

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING
January 3, 2017

The Niobrara County Commissioners' meeting was called to order on this date at 9:00 a.m. with Chairman Richard A. Ladwig, Commissioners Patrick H. Wade, John Midkiff and County Clerk Becky L. Freeman present.

Road and Bridge- Fred Thomas, Road and Bridge Foreman met with the Commissioners and said that it appeared someone broke into the shop by kicking in the front door, but it doesn't look like anything is missing. Fred said he contacted the Sheriff's office to file a report.

He also discussed equipment and said the injectors on the CAT 140H blade have gone out. It has over 10,000 hours on it and is out of warranty.

Brian Wakefield, BenchMark of Torrington engineer, met with the Board and Fred and presented Change Order #1 to the 2016 Road Rehabilitation Project. The change order authorizes Hout Fencing to use material from the Wasserburger pit instead of the Manville pit, allowing for three miles of road to be graveled instead of two miles at no additional charge. The extra mile graveled will be on Redbird Road.

Change Order #1 - Pat moved to approve change order #1 for the 2016 Road Rehabilitation Project. John seconded, motion carried. They also presented Pay Request #1 from Hout Fencing for \$24,228.23 for work done on Walker Road.

Pat mentioned that he had visited with some of the Platte County Commissioners regarding a dust control program they are testing using Dirt Armor. It appears to be working with costs running approximately \$30,000.00/mi. Fred said he would like to see how it performs after a few months of use.

Gail Mahnke, Supervisor for the Niobrara County Weed and Pest District, met briefly with the Commissioners to discuss the applications for Weed and Pest Directors. She said that there are two applications for Area IV. Bill Greer has served for over 31 years on the board, but is ready to step down if another applicant could be found. Gail said he submitted an application just in case there was no one else interested in the position, however, there was an individual that submitted an application for Area IV.

Election of Officers- Pat moved to appoint Richard A Ladwig to serve as Chairman of the Board. John seconded, motion carried. Richard abstained from voting. Richard moved to appoint Pat Wade to serve as Vice-Chairman of the Board. John seconded, motion carried. Pat abstained from voting.

Voting Member to WCCA Board of Directors- Pat moved to appoint Richard to be the voting member to the WCCA Board of Directors. John seconded, motion carried.

Weed & Pest Control District Directors- The Commissioners received applications for nomination to the Niobrara County Weed and Pest Control District from Neil Holmes representing Area I, Lee Lamb representing Area II, and Bill Greer and Aaron Adams representing Area IV. Pat moved to appoint Neil Holmes, Lee Lamb and Aaron Adams for their respective areas. John seconded, motion carried.

RESOLUTION 17-01- Pat moved to approve **RESOLUTION 17-01 ACTION SUPPORTING COUNTY CUSTOM, CULTURE AND HERITAGE IN DECISION MAKING REGARDING FEDERAL LANDS IN NIOBRARA COUNTY, STATE OF WYOMING.** John seconded. Motion carried. A complete copy of the resolution is on file in the county clerk's office and on the county's website.

RESOLUTION 17-02- John moved to approve **RESOLUTION 17-02, RESOLUTION 17-02 ACTION SUPPORTING COUNTY CUSTOM, CULTURE AND HERITAGE IN DECISION MAKING REGARDING STATE OR PRIVATE LANDS IN NIOBRARA COUNTY, STATE OF WYOMING.** Pat seconded, motion carried. A complete copy of the resolution is on file in the county clerk's office and on the county's website

RESOLUTION 17-03- John moved to approve **RESOLUTION 17-03 911 ENHANCED SURCHARGE.** Pat seconded, motion carried. A complete copy of the resolution is on file in the county clerk's office and on the county's website.

RESOLUTION 17-04- John moved to approve **RESOLUTION 17-04 COUNTY COMMISSIONER MEETING DATES.** Pat seconded, motion carried. A complete copy of the resolution is on file in the county clerk's office and on the county website.

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Emergency Management Coordinator- James Santistevan, Emergency Management Coordinator, met with the Commissioners and discussed Emergency Management business. He updated them on the EOP and a new software program that has to be used for Tier 2 reporting for oil wells and hazardous materials.

He discussed a letter he received from the National Weather Service regarding procedural changes they would like to implement regarding how severe weather warnings and watches are called out. He said he would visit with Dispatch Supervisor L. D. Stone and develop a plan.

He also reminded them about the Local Emergency Planning Committee meeting which will be held on the 17th of January.

He updated the Commissioners on the new Hazard Mitigation plan that will be revised by districts instead of each individual county having their own plan. Converse, Natrona and Niobrara Counties will be one district and the revisions that will be done will be funded by the State and should take place in late 2017.

Elected Officials and Department Heads- Denise E. Smith, Extension Coordinator, Kayla Courtright, Clerk of District Court, Keri Thompson, Treasurer, Teri Stephens, Assessor and Becky L. Freeman, County Clerk, met with the Commissioners and discussed county business. Teri said her office has mailed out the oil and gas tax declarations and that they are still working on reviews. She said she and Carmen would be in Casper attending a user group training for their CAMA system.

Teri also updated them on the status of the air conditioner in the IT room.

Keri said her office is busy collecting property taxes and doing office month end.

Kayla said her office is slow but does have two potential jury trials set for the end of the month.

Denise updated the Commissioners on the status of the breaking and entering which occurred at the fairgrounds.

She said that Fresh Start is renting the fairground kitchen for three weeks to prepare cold sandwiches while their kitchen is being remodeled.

Pat talked about the legislative meetings and asked if there were any bills that the Commissioners could help support or oppose for the other departments. Kayla would like support for a fee increase bill and Becky asked for support on the permanent absentee request bill.

Teri and Keri will let them know.

Consent Agenda- Pat moved to approve the Consent Agenda. Richard seconded, motion carried. Items included on the consent agenda were the minutes of the December 20, 2016 meeting and receipts for the month of December from the Sheriff for \$685.00.

Designation of Depositories- Upon the recommendation of the County Treasurer, John moved to designate Lusk State Bank and Bank of the West as the official depositories for the public funds of Niobrara County. Pat seconded, motion carried.

Investment of Public Funds- Upon the recommendation of the County Treasurer, Pat moved to approve authorization of investments of public funds in the following depositories: Geneos/Kaiser Wealth Management, Lusk State Bank, Multi-Bank Securities, Inc., Wyoming Bank & Trust, Wyoming Government Investment Fund, and Wyoming State Treasurer/WYO-STAR. John seconded, motion carried.

Notice of Disclosure of Banking- Pursuant to W. S. 6-5-118, Niobrara County Treasurer Keri Thompson submitted a letter to the Commissioners disclosing her interests in any banking institutions in which Niobrara County has funds invested. The Commissioners acknowledged that she conducts personal business with Lusk State Bank.

Copier Full Service Contract- Pat moved to sign the Annual Copier Full Service Contract with Copier Connection Inc. for the Clerk of Court's Canon IRA-C3330 Copier. John seconded, motion carried.

Payroll and the following vouchers were approved for payment:

Vendor	Amount	Description
Absolute Solutions	\$ 2,464.49	RADIO REPAIR & EXPENSE
Allbright's True Value Hardware	\$ 273.74	SUPPLIES
Alsco	\$ 295.14	SHOP TOWELS & COVERALLS

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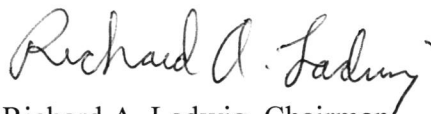
AlSCO	\$ 295.14	SHOP TOWELS & COVERALLS
Altitudes	\$ 100.00	PUBLICATIONS
ArcaSearch Corporation	\$ 49,316.32	DIGITIZING CLERKS' RECORDS
BenchMark of Torrington P.C.	\$ 1,976.03	ENGINEERING FEES
Benzel Pest Control, Inc.	\$ 97.00	PEST CONTROL
Black Hills Chemical & Janitorial	\$ 713.42	SUPPLIES
Black Hills Energy	\$ 1,761.51	UTILITIES
BlueTarp Financial, Inc.	\$ 103.51	PARTS
Boldon Welding & Repair, LLC.	\$ 1,808.64	EQUIPMENT REPAIRS
Cally Lund	\$ 500.00	OFFICE RENT
Canon Financial Services, Inc.	\$ 418.00	COPIER SERVICE AGREEMENT
Century Link	\$ 1,378.59	TELEPHONE
Century Link Business Services	\$ 67.08	TELEPHONE
Connecting Point Computer Centers	\$ 913.53	COPIER SERVICE AGREEMENT
Control Solutions, Inc.	\$ 131.00	MEDICAL SUPPLIES
Cory Wilcox	\$ 50.00	ANCILLARY SUPPORT
Decker's Foods	\$ 118.40	SUPPLIES
Dennis C. Meier	\$ 1,000.00	OFFICE RENT
Dept. Of Health	\$ 1,307.01	CO PORTION UNEMPLOYMENT
Ed Buchanan	\$ 5,320.00	NOV & DEC DEP CO ATTORNEY
Geographic Innovations	\$ 1,300.00	PROFESSIONAL MAPPING
GreatAmerica Financial Svcs.	\$ 433.50	COPIER SERVICE AGREEMENT
Heilbrun's Farm Industrial Supply	\$ 2,121.91	PARTS, NEW EQUIP
Herbert K. Doby	\$ 745.00	COURT APPOINTED ATTORNEY
Herren Brothers True Value	\$ 58.56	PARTS
Hiway Brake & Alignment	\$ 127.53	VEHICLE REPAIRS
Hiway Super Service	\$ 447.20	GAS & OIL
Honnen Equipment Company	\$ 317.46	PARTS
Hopkins Medical Products	\$ 29.25	MEDICAL SUPPLIES
Hout Fencing Of Wyoming, Inc.	\$ 24,228.23	PAY REQUEST 1
Lawson Products, Inc.	\$ 540.12	PARTS
Lusk Herald	\$ 722.40	PUBLICATIONS
Lusk Mini Storage	\$ 45.00	STORAGE UNIT RENTAL
Matthew Bender & Co., Inc.	\$ 94.43	LAW LIBRARY
McKesson	\$ 288.89	SUPPLIES
Monika D. Davies	\$ 500.00	OFFICE RENT
Niobrara Co. Sheriff's Office	\$ 25.38	POSTAGE
Niobrara County Assessor	\$ 25.80	SUPPLIES
Niobrara County Attorney	\$ 162.26	SUPPLIES
Niobrara County Hospital District	\$ 14,822.77	1% OPTION TAX
Niobrara County Library	\$ 1,380.00	DEFERRED COMP.
Niobrara Electric Association	\$ 39.62	RADIO TOWER
Northside Tire, LLC.	\$ 190.80	PARTS
Peterbilt Of Wyoming	\$ 922.98	PARTS
Pre Resources Rockies, L.P.	\$ 106.78	O & M OIL
Proper Care, LLC.	\$ 6,800.00	FAIRGROUND CONTRACT
Sally Myer	\$ 172.68	MILEAGE, SUPPLIES
Torrington Office Supply	\$ 250.81	SUPPLIES
Town House Motel, LLC.	\$ 4,800.00	COURTHOUSE CONTRACT
Town Of Lusk	\$ 2,205.19	UTILITIES
Tyler Technologies	\$ 21,345.61	ANNUALFINANCIAL PKG SUPPORT
UW Extension	\$ 6,000.00	CO SHARE 4-H EDUCATOR

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Valley Motor Supply	\$ 582.03	PARTS
Valley Plumbing & Heating	\$ 757.11	MAINTENANCE
Verizon Wireless	\$ 160.04	COMPUTER EXPENSE
Visa	\$ 256.37	SUPPLIES
WALT'S LATHE & MACHINE	\$ 8.22	PARTS
Westco	\$ 2,751.90	DYED DIESEL
Western Pathology Consultants, P.C.	\$ 1,000.00	AUTOPSY
Whitaker Oil D/B/A Outpost Truck Stop	\$ 2,602.56	FUEL
WY Enterprise Technology Services	\$ 8.65	COMPUTER EXPENSE
Wyoming Machinery Company	\$ 13,728.69	EQUIPMENT REPAIRS
Wyoming Network, Inc.	\$ 230.00	IT EXPENSE
Wyoming Signs, LLC.	\$ 108.71	PARTS
Wyoming State 4-H Foundation	\$ 100.00	DUES
Wyoming Women's Center	\$ 2,118.00	INMATE MEALS
Xerox Corporation	\$ 128.46	COPIER SERVICE AGREEMENT
Grand Total	\$ 185,904.31	

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS


Richard A. Ladwig, Chairman




Becky L. Freeman, Clerk