

COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING
OCTOBER 25, 2011

The Niobrara County Commissioners' meeting was called to order on October 25, 2011 at 9:00 a.m. Those in attendance were Chairman Richard A. Ladwig, Commissioners Arlene Zerbst Rapp, Greg B. Starck, and County Clerk Becky L. Freeman.

Minutes- Commissioner Starck moved, seconded by Commissioner Zerbst Rapp, to approve the Minutes of the October 4, 2011 Meeting and the October 5, 2011 Special Meeting. MOTION CARRIED

Road & Bridge- Foreman Fred Thomas met with the Commissioners and updated them on office operations, roads, equipment and easements.

Gravel Contract Projects- Thomas stated he is preparing approximately 28.7 miles of road to gravel. Roads slated for gravel are the Kaan Road, Kaltenheuser Road, Node Road, Quigley Road, Pfister Road and McMaster Road. He estimated that it would take approximately two to three weeks to have the roads prepped for gravel and approximately three weeks of hauling, depending weather and the number of trucks available.

Van Tassell- The Mayor of Van Tassell inquired about fixing a stretch of N. Van Tassell Road from the auto gate to the highway. Thomas stated he couldn't do it right now as it needs to be warm as they are going to put millings on it.

Dept. of Environmental Quality- The Commissioners acknowledged a memorandum they received regarding the November 14, 2011 Advisory Board meeting.

Dept. of Audit- The Commissioners received a letter from the Department of Audit listing Special Districts that have not filed annual reports with the Department as required by W.S. 9-1-507(a)(vii), which requires reporting to the Department, revenues and expenditures made each fiscal year. The Special Districts not in compliance are the Hospital District, the Rural Fire District and the Niobrara Senior Center Service and Improvement District. The entities will be contacted and informed of their reporting requirements.

Canon Copier- Commissioner Zerbst Rapp moved, seconded by Commissioner Starck, to approve a lease agreement between Canon Financial Services and Niobrara County for a copier upgrade. MOTION CARRIED.

University of Wyoming- The Commissioners received information regarding the completion of a new business use licensing application for the Bucking Horse & Rider logo. This application will be forwarded to the Fair Board.

County Attorney- County Attorney Doyle J. Davies met with the Commissioners and discussed contracts, and abandoned vehicles.

Postage Meter- Commissioner Zerbst Rapp moved, seconded by Commissioner Starck, to upgrade the existing postage meter to a new postage meter with the dynamic scale. MOTION CARRIED.

The Commissioners discussed bids they received for the Energy Retrofit Grant. Bids were received from Construction Dynamics, Paul Reed Construction, and H & H Electric. All bids were in excess of funds available, so Commissioner Starck said he would talk to the apparent low bidder, H & H Electric about engineer recommendations and perhaps eliminating some non essential upgrades.

Resolution 11-07- Commissioner Zerbst Rapp moved, seconded by Commissioner Starck, to approve the following Resolution:

RESOLUTION 11-07

WHEREAS, Niobrara County occasionally borrows funds for lawful purposes; and,

WHEREAS, Niobrara County has determined that it is fiscally responsible to borrow the sum of \$49,814.00, from the Lusk State Bank, a Wyoming banking corporation, for the purpose of purchasing a grader for use by the Niobrara County Road and Bridge Department.

NOW THEREFORE, BE IT RESOLVED, that Niobrara County, through its duly elected Board of County Commissioners, is authorized to borrow the sum of \$49,814.00 from the Lusk State Bank, a Wyoming banking corporation, for the purpose of purchasing a grader for use by the Niobrara County Road and Bridge Department.

BE IT FURTHER RESOLVED, that Richard A. Ladwig, the Chairperson of the Niobrara County Commissioners is authorized to execute any and all documents necessary to complete this transaction.

DATED this 25th day of October, 2011.

BOARD OF COUNTY COMMISSIONERS OF NIOBRARA COUNTY, WYOMING:

/s/ Richard A. Ladwig, Chairperson

/s/ Arlene Zerbst Rapp

/s/ Greg Starck

Attest: /s/ Becky L. Freeman, County Clerk

MOTION CARRIED.

Upon the request of Clerk Freeman, the Commissioners moved the December 6th, 2011 meeting to December 7th, 2011, due to redistricting meetings being held in Cheyenne.

There being no further business, Commissioner Zerbst Rapp moved, seconded by Commissioner Starck, to adjourn the meeting. MOTION CARRIED.

Niobrara County Commissioners

Richard A. Ladwig
Richard A. Ladwig, Chairman



Attest:

Becky L. Freeman
Becky L. Freeman, County Clerk