

COMMISSIONERS' PROCEEDINGS
NIOBRARA COUNTY, WY
October 2, 2007

The Niobrara County Commissioners Meeting was called to order at 9:10 a.m. on October 2, 2007. Present were Commissioner Chairman Richard A. Ladwig, Commissioners Ronson B. Pfister, Arlene Zerbst Rapp, and County Clerk Becky L. Freeman.

Road & Bridge- Landowner Cheryl Gaukel met with the Commissioners and invited them to attend a meeting with landowners and UP railroad representatives. The meeting will be take place on Monday, October 8, 2007 at 1:00 p.m. at the Lost Springs hall and will address concerns landowners have regarding the installation of a third rail.

County Assessor- Assessor Elaine Griffith and Road and Bridge Foreman Fred Thomas met with the Commissioners to discuss road addressing issues.

County Attorney- County Attorney Doyle Davies met with the Commissioners and discussed the public hearing regarding the application for temporary road access.

Pat Himes representing Diversified Services, Inc. (DSI) of Torrington presented information to the Commissioners regarding the program and asked to the Commissioners to consider supporting the program in a non financial matter.

Road & Bridge cont.- Foreman Thomas continued discussions regarding the 28 Road project, Qwest and temporary access lines, and the Stage Road Bridge project.

Aflac- Aflac Representative Sandy Kellogg met with the Commissioners and Assessor Elaine Griffith, Clerk of Court Linda Foshier, and Treasurer Keri Thompson, and presented information regarding two policies, accident and hospital coverage, that the county could purchase through Aflac for the county's employees. The Commissioners took this information under advisement.

Treasurer Keri Thompson met with the Commissioners and discussed the G.O. bonds. She had questions whether or not to call the bonds and when to stop collecting the tax.

Elected Officials & Dept. Heads-Linda Foshier, Elaine Griffith, Rick Zerbe, Denise Smith, Keri Thompson, and Becky Freeman met with the Commissioners and discussed county operations. Thompson discussed the Food Sales tax exemption and veterans' exemptions. Griffith noted her office is getting caught up with new construction, Foshier talked about upcoming jury trials and carpeting in her office, Zerbe discussed the 911 System and Smith noted the mileage rate the county reimburses to the University of Wyoming has increased to .42/mile for the car they use from UW. Freeman discussed the new voter registration system.

Ladwig adjourned the meeting at 3:02 p.m. to hold a public hearing on the application for establishment of a private road by Deborah Holter.

The Public Meeting was called to order at 3:02 p.m. with County Attorney Doyle J. Davies in attendance. The Commissioners received a request for a 60 day continuance of the hearing from Holter's attorney. Based on lack of attendance by contesting parties, and on this request, the Commissioners will grant a continuance until December 4, 2007 at 3:00 p.m. based on information provided and will also continue the temporary easement under the original provisions.

There being no further business, the meeting adjourned.

Ladwig reconvened the regular meeting at 3:08 p.m.

Pfister moved, seconded by Zerbst Rapp, to ratify the acceptance of the Steve Coon Construction Contract for \$8,533.00. **MOTION CARRIED.** This contract was for the reconstruction of the sidewalk and porch at the courthouse.

Minutes- Zerbst Rapp moved, seconded by Pfister, to approve the Minutes of the September 4, 2007 meeting, with corrections, and the September 13, 2007 Special Meeting. **MOTION CARRIED.**

Notice of Valuation Changes- The Commissioners acknowledged changes for Jim's Water Service, Inc. for the 2007 tax year for \$155.15 and PGC, LLC for tax year 2007 for \$138.24.

Cancellation of Taxes- The Commissioners acknowledged cancellation of tax notices for the Lusk Medical Clinic- (\$141.56) from 2007 Tax Rolls, No. 3-2007 #286 and Raetz, Randall L. & Denise (\$58.87) from 2007 Tax Rolls, No. 5-2007.

Rebate of Taxes- The Commissioners acknowledged a rebate of taxes for Raetz, Randall L & Denise (\$58.80) from 2006 Tax Rolls, No. 4-2007.

Homeland Security-The Commissioners noted a letter from HLS advising them of money available for EMPG. This requires a 50/50 match. They also noted that HLS is canceling the quarterly reporting procedures at this time.

Nine One One, Inc. Contract – The Commissioners tabled the signing of this contract until more information can be obtained from the Sheriff.

Dee's Painting bids- The Commissioners received bids from Dee's Painting for the County Clerk's Office- \$1,350.00 requesting \$500 down and balance due upon completion, the Assessor's Office- \$500 with \$250 down and balance due upon completion and the Commissioners Office- \$ 585 with \$300 down and balance due upon completion. Zerbst Rapp moved, seconded by Pfister, to accept the bids for Dee's Painting. **MOTION CARRIED.**

Change of Zoning Request- The Commissioners received a request for a change of zoning from WYDOT on the Bone Pit. This was tabled until further notice.

Pipe Road- The Commissioners will talk to Bill Thompson of WYDOT and discuss any proposed realignment of the Pipe Road.

The Commissioners acknowledged receipts for the month of August from the Clerk of Court for \$1,183.10 and for the month of September from the County Clerk for \$3,588.50, from the Sheriff for \$6,683.62, and from the Clerk of Court for \$944.40

The Commissioners authorized the Clerk of Court to purchase a new sink and vanity for her office.

Zerbst Rapp moved, seconded by Pfister, to sign the CDBG grant agreement between Wyoming Business Council and Niobrara County. **MOTION CARRIED.**

Payroll and the following vouchers were approved for payment:

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS

Richard A. Ladwig
Richard A. Ladwig, Chairman

Attest:

Becky L. Freeman
Becky L. Freeman, Clerk

September payroll- 72,873.44; Lusk State Bank- Payroll taxes- 19,605.58; Lusk State Bank- Supplies-23.83; Orchard Trust Co.- Deferred Comp. - 14,205.00; Department of Employment – Worker’s Comp. -5,049.87; Loyal American Life – Employee pd. Ins.-40.76; Aflac Insurance – Employee pd. Ins.- 1,238.36; Allbright's True Value – Supplies, maintenance –1,831.40; Avaya Communications – Phones-70.04; Bloomers, LLC. – Supplies-45.95; Body Builders Body Shop – Vehicle repairs- 1,612.00; Decker's Foods – Supplies, inmate meals - 185.23; Dell Marketing L.P. – New equipment-609.20; Wyoming Dept. of Transportation – Stage road bridge –1,280.54; Niobrara County Hospital District – 1% Option tax- 24,014.48; Fresh Start Convenience – Fuel- 3,566.08; General Security Services Corp. – Ankle monitoring-124.00; Hiway Brake & Alignment – Vehicle repairs- 543.84; Hiway Super Service – Vehicle repairs- 30.00; Jordan Automotive – Vehicle repairs- 51.41; SourceGas – Utilities- 192.27; Lichen Research Center – Computer expense- 250.00; Lusk Herald – Publications-847.85; Niobrara County Sheriff's Office – Postage, supplies -50.90; NEA – Radio tower, maintenance-187.13; Niobrara Feed & Supply – Uniforms-43.98; Office Depot – Supplies, new equipment- 808.43; Plainsman Printing & Supply- Supplies- 621.31; Qwest Business Service- Phones-167.63; Quill – Supplies-81.7; Qwest – Phones - 803.81; Sperry Drug – Supplies-37.67; Torrington Office Supply – Supplies, new equipment-550.46; Town of Lusk – Utilities-1,858.81; UltraMax Ammunition – Supplies- 346.00; Doyle J. Davies- Office expense-1,000.00; Valley Motor Supply – Parts, repairs- 358.60; Verizon Wireless – Phones- 447.10; Walt's Lathe & Machine – Parts- 5.50; Connecting Point Computer Centers – Copier- 434.40; Wyoming Machinery Company – Parts- 427.18; AlSCO – Shop towels, coveralls- 157.86; Elaine Griffith – Travel expense- 156.17; Niobrara Senior Center – Rent- 450.00; Jeanne Stratton – Ancillary support- 58.20; Bartow Oil – Fuel- 4,063.50; The Home Health Agency, LLC. – Inmate medical- 344.00; Visa – Travel expense, supplies, schools- 4,017.14; H. Rick Hollon- Guardian Ad Litem- 1,317.80; Lawson Products, Inc. – Parts- 61.55 Canon Financial Services – Copier- 199.70; Keri Thompson – Travel expense- 194.00; Wyoming Women's Center – Inmate meals- 1,317.96; Birch Telecom – Phone- 41.78; Herbert K. Doby - Court appointed attorney- 240.75; Kester Akers – ½ phone & ½ internet- 31.92; Denise E. Smith – Travel expense- 439.17; Citicorp Vendor Finance, Inc. – Copier- 122.00; Wells Fargo Financial Leasing – Copier- 269.00; Dennis C. Meier – Rent- 600.00; Ed Buchanan – Deputy county attorney –3,600.00; K D's Maintenance – Maintenance contract- 9,875.00; Xerox Corporation – Copier-304.44; Diane Tadewald –Travel expense-157.2; Dee's Painting – Painting- 800.00; Casper Star -Tribune Legal - Subscriptions 50.70; Becky L. Freeman- Travel expense- 299.73; Linda Foshier – Travel expense- 97.00; Absolute Solutions –Radio repair- 15.00; Black Hills Chemical & Janitorial – Supplies –1,483.15; BenchMark of Torrington P.C.- Engineering fees- 3,511.25; Clerk of the District Court – Postage, repairs- 97.85; Knudsen Law Offices – Court appointed attorney-150.00; Baker & Associates – Engineering fees-600.00; Rawhide Lube & Repair – Vehicle repairs-129.62; Kaufman Glass – Vehicle repairs- 570.00; Communication Technologies, Inc. – Radio installation-118.75; Fire Nebula Web Design – Computer expense-165.00; Motorola- Homeland security-7,216.00; D & R Builders –Maintenance- 133.00; Eastern Wyoming College – Schools-210.00; April VanHeule – Reimburse for notary bond-50.00; Global Mounting Solutions, Inc. – Homeland security-1,400.00.; DXP Enterprises, Inc. – Supplies- 198.93.; V.I.P. Windshield Repair – Vehicle repairs-100.00; Dolphin Capital Corp. Postage meter lease-259.70; Country Stitches – Supplies-100.50; Lusk/Niobrara Ambulance Service – 88.00; Zerbe's Prairie Creations – Supplies- 22.50; Parkway Plaza – Travel expense-116.00; Public Agency Training Council – Schools-30.00; Sanofi Pasteur, Inc.- Vacines-2,431.81; Jerry M. Smith – Court appointed attorney-190.00; ESRI – GIS Maintenance fee-1,500.00; Lance Creek Fuel Depot – Fuel- 68.98