

COMMISSIONERS' PROCEEDINGS  
NIOBRARA COUNTY, WYOMING  
October 21, 2008

The Niobrara County Commissioners meeting reconvened at 9:00 a.m. on October 21, 2008 in the Commissioners' Room of the Niobrara County Courthouse. Those present were Chairman Richard A. Ladwig, Commissioners Ronson B. Pfister, Arlene Zerbst Rapp, Commissioner Candidate Greg Starck, and County Clerk Becky L. Freeman.

Road & Bridge- Foreman Fred Thomas met with the Commissioners and discussed roads. He noted there is still more work that needs to be done on the railroad crossings.

Thomas also discussed the dirt pile at the prison. Thomas stated that the Women's Center wanted the agreement to state that if there is any long term effect to the Niobrara River as a result of the county's removal of any of this dirt, we would be responsible for any clean up. After some discussion, Thomas and the Commissioners decided to not use this dirt, as material from the roto mill projects will be available.

Thomas also noted that the Women's Center wanted to do equipment training for inmates that will soon be re-entering the work force. A grant from the McMurray Foundation has provided funding to WWC to purchase equipment and provide trainers, but they need projects on which to work.

Thomas also discussed the 28 Road Project wrap up letter everyone received from Benchmark of Torrington. After some discussion, the Commissioners authorized Benchmark of Torrington to submit the letter to Platte Valley Construction regarding payments and settlements.

County Attorney- County Attorney Doyle J. Davies and County Treasurer Keri Thompson met with the Commissioners and discussed the Resolution for the Priority Funding for the 1% Specific Purpose Excise Tax. Davies said that the resolution needs some language cleared up. Also, Thompson had questions about the treatment of funds, in particular, how she accounts for all the funds for the different accounts. She would like to have documentation that clarifies the actual amount that will go to each entity every month whether it is immediate distribution, a percentage given to each account, or a priority of which accounts are paid.

Thompson and Davies also discussed the Hospital O & M account and how the funds should be distributed to the Hospital District. Thompson stated that traditionally, the Commissioners have authorized the Treasurer to allow the Hospital District to draw down amounts as needed.

Davies' thought is that the money is county money, not district money, and he suggested that the Hospital District request the O & M money from the Commissioners.

County Assessor Elaine Griffith met with the Commissioners and County Attorney Davies to discuss the new subdivision statute, which allows the Commissioners, by resolution, to set a minimum subdivision acreage requirement. The Commission hasn't addressed the acreage issue under the new law as of yet.

Sheriff Rick Zerbe and Earl Bailey, branch manager with Cleary Building Corp., discussed the plans for the Sheriff's storage building. There were additions made to the plans which will include additional doors and adding double bubble insulation, which will help alleviate condensation. This would increase the bid to approximately \$82,000.

Lisa Mellott joined the meeting at 11:14 and discussed things she would need for an office in this storage building.

Bailey told the Commissioners that 20% payment is due at contract signing, 40% is due at delivery of the building and 20% due when trusses are up and balance due when done. Cleary is liable for the building while erecting the building, but the County is responsible for the site prep.

Clerk of Court Linda Fosher met with the Commissioners and discussed the cleaning of her office.

Town of Lusk Public Works Director Denis Peterson met with the Commissioners and discussed city building requirements for the Sheriff's storage building and offered ideas about how to hook up water, sewer and electric.

Catering Permit- Zerbst Rapp moved, seconded by Pfister, to approve a catering permit for Kunze Enterprises, LLC, to sell alcoholic beverages at the NRA Banquet being held November 8, 2008 at the Niobrara County Fairgrounds. **MOTION CARRIED.**

Official Bond & Oath- Zerbst Rapp moved, seconded by Pfister, to approve the official bond and oath for Amanda L. Dawson, as Deputy City Clerk for the Town of Lusk. **MOTION CARRIED.**

Petition to Cross County Road- The Commissioners received a petition from Qwest to cross North Van Tassell road and bury a phone line. Qwest understands that the crossing must be bored. Zerbst Rapp moved, seconded by Pfister, to approve the request. **MOTION CARRIED.**

Dept. of Audit- The Commissioners received notice that hospital district hasn't submitted their annual report which was due by September 30, 2008. Ladwig stated he would discuss this with the hospital administrator.

Notice of Valuation Changes-The Commissioners acknowledged two changes of valuation; one for Remuda Energy resulting in an increase of \$156.04 and the second for WESCO, resulting in an increase of \$1,157.00.

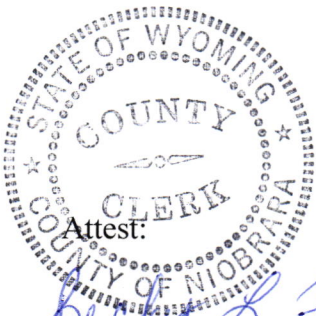
Minutes- Zerbst Rapp moved, seconded by Pfister, to approve the Minutes of the October 7, 2008 meeting. **MOTION CARRIED.**

Insurance-Zerbst Rapp moved, seconded by Pfister, to contact Jon Mellott and instruct him to move forward with the insurance plan under UNUM ENROLL, allowing each employee to build their own plans with him, up to the allotted amount of \$200 per eligible employee. **MOTION CARRIED.**

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS

*Richard A. Ladwig*  
Richard A. Ladwig, Chairman



Attest:

*Becky L. Freeman*

Becky L. Freeman, County Clerk