

COUNTY COMMISSIONERS' MEETING  
NIOBRARA COUNTY, WYOMING  
SEPTEMBER 6, 2011

The Niobrara County Commissioners' meeting was called to order on September 6, 2011 at 9:00 a.m. Those in attendance were Chairman Richard A. Ladwig, Commissioners Arlene Zerbst Rapp, Greg B. Starck, and County Clerk Becky L. Freeman.

Road & Bridge- Foreman Fred Thomas met with the Commissioners and discussed roads and equipment. He noted that he had ordered signs stating "No Winter Maintenance" for both ends of Kaltenheuser Road and that Petz Road had been bladed.

Ron Hando met with the Commissioners and Thomas to discuss Dutch Joe Road and whether or not there were any plans to gravel it to the Cheyenne River Road due to the heavy oil production in that area.

County Attorney- County Attorney Doyle J. Davies met with the Commissioners and discussed the energy retrofit grant. Public Health Nurse Lisa Mellott joined the meeting to discuss the Emergency Response Coordinator Grant.

Commissioner Starck moved, seconded by Commissioner Zerbst Rapp, to approve the grant award agreement for the U.S. Department of Health and Human Services Public Health Preparedness and Response for Bioterrorism between the Public Health Emergency Preparedness Program and Niobrara County Public Health, CFDA # 93.069, award period of October 2, 2011 to September 30, 2012, in the amount of \$27,325.00. MOTION CARRIED.

Minutes- Commissioner Starck moved, seconded by Commissioner Zerbst Rapp, to approve the Minutes of the August 16, 2011 meeting. MOTION CARRIED.

The Commissioners acknowledged receipts for the month of August from the County Clerk for \$5,234.50, from the Sheriff for \$774.80 and from the Clerk of Court for \$657.20.

Homeland Security Grant- Commissioner Zerbst Rapp moved, seconded by Commissioner Starck, to approve a grant award for U.S. Department of Homeland Security FY 2011 Emergency Management Performance Grant (EMPG), CFDA # 97.042, award period of October 2, 2011 to March 31, 2012, project ID: 11-GPD-NIO-EM-GCF11, in the amount of \$14,521.00 with a county match of \$14,521.00. MOTION CARRIED.

Fixed Asset Policy- The Commissioners authorized County Clerk Freeman to review and revise the existing fixed asset policy and present it at a future meeting.

Notice of Valuation Change- The Commissioners acknowledged receipt of a notice of valuation change for JP Oil, resulting in a reduction of taxes for tax year 2009 in the amount of \$3,731.88.

Petition of Affidavit for Rebate of Taxes- Commissioner Zerbst Rapp moved, seconded by Commissioner Starck, to approve the petition of affidavit for rebate of taxes for JP Oil Co., Inc. for the 2009 Tax Rolls resulting in a rebate of \$3,731.88. MOTION CARRIED

Petition of Affidavit for Cancellation of Taxes- Commissioner Zerbst Rapp moved, seconded by Commissioner Starck, to approve the petition of affidavit for cancellation of taxes for Dewey Ellsworth from the 2011 Tax Rolls resulting in a reduction of \$8.63 and for JD West from the 2011 Tax Rolls resulting in a reduction of \$6.10. MOTION CARRIED.

Elected Officials & Dept. Heads- The Elected Officials and department heads met with the Commissioners and discussed county business and office operations.

Tammie Jensen, Denise Smith and the County Commissioners reviewed applications they received for the Extension Office position. Due to a conflict of interest, Chairman Ladwig excused himself and turned the meeting over to Vice-Chairman Zerbst Rapp. After review of the applications, the group decided to call a special meeting for September 13, 2011 to interview the applicants.

Due to the annual WACO conference being held in Jackson on September 20-22, 2011, there will be no meeting on September 20, 2011.

Payroll and the following vouchers were approved for payment:

RemitName	Amount	Description
<b>Allbright's True Value Hardware Total</b>	\$ 13.97	JUSTICE CENTER MAINTENANCE
<b>Anderson Signs &amp; Supply Inc. Total</b>	\$ 229.64	PARTS
<b>Becky L. Freeman Total</b>	\$ 329.11	TRAVEL EXPENSE
<b>Black Hills Chemical &amp; Janitorial Total</b>	\$ 3,105.42	SUPPLIES
<b>Bob Barker Co., Inc. Total</b>	\$ 302.43	UNIFORMS
<b>Canon Financial Services, Inc. Total</b>	\$ 419.02	CANON COPIER
<b>Century Link Total</b>	\$ 579.87	PHONES
<b>Century Link Business Services Total</b>	\$ 71.75	PHONES
<b>Clerk of District Court-Linda Fosher Total</b>	\$ 107.11	SUPPLIES, POSTAGE
<b>CNA Surety Total</b>	\$ 200.00	BONDS & INSURANCE
<b>Connecting Point Computer Centers Total</b>	\$ 293.38	COPIERS
<b>Decker's Foods Total</b>	\$ 93.18	SUPPLIES
<b>Denise E. Smith Total</b>	\$ 152.07	TRAVEL EXPENSE
<b>Dennis C. Meier Total</b>	\$ 1,000.00	OFFICE RENT
<b>Dept. of A &amp; I Total</b>	\$ 19.22	COMPUTER EXPENSE
<b>Diane Cannon Total</b>	\$ 4,100.00	COURTHOUSE CONTRACT
<b>Dillon Precision Products, Inc. Total</b>	\$ 289.49	SUPPLIES
<b>Dolphin Capital Corp. Total</b>	\$ 275.53	POSTAGE METER
<b>Doyle J. Davies Total</b>	\$ 1,500.00	OFFICE RENT, SECRETARIAL
<b>Ed Buchanan Total</b>	\$ 4,000.00	DEPUTY COUNTY ATTORNEY
<b>Fire Nebula Web Design Total</b>	\$ 60.00	EQUIPMENT REPAIR
<b>GARY SCHWARZ Total</b>	\$ 250.00	BLDG/EQUIP MAINTENANCE
<b>GREAT AMERICA LEASING CORP Total</b>	\$ 154.20	CANON COPIER
<b>H &amp; H Enterprises, LLC. Total</b>	\$ 102.06	JUSTICE CENTER MAINTENANCE
<b>Hiway Brake &amp; Alignment Total</b>	\$ 283.82	VEHICLE REPAIRS
<b>Hiway Super Service Total</b>	\$ 3,209.84	GAS, OIL, REPAIRS
<b>Hometown Country Total</b>	\$ 75.00	UNIFORMS
<b>Honnen Equipment Company Total</b>	\$ 2,005.36	REPAIRS, PARTS
<b>Hose &amp; Rubber Supply, Inc. Total</b>	\$ 672.66	PARTS
<b>Jack'S Truck &amp; Equipment Total</b>	\$ 86.59	PARTS
<b>Judy Hanzlik Total</b>	\$ 135.05	GAS
<b>K D's Maintenance Total</b>	\$ 3,750.00	FAIRGROUNDS CONTRACT
<b>Karen Wisseman Total</b>	\$ 90.00	LT101
<b>Kaufman Glass Total</b>	\$ 180.00	VEHICLE REPAIRS
<b>Keenan Construction</b>	\$ 37,406.09	CORONER'S BUILDING
<b>Kester Akers Total</b>	\$ 33.94	TELEPHONE
<b>Law Enforcement Systems, Inc. Total</b>	\$ 83.00	SUPPLIES
<b>Lisa Mellott Total</b>	\$ 74.61	POSTAGE
<b>Lusk Herald Total</b>	\$ 1,598.37	PUBLICATIONS
<b>Lusk Mini Storage Total</b>	\$ 45.00	DUES
<b>Matthew Bender &amp; Co., Inc. Total</b>	\$ 256.98	SUPPLIES
<b>Midwest Mailing Systems, Inc. Total</b>	\$ 463.75	POSTAGE METER, SUPPLIES
<b>Mobile Concrete Inc. Total</b>	\$ 1,193.45	GRAVEL
<b>Nebraska Safety &amp; Fire Equipment, Inc. Total</b>	\$ 697.00	JUSTICE CENTER MAINTENANCE
<b>Nicolas Prat, PHD Total</b>	\$ 110.00	EMPLOYEE MEDICAL
<b>Niobrara County Clerk Total</b>	\$ 47.62	POSTAGE