

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING
December 6, 2016

The Niobrara County Commissioners' meeting was called to order on this date at 9:00 a.m. with Chairman Richard A. Ladwig, Commissioners Greg B. Starck, Patrick H. Wade and County Clerk Becky L. Freeman present.

Road and Bridge- Corky Fosher, Fair board member, met with the Commissioners and Fred Thomas, Road and Bridge Foreman, to continue discussions on replacing the tractor at the fairgrounds. Corky presented information on a Massey Ferguson 2706E Series tractor that would be suitable for maintaining the arena. The group will continue discussion at the next meeting.

Fred then updated the Commissioners on the pre-construction meeting he attended regarding the Lance Creek Bridge Replacement project. He also discussed the 2016 Road Rehabilitation Project and said that the contractor has moved in equipment and is ready to begin work.

The group talked about the road rehab project and Pat suggested tying on to Dave Thomson's pit and gravelling that road. The contractor has a crusher and could crush material from the Thomson pit.

Brian Wakefield, engineer with BenchMark of Torrington, met with the Commissioners and Fred and presented a Notice to Proceed for Richard to sign for the 2016 Road Rehabilitation Project.

The group also discussed the Lance Creek Bridge Replacement project and talked about the deck removal of the old bridge.

Fred updated the Commissioners on the blade transmission. He said the seals were bad so they have been replaced.

County Attorney- County Attorney Cally Lund met with the Commissioners and discussed county business. Greg asked Cally about the status on the update of the County's policy manual. She said she is still waiting on information from the sheriff's office.

Cally then discussed a situation which occurred at the fairgrounds involving a private business requesting a letter of reference from the fair board requesting their support for the startup of a charter school. Cally said that the fair board was advised to refrain from writing a letter of support at it is best practice for a government entity to remain uninvolved in supporting private enterprise.

Road & Bridge cont- Dave Hout of Hout Fencing, came in and signed paperwork for the 2016 Road Rehabilitation Project. The group then discussed gravel crushing. Fred went on to say that they still have five pipes to set, but once Hout gets started, they will lay them in.

Consent Agenda- Pat moved to approve the consent agenda. Greg seconded, motion carried. Items included on the consent agenda were the minutes of the November 15, 2016 meeting and the November 29, 2016 Special Meeting and receipts for the month of the November from the County Clerk for \$3,210.75, from the Sheriff for \$350.00, and from the Clerk of Court for the month of October for \$401.01 and for the month of November for \$360.00.

The group then discussed the audit and the conversation held with the County's auditors regarding grants. Clerk Freeman explained that per a conversation with Vikki Nunn, CPA PMCH, based on the program description, there wasn't a need to verify the costs charged to the grant since the projects in question under the FEMA Disaster Grant Award were considered "small" projects, under the \$120,000, threshold. Richard also discussed the CRF manual and said that the County Road Standards committee will discuss this at their WCCA Winter meeting.

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING
December 6, 2016

Predator Board Sportsman Member- Pat moved to appoint Tom Eiden to serve as the Sportsman Member for the Predator Board. Greg seconded, motion carried.

WY Community Gas Renewal- Greg moved to approve pat seconded, motion carried.

Catering Permits- Pat moved to approve catering permits for Paleo Park to sell alcoholic beverages for the WCCA Reception being held December 7, 2016 and the WCCA Banquet being held December 8, 2016, both at the fairgrounds. Greg seconded, motion carried.

LGLP Official Ballot-The commissioners voted for the one at-large position and one commissioner position.

TruGreen-Greg moved to approve the service agreement. Pat seconded, motion carried.

Copier Connection Inc- Pat moved to approve the copier agreement with Copier Connection. Greg seconded, motion carried.

Pat asked about the JPB and how they are progressing. Richard said that there is a meeting scheduled in January and that the group is still waiting to hear from NEWEDC on grants submitted.

Elected Officials & Dept. Heads- Rick Zerbe, Sheriff, Teri Stephens, Assessor, Keri Thompson, Treasurer, Sally Myer, Public Health Nurse, Denise Smith, Extension Coordinator and Becky Freeman, County Clerk, met with the Commissioners to discuss county business and office operations.

Rick said he is in the process of getting the new vehicles fitted with radios. Teri said they had been working on files from the summer reviews and have been out reviewing new construction. Sally said she has begun doing LT101 nursing and is still in the process of training on immunizations. She is also training on the Emergency Preparedness. Keri said her office is busy with tax payments and have collected one-half of the 15-16 taxes. Denise said the fairgrounds is busy, the old kitchen portion is being torn out and replaced and that they are waiting on bids to replace the ceiling tiles.

Pat spoke briefly about the redundant backup system for computers and Richard talked about his visit with the Governor and WAM and discussed budgets.

Emergency Management Coordinator- James Santistevan met with the Commissioners and updated them on the status of the EOP & THIRA plans. He also discussed the eclipse and the upcoming LEPC meeting.

TICPS come up w/a list of radio channels and determine which one will be used in the event of an emergency. This keeps us in NIMS compliance and helps us finish our THIRA plan.

Payroll and the following vouchers were approved for payment:

Vendor	Amount	Description
Absolute Solutions	\$ 4,927.00	Dispatch Communications Expense
Allbright's True Value Hardware	\$ 224.91	Parts, supplies, maintenance
Alsco	\$ 356.60	Parts
Amanda Dawson	\$ 36.25	Election Judge
Barb Degering	\$ 129.60	Election Judge expense
Barbara Orr	\$ 128.80	Election Judge expense
Barker Concrete & Construction, Inc.	\$ 4,550.00	Auto gates/culverts
BenchMark of Torrington P.C.	\$ 8,520.14	Engineering fees

NIOBRARA COUNTY COMMISSIONERS' MEETING
 NIOBRARA COUNTY, WYOMING
 December 6, 2016

Beverly J. Miller	\$ 121.66	Election Judge expense
Birch Communications	\$ 1,390.64	Telephone
Black Hills Energy	\$ 680.53	Utilities
Body Builders Body Shop	\$ 585.67	Vehicle repairs
Boldon Diesel Service, LLC.	\$ 1,542.46	Equipment repairs
Boldon Welding & Repair, LLC.	\$ 1,355.12	Equipment repairs
Cally Lund	\$ 500.00	Office rent
Canon Financial Services, Inc.	\$ 380.00	Copier service agreement
Carla Stroh	\$ 153.28	Election Judge expense
Carmen Boussu	\$ 50.75	Election Judge expense
Carmen Shane	\$ 163.00	Election Judge expense
Century Link	\$ 1,453.87	Telephone
Century Link Business Services	\$ 68.81	Telephone
Connecting Point Computer Centers	\$ 316.04	Copier service agreement
Connie Baker	\$ 121.50	Election Judge expense
Control Solutions, Inc.	\$ 102.00	Supplies
Danese Reed	\$ 140.56	Election Judge expense
Decker's Foods	\$ 90.32	supplies, inmate meals, medical
Denise Baars	\$ 161.92	Election Judge expense
Dennis C. Meier	\$ 1,000.00	Office rent
Elaine Francis	\$ 146.24	Election Judge expense
Election Systems & Software, Inc.	\$ 202.40	Ballots
Fraiser's Welding	\$ 16,760.00	Auto gates/culverts
Fritz's Septic	\$ 225.00	Bldg/equip mtnc
Geographic Innovations	\$ 1,300.00	Professional mapping
GreatAmerica Financial Svcs.	\$ 412.14	Copier service agreement
Greiner Ford Lincoln of Casper	\$ 63,459.00	New equipment
Heilbrun's Farm Industrial Supply	\$ 347.90	Parts
Herbert K. Doby	\$ 350.00	Court appointed attorney
Hiway Brake & Alignment	\$ 962.53	Vehicle repairs
Hiway Super Service	\$ 554.00	Parts, repairs, oil
Jackie Bredthauer	\$ 121.50	Election Judge expense
Jason ZumBrunnen	\$ 18.13	Election Judge expense
Jennifer Kottwitz	\$ 127.88	Election Judge expense
Joe Ellen Landkamer	\$ 129.22	Election Judge expense
Julianne Greenough	\$ 136.00	Election Judge expense
Karen Gaukel	\$ 141.71	Election Judge expense
Karma Gaukel	\$ 36.25	Election Judge expense
Katelynn Miller	\$ 14.50	Election Judge expense
Katherine C. McDaniel	\$ 121.50	Election Judge expense
Keri Thompson	\$ 138.00	I T expense
Kristol Miller	\$ 150.40	Election Judge expense

NIOBRARA COUNTY COMMISSIONERS' MEETING
 NIOBRARA COUNTY, WYOMING
 December 6, 2016


Leslie Fowler	\$ 120.42	Converse Co PHN travel expense
Lorrie Reed	\$ 121.50	Election Judge expense
Lusk Herald	\$ 2,113.16	Publication
Lusk Mini Storage	\$ 45.00	Dues
MailFinance	\$ 1,197.00	Postage meter
Mecklenburg Law Office, LLC.	\$ 490.00	Court appointed attorney
Mobile Concrete Inc.	\$ 171,546.93	Rock crushing project, gravel
Monika D. Davies	\$ 500.00	Office rent
Natrona County Sheriff's Office	\$ 2,452.32	Juvenile housing, transports
Niobrara Co. Sheriff's Office	\$ 22.38	Postage
Niobrara County Attorney	\$ 8.13	Supplies
Niobrara County Hospital District	\$ 17,517.08	1% Option tax
Niobrara County Library	\$ 1,380.00	Deferred Comp.
Niobrara Electric Association	\$ 38.33	Radio tower
Office Depot	\$ 347.87	Supplies
Pam Parmely	\$ 128.75	Election Judge expense
Pamela Leetch	\$ 1,094.16	LT101 nursing
Peterbilt Of Wyoming	\$ 952.07	Parts
Peterson Construction	\$ 3,140.00	Bldg/Equip maintenance
Pier Funeral Home	\$ 61.18	Supplies
Plainsman Printing & Supply	\$ 747.69	Supplies
Pocket Press, Inc.	\$ 60.44	Publications
Porter, Muirhead, Cornia, & Howard	\$ 18,000.00	Audit
Pre Resources Rockies, L.P.	\$ 166.20	O & M Oil
Proper Care, LLC.	\$ 6,800.00	Fairgrounds contract
Rancher's Feed & Supply, Inc.	\$ 139.26	Parts
Randy Stensaas	\$ 179.90	Schools
Rawhide Drug Company	\$ 153.48	Inmate medical
Richard A. Ladwig	\$ 439.56	Travel expense
Safeguard Business Systems	\$ 200.58	Supplies
Sally Myer	\$ 613.55	Supplies, travel, PH Response Coord.
Schindler Elevator Corporation	\$ 1,138.56	Schindler elevator
Shirlee M. Lambert	\$ 141.18	Election Judge expense
Team Laboratory Chemical Corp.	\$ 736.06	Fairground supplies
Toni Gaukel	\$ 50.75	Election Judge expense
Torrington Office Supply	\$ 1,310.93	Supplies, new equipment
Town House Motel, LLC.	\$ 4,800.00	Courthouse contract
Town Of Lusk	\$ 1,784.54	Utilities
Tyler Technologies	\$ 82.69	Computer expense
Valley Motor Supply	\$ 1,540.56	Parts, new equipment
Valley Plumbing & Heating	\$ 342.22	Bldg mtnc.
Verizon Wireless	\$ 600.27	Computer expense, cell phones

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING
December 6, 2016

Vickie Scott	\$ 136.00	Election Judge expense
Visa	\$ 1,662.15	Travel expense, supplies, dues
Vivian Fahy	\$ 142.79	Election Judge expense
Wal Mart Community	\$ 163.67	Supplies
WALT'S LATHE & MACHINE	\$ 4,018.78	Parts, equip repairs
Weafcs	\$ 120.00	Dues
Westco	\$ 5,659.65	Dyed diesel
Whitaker Oil D/B/A Outpost Truck Stop	\$ 2,880.90	Fuel
WY Enterprise Technology Services	\$ 18.33	Computer & I T expense
Wyoming Child & Family Development	\$ 1,000.00	WY Child & Family Dev. support
Wyoming Dept. Of Transportation	\$ 47.32	LANCE CREEK BROS CN14063
Wyoming Law Enforcement Academy	\$ 48.00	Schools
Wyoming Lawn Sprinklers	\$ 120.00	Maintenance
Wyoming Machinery Company	\$ 3,409.06	Equipment repairs
Wyoming Network, Inc.	\$ 230.00	I T Expense
Wyoming State Engineers Office	\$ 100.00	Surface water permits
Wyoming Woolgrower's Auxiliary	\$ 15.00	Dues
Xerox Corporation	\$ 12.05	Xerox copier service agreement
Grand Total	\$ 378,194.13	

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS


Richard A. Ladwig, Chairman

Attest:


Becky L. Freeman, Clerk