

NIOBRARA COUNTY COMMISSIONERS' MEETING  
NIOBRARA COUNTY, WYOMING

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September 6, 2016

The Niobrara County Commissioners' meeting was called to order at 9:00 a.m. on September 6, 2016. Those in attendance were Chairman Richard A. Ladwig, Commissioners Greg B. Starck, Patrick H. Wade and County Clerk Becky L. Freeman. Also in attendance was County Commissioner candidates John Midkiff and Dustin Cushman.

Road and Bridge- Foreman Fred Thomas met with the Commissioners and gave an update on road and bridge business.

He said he looked at the bridge on Divide Road and said the foundation is strong, however the deck is not great. He discussed plans for repairing the deck by installing ½" steel plates on top of the existing deck, build up the sides to better hold gravel and fill abutments with rock to keep cattle off the sides.

Greg asked Fred to look at a portion of Kirtley Road that is deteriorating.

Fred said he had visited with engineers from BenchMark of Torrington to get paperwork drawn up for the Wilson, Pipe and Walker Road projects.

Executive Session- Pat moved to enter into Executive Session at 9:30a.m. to discuss personnel matters. Greg seconded, motion carried.

Greg moved to reconvene the regular meeting. Pat seconded, motion carried. No action was taken.

Fred said he checked on prices for new tractors and they are running anywhere from \$60,000-\$62,000. He said that Rose Bros. would give us approximately \$22,000 for the Ford tractor leaving a balance due of approximately \$39,500. The group would like to visit with the Fair Board about this matter.

County Attorney- Doyle J. Davies, Deputy County Attorney, met with the Commissioners and discussed the Joint Powers Board and where the group is in the process of holding an organizational meeting.

He also discussed criminal cases.

Executive Session- Richard moved to enter into Executive Session with Deputy Attorney Davies and Foreman Fred Thomas to discuss personnel issues. Greg seconded, motion carried.

Greg moved to reconvene the regular session, Pat seconded, motion carried. No action was taken.

Fred asked about any money available to do maintenance on his shop. He wants to seal it and then put heaters in later. Fred thought it would cost approximately \$12,000.

Elected Officials & Dept. Heads- Teri Stephens, Assessor, Rick Zerbe, Sheriff, Keri Thompson, Treasurer and Becky L. Freeman, County Clerk met with the Commissioners and discussed office operations and county business.

Rick told the Commissioners that the vehicles he ordered should be here in three to four weeks. He also discussed the town siren.

Teri said that they are done reviewing properties and that next week she will be attending a class in Cheyenne. She also wanted to mention that the cleaning is fantastic.

She said that Chantry has both servers going and is trying to copy the information over.

Keri said she has received the tax rolls from the Assessor and are busy with day to day business.

Becky touched on elections and general business.

Greg said the auditorium floor at the fairgrounds is done.

Pat asked Rick about Code Red. He said he has had problems picking up some of the pages since the new console was installed. Rick will check into it.

Richard said that the hospital won't be able to provide the employee for the Public Health Nurse position because that individual wouldn't be an employee of the state. He said there are interviews scheduled for next week.

Executive Session- Pat moved to enter into Executive Session to discuss personnel matters. Greg seconded. Motion carried.

Greg moved to reconvene the regular session. Pat seconded, motion carried.

Consent Agenda- Pat moved to approve the Consent Agenda. Greg seconded, motion carried. Items included on the agenda were the minutes of the August 18, 2016 meeting and receipts for the month of August from the County Clerk for \$5,149.25; from the Sheriff for \$3,462.54 and from the Clerk of Court for \$788.00.

Emergency Management Performance Grant- Greg moved to approve the grant award for DHS, FEMA, Grant Programs Directorate, Emergency Management Performance Grant (EMPG), Grant Fiscal Year 2016, ending March 31, 2017 for \$20,000, half of which is a required local match. Pat seconded, motion carried.

The group then discussed a letter they received from the Governor regarding Prairie Dog management and the Thunder Basin National Grasslands.

LGLP Board Nominations- The Local Government Liability Program has two board positions open as of January 1, 2017. There is one commissioner position and one at large position. At this time, the Commissioners did not have anyone to nominate. Nominations are due by October 31, 2016.

Conservation District Tax Question- Pat moved to authorize the clerk to place the following question on the ballot:

SHALL THE NIOBRARA COUNTY COMMISSIONERS CONTINUE TO IMPOSE A CONSERVATION DISTRICT TAX, NOT TO EXCEED ONE (1) MILL, ON ALL PROPERTY WITHIN THE NIOBRARA CONSERVATION DISTRICT BOUNDARIES FOR THE PURPOSE OF PROVIDING NATURAL RESOURCES CONSERVATION PROGRAMS AND EDUCATION?

IF THIS PROPOSITION IS APPROVED, THE TAX SHALL REMAIN IN EFFECT UNTIL A PETITION TO DISCONTINUE THE TAX, SIGNED BY NOT LESS THAN TEN PERCENT (10%) OF THE VOTERS OF THE DISTRICT, IS RECEIVED BY THE BOARD OF COUNTY COMMISSIONERS, AND THE PROPOSAL TO DISCONTINUE THE TAX IS APPROVED BY THE VOTERS.

FOR THE CONSERVATION DISTRICT TAX  
AGAINST THE CONSERVATION DISTRICT TAX

Greg seconded, motion carried.

Emergency Management- James Santistevan met with the Commissioners and discussed the new siren. It is up and running. Rola Ross, Mayor Town of Manville, was also in attendance.

James talked about the THIRA plan and said that there is a quarterly coordinators meeting on Oct. 19th in Casper.

Long Term Recovery Joint Powers Board- Rola Ross, Mayor, Town of Manville, Lori Carpenter, Walter Krieger and Chuck Sides, Manville Councilmembers, Pat Smith, Mayor, Town of Lusk, Becky Blackburn, Town of Lusk Councilmember, Dale Miller, Town of Van Tassell Councilmember and Bruce Filener met with the Commissioners and discussed the appointment of the fifth member for the Long Term Recovery Joint Powers Board.

Richard explained the procedure to pick the member and discussed the functions of the board. They will manage grants to aid in the long term recovery and hire a use grants to hire a long term recovery manager

There were two individuals interested in the position- Jackie Bredthauer and Bruce Filener.

Bruce introduced himself and talked about his businesses and why he is interested in this position.

Pat Smith spoke on behalf of Jackie saying that she was very interested in this position and had many contacts most of us wouldn't have because of her position with the Chamber.

Pat Wade spoke on Bruce's behalf saying how much he had done with his businesses in the short while he and his family have been here.

The group cast ballots and Bruce Filener received the most votes.

Rola made a motion to appoint Bruce Filener as the at large member. Dale seconded, motion carried.

The LTRG JPB will meet in the Commissioners Room at 4:00 p.m. on Wednesday, the 14<sup>th</sup>.

Payroll and the following vouchers were approved for payment:

| RemitName                         | Amount       | Description                |
|-----------------------------------|--------------|----------------------------|
| Absolute Solutions                | \$ 565.00    | RADIO REPAIR & EXPENSE     |
| Alice Kirn                        | \$ 10.88     | ELECTION JUDGES            |
| Allbright's True Value Hardware   | \$ 709.57    | SUPPLIES, NEW EQUIP. PARTS |
| Alsco                             | \$ 368.32    | PARTS                      |
| Amanda Dawson                     | \$ 36.25     | ELECTION JUDGES            |
| Arrow Electric, Inc.              | \$ 675.00    | NEW EQUIPMENT              |
| Barb Degering                     | \$ 145.00    | ELECTION JUDGES            |
| Barbara Orr                       | \$ 136.00    | ELECTION JUDGES            |
| Ben Lamp                          | \$ 12,045.00 | TRUCKING                   |
| Beverly J. Miller                 | \$ 150.56    | ELECTION JUDGES            |
| Bill Krejci                       | \$ 12,650.00 | TRUCKING                   |
| Birch Communications              | \$ 684.39    | TELEPHONE                  |
| Black Hills Chemical & Janitorial | \$ 183.76    | SUPPLIES                   |
| Body Builders Body Shop           | \$ 698.02    | VEHICLE REPAIRS            |
| Cally Lund                        | \$ 500.00    | OFFICE RENT                |
| Canon Financial Services, Inc.    | \$ 231.05    | COPIER SERVICE AGREEMENT   |
| Carla Stroh                       | \$ 163.28    | ELECTION JUDGES            |
| Carmen Shane                      | \$ 161.12    | ELECTION JUDGES            |
| Century Link                      | \$ 1,289.91  | TELEPHONE                  |
| Century Link Business Services    | \$ 86.90     | TELEPHONE                  |
| Cheryl Lund                       | \$ 121.50    | ELECTION JUDGES            |
| Cna Surety                        | \$ 200.00    | BONDS & INSURANCE          |
| Connecting Point Computer Centers | \$ 660.14    | COPIER SERVICE AGREEMENT   |
| Connie Baker                      | \$ 125.82    | ELECTION JUDGES            |
| Danese Reed                       | \$ 155.96    | ELECTION JUDGES            |
| Decker's Foods                    | \$ 215.37    | SUPPLIES, INMATE MEDS      |
| Denise Baars                      | \$ 154.18    | ELECTION JUDGES            |
| Denise E. Smith                   | \$ 168.48    | TRAVEL EXPENSE             |
| Dennis C. Meier                   | \$ 1,000.00  | OFFICE RENT                |
| Ed Buchanan                       | \$ 2,660.00  | DEP. CO. ATTORNEY          |
| Election Systems & Software, Inc. | \$ 617.96    | BALLOTS                    |
| Fritz's Septic                    | \$ 225.00    | BLDG/EQUIP MAINTENANCE     |
| Geographic Innovations            | \$ 1,300.00  | PROFESSIONAL MAPPING       |
| GreatAmerica Financial Svcs.      | \$ 156.50    | COPIER SERVICE AGREEMENT   |
| Heartland Embroidery, Inc.        | \$ 89.00     | SUPPLIES                   |
| Heilbrun's Farm Industrial Supply | \$ 329.55    | PARTS                      |
| Hiway Brake & Alignment           | \$ 3,176.46  | VEHICLE REPAIRS            |
| Hiway Super Service               | \$ 2.00      | VEHICLE REPAIRS            |
| Intab                             | \$ 57.53     | SUPPLIES                   |
| Jackie Bredthauer                 | \$ 136.00    | ELECTION JUDGES            |
| Jennifer Kottwitz                 | \$ 152.72    | ELECTION JUDGES            |
| Jim's Refrigeration Service       | \$ 147.50    | BLDG/EQUIP MAINTENANCE     |
| Joe Ellen Landkamer               | \$ 171.62    | ELECTION JUDGES            |
| Julieanne Greenough               | \$ 131.50    | ELECTION JUDGES            |
| Karen Gaukel                      | \$ 156.35    | ELECTION JUDGES            |

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| Karma Gaukel                           | \$ | 128.75     | ELECTION JUDGES                     |
| Kayla Courtright                       | \$ | 108.00     | TRAVEL EXPENSE                      |
| Kristol Miller                         | \$ | 137.70     | ELECTION JUDGES                     |
| Lee Brown                              | \$ | 9,405.00   | TRUCKING                            |
| Lisa Williams                          | \$ | 154.88     | ELECTION JUDGES                     |
| Local Government Liability Pool        | \$ | 14,631.00  | BONDS & INSURANCE                   |
| Lorrie Reed                            | \$ | 140.14     | ELECTION JUDGES                     |
| Lusk Herald                            | \$ | 1,947.90   | PUBLICATIONS                        |
| Lusk Mini Storage                      | \$ | 45.00      | DUES                                |
| Matthew Bender & Co., Inc.             | \$ | 389.71     | SUBSCRIPTIONS                       |
| Mecklenburg Law Office, LLC.           | \$ | 430.00     | COURT APPOINTED ATTORNEY            |
| Midwest Connect                        | \$ | 55.00      | SUPPLIES                            |
| Midwest Grinding Inc.                  | \$ | 22,040.00  | FAIRGROUNDS IMPROVEMENTS            |
| Mobile Concrete Inc.                   | \$ | 87,832.50  | ROCK CRUSHING PROJECT               |
| Monika D. Davies                       | \$ | 500.00     | OFFICE RENT                         |
| Motorola                               | \$ | 265,921.00 | DISPATCH RADIO CONSOLE              |
| Nebraska Safety & Fire Equipment, Inc. | \$ | 650.00     | JUSTICE CENTER MAINTENANCE          |
| Niobrara Co. Sheriff's Office          | \$ | 30.41      | SUPPLIES, POSTAGE                   |
| Niobrara County Attorney               | \$ | 12.45      | SUPPLIES                            |
| Niobrara County Hospital District      | \$ | 12,759.79  | 1% OPTION TAX, INMATE MED           |
| Niobrara County Library                | \$ | 1,380.00   | DEFERRED COMP.                      |
| Niobrara County Treasurer              | \$ | 47.68      | SUPPLIES                            |
| Niobrara Electric Association          | \$ | 37.36      | RADIO TOWER                         |
| Office Depot                           | \$ | 516.92     | SUPPLIES, NEW EQUIP                 |
| Pam Parmely                            | \$ | 145.77     | ELECTION JUDGES                     |
| Patti Sigvartsen                       | \$ | 10.88      | ELECTION JUDGES                     |
| Peterbilt Of Wyoming                   | \$ | 349.50     | PARTS                               |
| Pre Resources Rockies, L.P.            | \$ | 675.59     | O & M OIL                           |
| Proforma                               | \$ | 210.89     | SUPPLIES                            |
| Proper Care, LLC.                      | \$ | 6,800.00   | FAIRGROUNDS CONTRACT                |
| Rancher's Feed & Supply, Inc.          | \$ | 437.50     | SUPPLIES                            |
| Rawhide Drug Company                   | \$ | 222.37     | SUPPLIES, INMATE MEDS               |
| Respond First Aid                      | \$ | 51.01      | PARTS                               |
| Schindler Elevator Corporation         | \$ | 1,138.56   | SCHINDLER ELEVATOR                  |
| Shirlee M. Lambert                     | \$ | 143.00     | ELECTION JUDGES                     |
| Sourcegas                              | \$ | 87.14      | UTILITIES                           |
| Team Laboratory Chemical Corp.         | \$ | 1,322.50   | FAIRGROUND MAINTENANCE              |
| Torrington Office Supply               | \$ | 366.31     | SUPPLIES, NEW EQUIP                 |
| Town House Motel, LLC.                 | \$ | 4,800.00   | COURTHOUSE CONTRACT                 |
| Town Of Lusk                           | \$ | 2,120.52   | UTILITIES                           |
| TruGreen                               | \$ | 127.00     | BLDG/EQUIP MAINTENANCE              |
| Tyler Technologies                     | \$ | 82.69      | COMPUTER EXPENSE                    |
| Valley Motor Supply                    | \$ | 624.86     | PARTS                               |
| Valley Plumbing & Heating              | \$ | 3,246.00   | BLDG/EQUIP MAINTENANCE              |
| Verizon Wireless                       | \$ | 598.87     | CELL PHONE, COMPUTER EXPENSE        |
| Vickie Scott                           | \$ | 121.50     | ELECTION JUDGES                     |
| Vinyl Graphics                         | \$ | 339.80     | NEW EQUIPMENT                       |
| Visa                                   | \$ | 1,803.93   | TRAVEL EXPENSE, NEW EQUIP, SUPPLIES |
| W.A.R.M. Property Insurance Pool       | \$ | 26,161.70  | BONDS & INSURANCE                   |
| Wal Mart Community                     | \$ | 500.01     | SUPPLIES                            |
| WALT'S LATHE & MACHINE                 | \$ | 202.33     | PARTS                               |
| Westco                                 | \$ | 6,495.04   | FUEL                                |
| Whitaker Oil D/B/A Outpost Truck Stop  | \$ | 2,453.11   | FUEL                                |
| WY Department of Transportation        | \$ | 165.00     | BONDS & INSURANCE                   |
| WY Enterprise Technology Services      | \$ | 8.27       | COMPUTER EXPENSE                    |

|                                 |    |            |                                |
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| Wyoming Dept. Of Transportation | \$ | 400.94     | LANCE CREEK BROS CN14063       |
| Wyoming Law Enforcement Academy | \$ | 175.00     | SCHOOLS                        |
| Wyoming Livestock Roundup       | \$ | 75.00      | PUBLICATIONS                   |
| Wyoming Network, Inc.           | \$ | 230.00     | I T EXPENSE                    |
| Wyoming Women's Center          | \$ | 1,941.50   | INMATE MEALS FOR               |
| Xerox Corporation               | \$ | 244.26     | XEROX COPIER SERVICE AGREEMENT |
| Grand Total                     | \$ | 527,980.69 |                                |

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS

*Richard A. Ladwig*

Richard A. Ladwig, Chairman



*Becky L. Freeman*

Becky L. Freeman, Clerk