioned that he is planning on conducting a siren test in the near future.

Rick Zerbe, Sheriff, discussed communications. He said that the county's conventional repeater is working but the power supply is getting bad. He said he could purchase a new one for \$4,000.00 or a refurbished one for \$2,000.00.

The Commissioners authorized Rick to purchase a new power supply unit.

Becky discussed a call from the State Lands regarding the radio tower on 77 Hill. They said that signage needs to be present detailing the lease number, contact information, legal description, etc. Rick said he would make sure it is signed properly.

WYDOT- Jeff Goetz, Mike Larson, Jim Barnes, Lowell Fleenor, Rick Shaw, Gerry Carr and Calvin Goddard met with the Commissioners and discussed the 2017-2023 State Transportation Improvement Project (STIP).

Lowell Fleenor gave a brief explanation of funding, projects and any upcoming jobs the State might be bidding. They discussed US Hwy 18-20 Lusk to Van Tassell and said that project would most

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likely be bid in late 2018 so the majority of the work on the East side will begin in 2019. It will be the same situation with the West side, bid in late 2019 with work beginning in 2020.

John asked if there was a particular individual who inspected bridges and Lowell said that they are hiring this procedure out to two large consulting firms, but the reporting will remain the same.

Pat asked if there would be additional Highway Patrol available for the eclipse and Mike seemed to think so. Mike will investigate and get back to Pat on this.

Resident engineer Jim Barnes presented an acceptance certificate for the Commissioners to sign regarding the completion of work done on the Lance Creek Bridge.

Mayor Smith remained to discuss Consensus Block Funding.

Apiary Location Agreement-John moved to sign the agreement for beekeeping. Pat seconded, motion carried.

RESOLUTION 17-06- Pat moved to approve RESOLUTION 17-06 a resolution setting hours of operations and licensed building restrictions in the unincorporated areas of Niobrara County for liquor license holders. John seconded, motion carried. A copy of the resolution is on file in the County Clerk's office.

Consent Agenda- Pat moved to approve the consent agenda. John seconded, motion carried. Items on the Consent Agenda were the minutes of the June 19th meeting and receipts for the month of June from the County Clerk for \$4,168.75; from the Sheriff for \$395.00; from the Clerk of Court for \$537.00; and from the Public Health Nurse for \$64.00.

WDOT Acceptance Certificate- Pat moved to sign the agreement for completion of work done on the Lance Creek Bridge. John seconded, motion carried.

Commissioners' Scholarship Renewal-The Commissioners awarded the renewal scholarship to Brady Thurston.

Payroll and the following vouchers were approved for payment:


Absolute Solutions- Radio repair-\$415.46; Allbright's True Value Hardware-Parts, supplies-\$698.28; Alscos- Shop towels & coveralls- \$335.76; Becky Blackburn- Reimburse for supplies- \$36.27; Becky L. Freeman- Travel expense-\$277.13; BenchMark of Torrington P.C.,-Engineering fees-\$540.00;Benzel Pest Control, Inc.,- Pest control- \$180.20; Birch Communications- Telephone- \$781.82; Black Hills Chemical & Janitorial, Supplies- \$861.64; Black Hills Energy- Supplies-\$557.86; Bluffs Sanitary Supply- Supplies- \$28.74; Body Builders Body Shop- Vehicle repairs- \$303.00; Boldon Welding & Repair, LLC., - Equipment repairs- \$1,320.00; Brown Family Property Trust- Storage unit rental-\$45.00; Cally Lund- Office rent- \$500.00; Center For Education & Employment Law-Publications-\$124.95; Century Link- Telephone- \$1,881.35; Century Link Business Services- Telephone- \$75.72; Century Link- Annual Enhanced E911 agreement- \$3,462.26; Chantry Filener- I T Expense- \$280.00; Chrisanna Lund- Travel expense- \$190.99; Connecting Point Computer Centers- Copier service agreements- \$300.00; County Clerks' Association of Wyoming- Dues-\$100.00; Decker's Foods- Supplies-\$40.12; Denise E. Smith- Travel expense-\$157.05; Dennis C. Meier-Office rent-\$1,000.00; Ed Buchanan- Deputy Co. Attorney- \$2,660.00; Geographic Innovations- Professional mapping- \$1,639.84; Great Western Tire Company- Tires- \$702.00; GreatAmerica Financial Svcs.,- Copier service agreement- \$407.50; Hiway Brake & Alignment-Vehicle repairs- \$1,573.1; Hiway Super Service- Oil- \$439.30; Kelli Chichester- Travel expense- \$150.00; Keri Thompson- Supplies- \$29.90; Lusk Herald- Publications- \$968.00; Matthew Bender & Co. Inc., - Law library- \$298.3; Monika D. Davies- Office rent- \$500.00; Niobrara Co. Sheriff's Office- Postage, supplies- \$135.51; Niobrara Conservation District- Landscaping- \$145.00; Niobrara County Assessor- Supplies- \$42.72; Niobrara County Hospital District- 1% Option Tax- \$15,737.73; Niobrara County Library- Deferred Comp-\$1,725.00; Niobrara County Treasurer- Postage- \$98.00; Niobrara Electric Association- Radio tower-\$41.90; Office Depot- Supplies- \$90.86;Peterbilt of Wyoming- Parts- \$227.97; Prairie Business

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Solutions- Computer expense- \$225.00; Pre Resources Rockies, L.P., - O & M billing- \$537.92; Proper Care, LLC.- Fairgrounds contract- \$6,800.00;Randy Kraft- Medical expense- \$15.00; Rawhide Drug Company- Inmate medical, supplies- \$12.68; Safety-Kleen Systems, Inc.,- Oil- \$338.42; Sally Myer, Travel expense- \$126.31; Shreds, Llc.,- Document shredding- \$70.00; State of Wyoming WOHS- Grant payment returned for flood vehicle- \$3,049.46; Taten Gaukel- Travel expense- \$65.81; Team Laboratory Chemical Corp.- Supplies- \$48.00; Torrington Office Supply- Supplies- \$1,038.22; Town House Motel, LLC.-Courthouse contract- \$4,800.00; Town Of Lusk- Utilities- \$2,279.38; Transwest Ford- Parts- \$294.25; TruGreen- Lawn fertilizing- \$127.00; Tyler Technologies- Computer expense- \$3,000.00;USPS- Postage- \$5,500.00; UW Extension- UW Car expense- \$805.95; Valley Motor Supply- Parts- \$1,000.22; Valley Plumbing & Heating- Justice center mtnc.- \$2,344.79; Verizon Wireless- Computer expense, new equipment- \$2,475.60; Visa- Supplies, travel expense, new equipment- \$8,967.02; Visionary Communications, Inc.- I T expense- \$427.29; Wal Mart Community- Supplies- \$67.06; WALT'S LATHE & MACHINE- Parts- \$177.38; Westco- Diesel- \$4,671.99; Whitaker Oil D/B/A Outpost Truck Stop- Fuel- \$3,577.88. WLEA -Costs Only- Ammunition- \$345.00; WY Enterprise Technology Services- Computer expense- \$10.24; Wyoming Behavioral Institute- Involuntary commitment- \$685.00; Wyoming County Assessor's Assoc.- Dues- \$150.00; Wyoming Dept. Of Transportation- Lance Creek BROS Project- \$29,591.88; Wyoming Guardians Ad Litem Program- GAL expense- \$183.65; Wyoming Lawn Sprinklers- Maintenance- \$295.42; Wyoming Machinery Company- Parts- \$577.55; Wyoming Network, Inc.- I T Expense- \$230.00; Wyoming Women's Center- Inmate meals- \$1,588.50 Xerox Corporation- Copier service agreement- \$135.96

There being no further business, the meeting adjourned.

NIORARA COUNTY COMMISSIONERS


Richard A. Ladwig, Chairman



Attest:


Becky L. Freeman, Clerk