

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING

March 1, 2016

The Niobrara County Commissioners' meeting was called to order at 9:00 a.m. on March 1, 2016 at 9:00 a.m. Those in attendance were Chairman Richard A. Ladwig, Vice-Chair Greg B. Starck, Commissioner Patrick H. Wade and County Clerk Becky L. Freeman.

Road and Bridge- Foreman Fred Thomas met with the Commissioners and discussed road and bridge business. Fred said that his crew is working on installing road signs and that they need to fix and clean out auto gates.

Pat asked if Fred had plans to install the culvert on Gropp Road and haul rock out there and Fred said he would as soon as he could.

Fred talked about the rock that was hauled to the fairgrounds and then the group discussed the fairgrounds floor and whether or not to dye the surface. It would cost an additional \$24,000. They will revisit this matter once the floor removal project is complete.

County Attorney- County Attorney Cally Lund met with the Commissioners and discussed county business. She stated she has revised the Cheyenne River pipeline easement and has sent it to Cheyenne River's attorneys for their review.

Pat had concerns about the easement being in effect for the time the pipeline is in the ground, regardless of whether or not product is being pumped through it. He asked what kind of consequences the County might encounter if Cheyenne River abandons the pipeline and doesn't use it. Cally said she wasn't too concerned about that because Cheyenne River can't assign the easement to someone else without the County's written consent.

Richard asked if there could be something in writing stating that if the pipeline is not in use, then the company needs to make it inert/clean it out.

Another question Pat had was regarding repairs to the pipeline and them damaging the road to do so. She said the easement says they have to present such repairs in writing.

The Commissioners and Cally then discussed the public health nurse position.

Community Enhancement Tree Program- Lisa Shaw, Niobrara Conservation District Manager, met with the Commissioners to discuss tree replacements at the courthouse and fairgrounds and the Community Enhancement program. She recommended Honey Locust or Ash trees and thought two would be needed for the courthouse. The Commissioners chose to replace one tree at the fairgrounds with a Honey Locust as well.

Pat moved, to approve application for a 75/25 split grant with the Conservation District for the Tree Enhancement Program. Greg seconded, motion carried.

Elected Officials and Dept. Heads- Denise E. Smith, Extension Office Educator, Rick L. Zerbe, Sheriff, Teri Stephens, Assessor, Keri Thompson, Treasurer, Kayla Courtright, Clerk of District Court and Debbie Sturman, Library Director, met with the Commissioners and discussed county business.

Rick gave the Commissioners a proposal for the WYOLink radio console. Rick said he is submitting a grant to the Wyoming Office of Homeland Security to assist with funding the console. He also said the recorder is going bad and that there was still no identification on the human remains which were found.

Keri said that February is the biggest auto registration month and she noted that all of the new license plates have been labeled.

Teri said that all declarations are due today and her staff is busy inputting the information. Her office is finishing up the summer reviews and sending sales ratios and reports to the state.

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Denise said the office is replacing the old copy machine and the lease and maintenance contract will be the same. They have started working with the new fair computer program and are also working on a program regarding weeds which could and would appear as a result of the flood.

Kayla said she has an upcoming jury trial and is going to Cheyenne to attend a meeting regarding a statewide jury management system that is being developed by the State. She also mentioned that she needs painting done in the hallway.

Debbie said that all is well and that she is mainly here for the cleaning discussions.

The group next discussed the cleaning of the courthouse, library and justice center. It was noted that some things seem to be improving, but there is still work that needs to be done.

Diane Cannon met with the Commissioners to discuss the cleaning contract. Richard asked how it was going and she said fine. She said she has two people hired that will help her do the main work as well as her part time employee working on daily items. Greg reminded her that she needs to let us know who is working for her per the contract.

The group addressed some issues with daily cleaning and Diane said she is trying.

They also asked about keys and she said she makes her employees pick them up at the sheriff's office.

They asked to have a meeting with her on April 5 at 1:30 p.m. to continue discussions about this matter.

Change Orders for Auditorium Floor Project- Greg presented three change orders from Wayne Coleman Construction for the auditorium floor project. Greg moved to approve change orders 1- using rebar instead of wire mesh, which increased the contract by \$1,500.00; change order 2- removing and re-pouring concrete on the front entryway pad, wall and ramp, increasing the contract by \$12,195.45, and change order 3, which decreased the contract by \$16,170.00 for items removed from the contract such as base course, ¾" rock, drain sump and drain pipe. Greg moved to approve the three change orders. Pat seconded, motion carried.

Coroner Vehicle – Pat presented quotes for a new coroner vehicle he received from Bob Ruwart-Fremont Motors, Spradley Barr and Greiner Ford. After reviewing all quotes and accessories, the Commissioners decided that Greiner Ford had the best offer.

Greg moved to approve purchasing a pickup from Greiner Ford for \$26,629.00. Pat seconded, motion carried.

Emergency Management- James Santistevan- met with the Commissioners to discuss National Incident Management System. He said that in order for the County to obtain any Homeland Security Grants, a resolution adopting the NIMS Implementation Order must be approved. He also updated them on other items such as recommending a neighborhood watch program for Van Tassell as well as the Red Cross conducting a first aid/CPR training as well as reviewing the community hall to see if it will qualify as an emergency shelter.

Resolution 16-06- Greg moved to approve Resolution 16-06- NIMS Implementation Executive Order. Pat seconded, motion carried.

Cheyenne River Pipeline Easement Right of Way- Pat moved to approve the revised Cheyenne River Pipeline Easement Right of Way. Greg seconded, motion carried.

Pat moved to approve filing the position of Public Health Nurse position. Greg seconded, motion carried.

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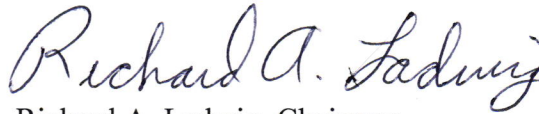
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Consent Agenda- Greg moved to approve the consent agenda. Pat seconded, motion carried. Items included on the consent agenda were the minutes of the February 16, 2016 meeting and a Tax Roll Supplement for Chesapeake Operating, Inc. for the 2013 Tax Year for \$7,561.99.

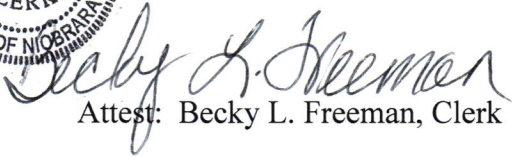
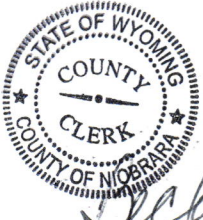
Payroll and the following vouchers were approved for payment:

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS



Richard A. Ladwig, Chairman



Attest: Becky L. Freeman, Clerk

RemitName	Amount	Description
Absolute Solutions	\$ 385.00	NEW EQUIPMENT
Absolute Solutions Total	\$ 385.00	
Allbright's True Value Hardware	\$ 184.65	LIBRARY MAINTENANCE
Allbright's True Value Hardware	\$ 204.30	BLDG/EQUIP MAINTENANCE
Allbright's True Value Hardware	\$ 565.99	PARTS
Allbright's True Value Hardware	\$ 35.95	SUPPLIES
Allbright's True Value Hardware Total	\$ 990.89	
AlSCO	\$ 349.30	PARTS
AlSCO Total	\$ 349.30	
Amy Strauch Applegarth	\$ 120.83	INMATE MEDICAL
Amy Strauch Applegarth Total	\$ 120.83	
Becky L. Freeman	\$ 300.24	TRAVEL EXPENSE
Becky L. Freeman Total	\$ 300.24	
Benzel Pest Control, Inc.	\$ 97.00	FAIRGROUND MAINTENANCE
Benzel Pest Control, Inc. Total	\$ 97.00	
Birch Communications	\$ 94.78	TELEPHONE
Birch Communications	\$ 87.82	TELEPHONE
Birch Communications	\$ 227.07	TELEPHONE
Birch Communications	\$ 165.17	TELEPHONE
Birch Communications	\$ 37.70	TELEPHONE
Birch Communications	\$ 75.84	TELEPHONE
Birch Communications Total	\$ 688.38	
Cally Lund	\$ 500.00	OFFICE RENT
Cally Lund Total	\$ 500.00	
Canon Financial Services, Inc.	\$ 446.20	COPIER SERVICE AGREEMENT
Canon Financial Services, Inc. Total	\$ 446.20	
Casper Star-Tribune	\$ 109.22	PUBLICATIONS
Casper Star-Tribune Total	\$ 109.22	
Century Link	\$ 107.13	TELEPHONE
Century Link	\$ 299.51	TELEPHONE
Century Link	\$ 89.70	TELEPHONE
Century Link	\$ 112.89	IT EXPENSE
Century Link	\$ 660.12	PHONES
Century Link Total	\$ 1,269.35	
Century Link Business Services	\$ 7.22	TELEPHONE
Century Link Business Services	\$ 17.00	TELEPHONE
Century Link Business Services	\$ 2.59	TELEPHONE
Century Link Business Services	\$ 5.69	TELEPHONE
Century Link Business Services	\$ 9.80	TELEPHONE
Century Link Business Services	\$ 8.24	PHONES
Century Link Business Services Total	\$ 50.54	
Connecting Point Computer Centers	\$ 164.66	COPIER SERVICE AGREEMENT
Connecting Point Computer Centers	\$ 139.00	COPIER SERVICE AGREEMENT
Connecting Point Computer Centers Total	\$ 303.66	
Decker's Foods	\$ 15.50	SUPPLIES
Decker's Foods	\$ 10.85	SUPPLIES

Decker's Foods Total	\$	26.35	
Dennis C. Meier	\$	1,000.00	OFFICE RENT
Dennis C. Meier Total	\$	1,000.00	
Diane Cannon	\$	4,500.00	COURTHOUSE CONTRACT
Diane Cannon Total	\$	4,500.00	
Ed Buchanan	\$	5,320.00	DEPUTY A
Ed Buchanan Total	\$	5,320.00	
Geographic Innovations	\$	1,000.00	PROFESSIONAL MAPPING
Geographic Innovations	\$	300.00	PROFESSIONAL MAPPING
Geographic Innovations Total	\$	1,300.00	
GreatAmerica Financial Svcs.	\$	156.50	CANON COPIER
GreatAmerica Financial Svcs.	\$	225.00	COPIER SERVICE AGREEMENT
GreatAmerica Financial Svcs. Total	\$	381.50	
Greg B. Starck	\$	606.35	TRAVEL EXPENSE
Greg B. Starck Total	\$	606.35	
Heilbrun's Farm Industrial Supply	\$	174.07	VEHICLE REPAIRS
Heilbrun's Farm Industrial Supply	\$	638.59	PARTS
Heilbrun's Farm Industrial Supply Total	\$	812.66	
Herren Brothers True Value	\$	67.69	PARTS
Herren Brothers True Value Total	\$	67.69	
Hiway Brake & Alignment	\$	122.23	VEHICLE REPAIRS
Hiway Brake & Alignment Total	\$	122.23	
Hiway Super Service	\$	186.00	VEHICLE REPAIRS
Hiway Super Service Total	\$	186.00	
Honnen Equipment Company	\$	249.36	PARTS
Honnen Equipment Company Total	\$	249.36	
Kayla Courtright	\$	164.16	TRAVEL EXPENSE
Kayla Courtright Total	\$	164.16	
Keri Thompson	\$	170.12	TRAVEL EXPENSE
Keri Thompson Total	\$	170.12	
Lusk Herald	\$	541.56	SUPPLIES
Lusk Herald	\$	1,530.80	PUBLICATIONS
Lusk Herald Total	\$	2,072.36	
Lusk Mini Storage	\$	45.00	DUES
Lusk Mini Storage Total	\$	45.00	
Mecklenburg Law Office, LLC.	\$	560.00	COURT APPOINTED ATTORNEY
Mecklenburg Law Office, LLC. Total	\$	560.00	
Monika D. Davies	\$	500.00	OFFICE RENT
Monika D. Davies Total	\$	500.00	
Nathaniel S. Hibben	\$	300.00	TRIAL EXPENSES
Nathaniel S. Hibben Total	\$	300.00	
Niobrara Co. Sheriff's Office	\$	72.50	POSTAGE
Niobrara Co. Sheriff's Office Total	\$	72.50	
Niobrara County Assessor	\$	18.63	SUPPLIES
Niobrara County Assessor Total	\$	18.63	
Niobrara County Attorney	\$	8.86	SUPPLIES
Niobrara County Attorney	\$	300.00	DUES

Niobrara County Attorney Total	\$	308.86	
Niobrara County Hospital District	\$	12,752.97	1% OPTION TAX
Niobrara County Hospital District Total	\$	12,752.97	
Niobrara County Library	\$	1,725.00	LIBRARY DEFERRED COMP.
Niobrara County Library Total	\$	1,725.00	
Niobrara Electric Association	\$	18.76	RADIO TOWER
Niobrara Electric Association	\$	18.76	RADIO TOWER
Niobrara Electric Association Total	\$	37.52	
Platte Co. School Dist. #1	\$	80.00	PARTS
Platte Co. School Dist. #1 Total	\$	80.00	
Porter, Muirhead, Cornia, & Howard	\$	28,800.00	AUDIT
Porter, Muirhead, Cornia, & Howard Total	\$	28,800.00	
Pre Resources Rockies, L.P.	\$	231.26	O & M OIL
Pre Resources Rockies, L.P. Total	\$	231.26	
Proper Care, LLC.	\$	6,800.00	FAIRGROUNDS CONTRACT
Proper Care, LLC. Total	\$	6,800.00	
Rancher's Feed & Supply, Inc.	\$	45.44	BLDG/EQUIP MAINTENANCE
Rancher's Feed & Supply, Inc. Total	\$	45.44	
Rawhide Drug Company	\$	9.70	INMATE MEDICAL
Rawhide Drug Company Total	\$	9.70	
Schindler Elevator Corporation	\$	1,110.63	SCHINDLER ELEVATOR
Schindler Elevator Corporation Total	\$	1,110.63	
Sourcegas	\$	145.40	K N COURTHOUSE (UTILITIES)
Sourcegas	\$	631.24	K N JUSTICE CENTER (UTILITIES)
Sourcegas	\$	168.02	K N SHOP UTILITIES
Sourcegas Total	\$	944.66	
Terry Davis	\$	43.75	INMATE MEDICAL
Terry Davis Total	\$	43.75	
Torrington Office Supply	\$	30.50	SUPPLIES
Torrington Office Supply	\$	174.08	SUPPLIES
Torrington Office Supply	\$	227.78	SUPPLIES
Torrington Office Supply	\$	234.04	SUPPLIES
Torrington Office Supply	\$	62.24	SUPPLIES
Torrington Office Supply Total	\$	728.64	
Town Of Lusk	\$	2,563.17	TOWN OF LUSK COURTHOUSE (UTILITIES)
Town Of Lusk	\$	36.60	TOWN OF LUSK JUSTICE CENTER (UTILITIES)
Town Of Lusk	\$	10.41	TOWN OF LUSK OLD JAIL (UTILITIES)
Town Of Lusk	\$	36.60	TOWN OF LUSK SHERIFF GARAGE (UTILITIES)
Town Of Lusk	\$	657.67	TOL SHOP UTILITIES
Town Of Lusk Total	\$	3,304.45	
United States Treasury	\$	582.38	FICA EMPLOYER MATCH
United States Treasury Total	\$	582.38	
Valley Motor Supply	\$	154.58	PARTS
Valley Motor Supply Total	\$	154.58	
Valley Plumbing & Heating	\$	9,272.65	JUSTICE CENTER MAINTENANCE
Valley Plumbing & Heating Total	\$	9,272.65	
Verizon Wireless	\$	243.67	TELEPHONE

Verizon Wireless	\$	80.02	COMPUTER EXPENSE
Verizon Wireless	\$	208.69	TELEPHONE
Verizon Wireless	\$	41.90	TELEPHONE
Verizon Wireless Total	\$	574.28	
Visa	\$	413.99	TRAVEL EXPENSE
Visa	\$	443.60	TRAVEL EXPENSE
Visa	\$	365.23	TRAVEL EXPENSE
Visa	\$	149.00	COMPUTER EXPENSE
Visa	\$	21.24	POSTAGE
Visa	\$	14.99	PUBLICATIONS
Visa	\$	38.51	SUPPLIES
Visa	\$	10.97	DENISE TRAVEL
Visa	\$	21.37	SUPPLIES
Visa	\$	115.54	POSTAGE
Visa	\$	343.80	SUPPLIES
Visa	\$	349.00	NEW EQUIPMENT
Visa	\$	53.20	TRANSPORTS
Visa	\$	29.41	INMATE MEALS
Visa Total	\$	2,369.85	
Wal Mart Community	\$	39.34	SUPPLIES
Wal Mart Community	\$	21.36	SUPPLIES
Wal Mart Community	\$	122.16	SUPPLIES
Wal Mart Community	\$	43.94	INMATE MEALS
Wal Mart Community Total	\$	226.80	
WALT'S LATHE & MACHINE	\$	17.58	EQUIPMENT REPAIRS
WALT'S LATHE & MACHINE	\$	279.66	PARTS
WALT'S LATHE & MACHINE Total	\$	297.24	
Wayne Coleman Construction, Inc.	\$	73,208.98	AUDITORIUM FLOOR
Wayne Coleman Construction, Inc. Total	\$	73,208.98	
Westco	\$	2,113.29	GAS & OIL
Westco Total	\$	2,113.29	
Whitaker Oil D/B/A Outpost Truck Stop	\$	22.00	TRAVEL EXPENSE
Whitaker Oil D/B/A Outpost Truck Stop	\$	1,171.76	GAS
Whitaker Oil D/B/A Outpost Truck Stop	\$	77.64	VEHICLE REPAIRS
Whitaker Oil D/B/A Outpost Truck Stop	\$	496.09	GAS & OIL
Whitaker Oil D/B/A Outpost Truck Stop	\$	18.40	TRAVEL EXPENSE
Whitaker Oil D/B/A Outpost Truck Stop	\$	56.13	VEHICLE REPAIRS
Whitaker Oil D/B/A Outpost Truck Stop	\$	25.74	TRANSPORTS
Whitaker Oil D/B/A Outpost Truck Stop Tot:	\$	1,867.76	
WY DEQ Solid & Hazardous Waste Div.	\$	200.00	BLDG/EQUIP MAINTENANCE
WY DEQ Solid & Hazardous Waste Div. Total	\$	200.00	
WY Enterprise Technology Services	\$	14.00	COMPUTER EXPENSE
WY Enterprise Technology Services Total	\$	14.00	
Wyoming Dept. Of Transportation	\$	947.98	LANCE CREEK BROS CN14063
Wyoming Dept. Of Transportation Total	\$	947.98	
Wyoming Network, Inc.	\$	230.00	I T EXPENSE
Wyoming Network, Inc. Total	\$	230.00	

Wyoming State Bar	\$	78.00	LAW LIBRARY
Wyoming State Bar Total	\$	78.00	
Wyoming Women's Center	\$	960.00	INMATE MEALS
Wyoming Women's Center Total	\$	960.00	
Xerox Corporation	\$	250.34	XEROX COPIER SERVICE AGREEMENT
Xerox Corporation Total	\$	250.34	
Grand Total	\$	174,356.53	