

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING
October 4, 2016

The Niobrara County Commissioners' meeting was called to order at 9:00 a.m. on October 4, 2016. Those in attendance were Chairman Richard A. Ladwig, Commissioners Greg B. Starck, Patrick H. Wade and County Clerk Becky L. Freeman. Also in attendance were County Commissioner candidates Dustin Cushman and John Midkiff.

Road and Bridge- Foreman Fred Thomas met with the Commissioners and discussed road and bridge business.

He said that the skylights on the Quonset had been damaged by hail. He also said that BenchMark of Torrington should have everything ready for the Walker, Wilson and Pipe Roads project so that the Commissioners can open bids by the first meeting in December.

Fred said he hasn't purchased radios yet, but after visiting with Rick, it would be best to go with Motorola.

The group then discussed dust control on Kirtley Road.

County Attorney-Cally Lund, County Attorney, met with the Commissioners and discussed county business. They discussed the LT101 nursing contract and Cally stated she would draft a letter to the independent contractor currently conducting the long term care assessments, that the position will be terminated due to the hiring of a public health nurse who can do the assessments as part of the Public Health Nursing position.

The group discussed the coroner situation.

Executive Session-Pat moved to enter into Executive Session with the county attorney to discuss personnel issues. Greg seconded, motion carried.

Greg moved to reconvene the regular session. Pat seconded, motion carried. No action was taken.

Chris Smolik, Niobrara Health and Life CEO, met briefly with the Commissioners to inquire about the status of the public health nurse position. Richard informed him that Sally Myer was hired. Chris then discussed the proposed lease between the county and hospital for the use of the old clinic as the new public health nurse building. He said that water and electricity will be built into the lease and will be considered an in kind contribution.

Emergency Management- James Santistevan, Emergency Management Coordinator, met with the Commissioners and updated them on the 2017 eclipse event planning and safety measures, the LEPC plan Homeland Security paperwork and plans.

He also talked about weather and the siren tones and what they signify.

Elected Officials and Department Heads - Denise E. Smith, Extension educator and Kayla Courtright, Clerk of District Court met with the Commissioners and discussed county business and office operations.

Kayla said her office has been busy. She said that the clerks of court were able to view the new jury management system during the WACO conference. She also talked about new systems that will replace the full court enterprise system within the next two (2) years.

Denise asked if the Mennonites were going to collect their materials from the buildings so that Legend of Rawhide could house their wagons. Pat said he would talk to Ron about that, but he and Greg weren't sure if all the material is from the Mennonite projects or original repairs that began after the flood.

The group discussed replacing the ceiling tiles in the auditorium and the Commissioners said that they would leave it to the fair board to handle since they had budgeted funds for the project.

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Lastly, she discussed a leadership institute that is being sponsored by the Niobrara Chamber of Commerce and the Extension Office. The institute is called Leadership for Life and every member of every board and elected officials may attend. The cost is \$250 for six sessions.

Greg talked about bid packet he has for the Public Health Nurse building access ramp.

Consent Agenda- Greg moved to approve the consent agenda. Pat seconded, motion carried. Items on the consent agenda were the minutes of the September 20, 2016 meeting and receipts for the month of September from the County Clerk for \$4,106.00, from the Sheriff for \$6,833.31 and from the Clerk of Court for \$297.00

Greg moved to commit \$4,500.00 towards the local disaster recovery manager grant. Pat seconded, motion carried

Executive Session- Greg moved to enter into Executive Session to discuss personnel matters. Pat seconded, motion carried.

Greg moved to reconvene the regular the regular session. Pat seconded, motion carried. No action was taken.

Greg moved to authorize Richard to sign the Planning & Local Assistance Program grant application. Pat seconded, motion carried.

Executive Session- Pat moved to enter into Executive Session to discuss personnel issues. Greg seconded, motion carried.

Pat moved to reconvene the regular session. Greg seconded, motion carried. No action was taken.

Payroll and the following vouchers were approved for payment:

Remit Name	Amount	Description
AlSCO	\$ 295.14	Parts
Becky L. Freeman	\$ 168.48	Travel expense
BenchMark of Torrington P.C.	\$ 60.00	County map printing costs
Benzel Pest Control, Inc.	\$ 83.20	Justice center maintenance
Birch Communications	\$ 690.67	Telephone
Black Hills Chemical & Janitorial	\$ 118.99	Supplies
Boldon Diesel Service, LLC.	\$ 231.75	Equipment repairs
Cally Lund	\$ 500.00	Office rent
Canon Financial Services, Inc.	\$ 380.00	Copier service agreement
Casper Fire Extinguisher Service, Inc.	\$ 193.25	Bldg mtnc
Century Link	\$ 1,281.31	Telephone
Century Link Business Services	\$ 73.37	Telephone
Connecting Point Computer Centers	\$ 424.26	Copier service agreement
Culligan Water Conditioning	\$ 116.00	Justice center maintenance
Dennis C. Meier	\$ 1,000.00	Office rent
Ed Buchanan	\$ 2,660.00	Deputy Co. Attorney
Emergency Communications Network	\$ 2,500.00	Computer expense
Geographic Innovations	\$ 1,300.00	Professional mapping
GreatAmerica Financial Svcs.	\$ 381.50	Copier service agreement
Heilbrun's Farm Industrial Supply	\$ 223.44	Parts, oil
Herren Brothers True Value	\$ 213.00	Parts

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Hiway Brake & Alignment	\$ 139.44	Vehicle repairs
Janette Starck	\$ 22.10	Supplies
Jordan Towing	\$ 75.00	Abandoned vehicles
Kayla Courtright	\$ 168.48	Travel expense
Lawson Products, Inc.	\$ 855.74	Parts
Lusk Herald	\$ 2,128.50	Publications
Lusk Mini Storage	\$ 45.00	Dues
MailFinance	\$ 1,197.00	Postage meter
Mecklenburg Law Office, LLC.	\$ 30.00	Court appointed attorney
Mobile Concrete Inc.	\$ 66,679.03	Rock crushing project
Monika D. Davies	\$ 500.00	Office rent
Nathaniel S. Hibben	\$ 100.00	Trial expenses
Natrona County Sheriff's Office	\$ 9,472.32	Juvenile detention
Nicolas Prat, PhD	\$ 140.00	Employee medical
Niobrara Co. Sheriff's Office	\$ 52.47	Postage
Niobrara County Attorney	\$ 47.00	Supplies
Niobrara County Health Fair	\$ 512.00	Bonds & insurance
Niobrara County Hospital District	\$ 13,319.40	1% Option tax
Niobrara County Library	\$ 1,380.00	Reimburse for deferred comp.
Niobrara County Treasurer	\$ 19.41	Postage
Niobrara Electric Association	\$ 36.39	Radio tower
Ntp Small Engine Services	\$ 83.42	Equipment repairs
Office Depot	\$ 466.16	Computer software, supplies
Plainsman Printing & Supply	\$ 559.10	Supplies
Pre Resources Rockies, L.P.	\$ 277.13	O & M oil
Print Express	\$ 550.00	New equipment
Proper Care, LLC.	\$ 6,800.00	Fairground contract
Randy Stensaas	\$ 35.00	Vehicle repairs
Rawhide Drug Company	\$ 214.92	Inmate medical
Regional West Medical Center	\$ 1,075.70	Autopsy
Safety-Kleen Systems, Inc.	\$ 329.14	Oil recycling
Sourcegas	\$ 192.98	Utilities
Team Laboratory Chemical Corp.	\$ 149.79	Fairground supplies
Torrington Office Supply	\$ 315.99	Supplies
Town House Motel, LLC.	\$ 4,820.63	Courthouse contract, supplies
Town Of Lusk	\$ 1,928.82	Utilities
TruGreen	\$ 127.00	Bldg/equip mtnc
Tyler Technologies	\$ 82.69	Computer expense
UW Extension	\$ 6,000.00	Co share 4-h educator
Valley Motor Supply	\$ 41.73	Parts
Valley Plumbing & Heating	\$ 1,392.38	Maintenance
Verizon Wireless	\$ 520.62	Cell phones

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Visa	\$ 1,490.49	Travel expense, supplies, fuel new equip
Westco	\$ 1,694.59	Diesel
Western Pathology Consultants, P.C.	\$ 1,000.00	Autopsy
Whitaker Oil D/B/A Outpost Truck Stop	\$ 3,216.25	Fuel
WY Enterprise Technology Services	\$ 10.22	Computer expense
Wyoming Behavioral Institute	\$ 685.00	Involuntary commitment
Wyoming Guardians Ad Litem Program	\$ 275.19	Co share Guardian Ad Litem
Wyoming Law Enforcement Academy	\$ 135.00	Schools
Wyoming Lawn Sprinklers	\$ 57.65	Bldg/equip mtnc
Wyoming Livestock Roundup	\$ 75.00	Publications
Wyoming Machinery Company	\$ 11,705.30	Rentals, road improvements
Wyoming Network, Inc.	\$ 230.00	I T Expense
Wyoming Women's Center	\$ 2,047.70	Inmate meals
Xerox Corporation	\$ 244.50	Copier service agreement
Grand Total	\$ 158,643.73	

NIOBRARA COUNTY COMMISSIONERS



Greg B. Starck, Vice-Chair

Attest:



Becky L. Freeman