

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING

August 2, 2016

The Niobrara County Commissioners' meeting was called to order at 9:00 a.m. on August 2, 2016. Those in attendance were Chairman Richard A. Ladwig, Commissioner Patrick H. Wade and County Clerk Becky L. Freeman. Also in attendance were County Commissioner candidates Rob Carpenter and Dustin Cushman. Commissioner Starck was unable to attend and was excused.

Road and Bridge- Foreman Fred Thomas met with the Commissioners and discussed pits. He said he had met with DEQ regarding the Brown pit and it appears that there is room to expand. Fred would like to permit 5 acres to the East, however, it is \$2,000.00 an acre to do so and the pit is privately owned, however, the County uses material from it at no cost. The Commissioners would like to visit with the County Attorney before making any decisions.

Richard said that Brett Latten with Cheyenne River had contacted him and asked if he could get a letter stating that they have complied with their portion of the N. Lance Creek Rd. Fred said he would get with Cally to draw up a release.

County Attorney - Cally Lund met with the Commissioners and Foreman Thomas and discussed county business. The group discussed the Brown Pit and the Commissioners inquired if county funds could be used to bond a private pit so we can access additional material. She wasn't fond of the idea, but thought we would be the only ones who suffer financially if reclamation of the pit is not done. She also said that as long as there is no additional language limiting the county in the bonding documents, she didn't think it would be a problem. The auditor's need to be contacted about this.

The group then addressed the request from Cheyenne River for a letter stating they have complied with road work requirements for N. Lance Creek Rd. Fred said he needs to get quantities on the gravel, but everything Cheyenne River has done so far is great.

NEWEDC - Dell Atkinson, Executive Director of North East Wyoming Economic Development Coalition and Kim Rightmer, East Central Regional Director of the Wyoming Business Council, met with the Commissioners to discuss the grant application for the Local Disaster Recovery Manager Position. The grant request is for \$170,000.00 with no county match and is for two years. Dell said that if the grant is submitted with no match from the county, then it would go to Washington for approval. If the county agreed to an 80/20 match, it could be approved through the Denver Economic Development Agency office. Lastly, he said the county could try to go back to the Wyoming Business Council to request a \$25,000 grant match.

After some discussion, Pat thought it would be best to submit the application for the full \$170,000.00 and have the Long Term Recovery Joint Powers Board oversee it.

Elected Officials & Dept. Heads- Denise Smith, Extension Educator, Teri Stephens, Assessor, Kayla Courtright, Clerk of District Court, Keri Thompson, Treasurer and Becky Freeman, County Clerk met with the Commissioners and discussed county business and office operations.

Denise discussed the fair. Keri discussed the tax sale and wanted to point out to the Commissioners that she is in awe of the cleaning taking place

Teri echoed Keri's sentiments about the cleaning. She also noted that the tax roll is done and things are going well.

Kayla said that the Supreme Court is changing child support programs. There will also be a new jury management system as well. Pat asked if there would be additional costs for the county with the state going to these new programs and Kayla didn't think so.

Becky discussed the upcoming elections.

Pat asked about the migration of the server and Keri said that Chantry is doing it a step at a time making sure everything works and that he was also thinking about cleaning up the old server and using it as an emergency backup.

NEWEDC Cont. -Dell and Kim returned to the meeting and discussion continued about oversight of the grant and whether or not to submit the grant for the full amount without a match.

Pat moved to approve submittal of the EDAP 2016 –Economic Development Assistance Program application for \$170,000.00. Richard seconded, motion carried.

Emergency Management- James Santistevan, Emergency Management Coordinator met with the Commissioners and continued discussions regarding the eclipse in 2017. He said he had visited with Jackie Bredthauer, with the Chamber of Commerce, and discussed her plans for promoting the event.

He updated the Commissioners on the status of the THIRA plan. He talked about the latest round of storms the county has encountered and mentioned that one of his biggest concerns is getting people to report back to him damage they encountered so he can report to the national weather service.

He is also meeting with the conservation district and some others regarding bank stabilization for the North Park.

Consent Agenda- Pat moved to approve the consent agenda. Richard seconded, motion carried. Items on the consent agenda were the minutes of the July 19, 2016 meeting, receipts for the month of July from the County Clerk for \$3,561.50 and from the Sheriff for \$715.00, and Official Bonds and Oaths for Stuart Larson as Treasurer of the Niobrara County Library Board and for Teri Goddard as Treasurer of the Niobrara County Fair Board

2016 Mill Levies- Pat moved to set the 2016 mill levies as submitted by the County Assessor. Richard seconded, motion carried. The 2016 mill levies are as follows:

**2016 LEVIES
NIOBRARA COUNTY, WY**

MILLS		TAXES
STATE LEVIES		
12.000	State School Foundation Programs	1,276,459
NIOBRARA COUNTY LEVIES		
10.33000	County General Fund	1,098,818
1.47000	County Library Fund	156,366
0.20000	County Fair Fund	21,274
12.000	Total	1,276,459
NIOBRARA COUNTY SCHOOL LEVIES		
6.000	County School Levy	638,229
25.000	School District Operating Levy	2,659,289
1.000	Recreation	106,372
32.000	Total	3,403,890
56.000	Total General Levies	5,956,807
SPECIAL LEVIES		
6.000	Hospital District	638,229
1.000	Soil Conservation District	106,372
3.000	Rural Fire District	292,653
1.000	Weed & Pest District	106,372
1.000	Special Management Program	106,372
1.000	Senior Citizen's Service District	106,372
	Total Special Levies	1,356,368
MUNICIPAL LEVIES		
8.000	Town of Lusk General Fund	66,417
8.000	Town of Manville General Fund	4,147
0.000	Town of Van Tassell General Fund	0

Total Municipal Levies

70,565

TOTAL TAXES

7,383,741

TOTAL LEVIES

74.000 Total Levy Town of Lusk
 74.000 Total Levy Town of Manville
 69.000 Total Levy Town of VT
 69.000 Total Levy Rural

TOTAL MILL COUNTS

Town of Lusk Mills + General Fund + 1, 2, 3, 5, 6
 Town of Manville Mills + General Fund + 1, 2, 3, 5, 6
 General Fund + 1, 2, 3, 4, 5, 6
 General Fund + 1, 2, 3, 4, 5, 6

NAME of TAXING AUTHORITY

MILLS REQUESTED

1	Niobrara Conservation District	1	
2	Niobrara County Hospital District	6	
*3	Niobrara County School District No. 1	44	*State School Levy - 12
4	Niobrara Rural Fire District	3	*County School Levy - 6
5	Niobrara Senior Center	1	*School Dist. Operating Levy - 25
6	Niobrara Weed & Pest Control District	2	*Recreation - 1
7	Town of Lusk	8	
8	Town of Manville	8	
9	Town of Van Tassell	0	
10	General Fund	12	

ASSESSED VALUATION

LUSK (0150)	\$8,302,179
MANVILLE (0151)	\$518,417
VAN TASSELL (0152)	\$120,186
RURAL NIOBRARA CTY (0100)	\$97,430,766
TOTAL VALUATION:	\$106,371,548

 /s/ Richard Ladwig,
 Chairman
 /s/ Greg Starck
 /s/ Pat Wade

DATE: 08/02/16

Petition to Cross a County Road- Pat moved to approve an Order authorizing Barker Ranch, LLC. to bore under Cheyenne River Rd to install a water pipeline. Richard seconded, motion carried.

Part-time Magistrate- Richard moved to approve the appointment of Joel Richardson to serve as a part-time magistrate of the Circuit Court for the sole and limited purpose of performing civil marriage ceremonies. Pat seconded, motion carried.

County Audit- Richard moved to sign the engagement letter with Porter, Muirhead, Cornia and Howard to perform audit services for the County for fiscal year ending June 30, 2016 at a cost of \$43,800. Pat seconded, motion carried.

Pat moved to sign the contract between Midwest Grinding and Niobrara County for floor grinding and polishing. Discussion- The County needs to apply for Consensus Block Funding before we approve the project. Based on that information, Pat withdrew his motion. Richard stated he would contact the contractor to see if they will work with us on payment at a later date.

Mailing System Product Lease Agreement- Richard moved to approve the product lease agreement with MailFinance for the County's postage machine lease and meter rental. Pat seconded, motion carried.

Payroll and the following vouchers were approved for payment:

Vendor	Total	Description
Allbright's True Value Hardware Total	\$126.50	Parts, supplies
Alsco Total	\$288.62	Shop towels, coveralls
Andrew Starr Total	\$1,227.70	Parts
Ben Lamp Total	\$7,370.00	Trucking
Benji Brozovich Total	\$250.00	Weed mgmt at Road & Bridge
Benzel Pest Control, Inc. Total	\$1,414.00	Termite control contract
Bill Krejci Total	\$6,875.00	Trucking
Birch Communications Total	\$700.15	Telephone
Black Hills Chemical & Janitorial Total	\$615.21	Supplies
Body Builders Body Shop Total	\$497.54	Vehicle repairs
Cally Lund Total	\$500.00	Office rent
Canon Financial Services, Inc. Total	\$425.50	Copier service agreement
Century Link Total	\$1,054.68	Telephone
Century Link Business Services Total	\$88.49	Telephone
Chrisanna Lund Total	\$100.44	Travel expense
CMI-TECO Total	\$768.95	Parts
Connecting Point Computer Centers Total	\$256.44	Copier service agreement
Crook County Total	\$3,750.00	ESRI GIS maintenance
Decker's Foods Total	\$301.03	Supplies
Denise E. Smith Total	\$100.00	Travel expense
Dennis C. Meier Total	\$1,000.00	Office rent
Ed Buchanan Total	\$2,660.00	Deputy Co. Attorney
Election Systems & Software, Inc. Total	\$13,121.75	Ballots, Equip maintenance
Geographic Innovations Total	\$1,300.00	Professional mapping
GreatAmerica Financial Svcs. Total	\$381.50	Copier service agreement
Heartland Ag-Business Group Total	\$65.00	Supplies
Heilbrun's Farm Industrial Supply Total	\$191.94	Parts
Herbert K. Doby Total	\$370.00	Court appointed attorney
Hiway Brake & Alignment Total	\$1,830.90	Vehicle repairs
Hiway Super Service Total	\$25.96	Fuel
Jordan Towing Total	\$470.00	Abandoned vehicles
Kelli Chichester Total	\$100.00	Travel expense
Lee Brown Total	\$7,700.00	Trucking
Lusk Herald Total	\$1,713.16	Publications
Lusk Mini Storage Total	\$45.00	Storage unit
Mobile Concrete Inc. Total	\$39,690.00	Gravel
Monika D. Davies Total	\$500.00	Office rent
Nathaniel S. Hibben Total	\$1,090.00	Special Prosecutor
Nicolas Prat, Phd Total	\$140.00	Employee medical
Niobrara Co. Sheriff's Office Total	\$36.02	Postage, supplies
Niobrara County Assessor Total	\$43.23	Supplies

Niobrara County Attorney Total	\$332.07	Supplies, copier expense
Niobrara County Hospital District Total	\$12,361.09	1% Tax Option
Niobrara County Library Total	\$1,725.00	Deferred Compensation
Niobrara Electric Association Total	\$37.68	Radio tower
Niobrara Health & Life Center Total	\$559.00	Inmate & employee medical
Peterbilt Of Wyoming Total	\$9.48	Parts
Pre Resources Rockies, L.P. Total	\$159.00	O & M oil
Proper Care, LLC. Total	\$6,800.00	Fairgrounds contract
Rawhide Drug Company Total	\$17.99	Supplies
Shreds, LLC. Total	\$255.50	Document shredding
Sourcegas Total	\$192.52	Utilities
Team Laboratory Chemical Corp. Total	\$2,350.00	Supplies
Torrington Office Supply Total	\$630.13	Supplies
Town House Motel, LLC. Total	\$4,800.00	Courthouse contract
Town Of Lusk Total	\$2,118.23	Utilities
TruGreen Total	\$127.00	Lawn care
Tyler Technologies Total	\$82.69	Computer expense
UW Extension Total	\$50.00	Travel expense
Valley Plumbing & Heating Total	\$124.87	Maintenance
Verizon Wireless Total	\$598.87	Cell phone and computer
Visa Total	\$1,557.95	Supplies, travel, subscriptions
WACO 2016 Total	\$335.00	Registration fees
Wal Mart Community Total	\$19.96	Supplies
WALT'S LATHE & MACHINE Total	\$599.93	Parts
Westco Total	\$1,152.13	Diesel
Whitaker Oil D/B/A Outpost Truck Stop Total	\$2,512.74	Fuel
WY Enterprise Technology Services Total	\$14.31	Computer expense
Wyoming County Commissioners Association Total	\$5,187.00	Dues
Wyoming Guardians Ad Litem Program Total	\$269.74	GAL Fees
Wyoming Lawn Sprinklers Total	\$710.01	Maintenance
Wyoming Machinery Company Total	\$455.74	Parts
Wyoming Network, Inc. Total	\$230.00	I T Expense
Wyoming Women's Center Total	\$1,793.00	Inmate meals
Xerox Corporation Total	\$246.37	Copier service agreement
Grand Total	\$147,599.71	

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS

Richard A. Ladwig

Richard A. Ladwig, Chairman



*Attest
Becky L. Freeman, clerk*