

COMMISSIONERS' PROCEEDINGS
NIOBRARA COUNTY, WYOMING
November 1, 2005

The Niobrara County Commissioners met for their regularly scheduled meeting on November 1, 2005 at 9:03 a.m. in the Commissioners' Room of the Niobrara County Courthouse. Present were Commissioners Tom L. Wassserburger, Richard A. Ladwig and County Clerk Becky L. Freeman. Commissioner Ron Pfister joined the meeting at 9:29 a.m.

The Commissioners acknowledged the following receipts for the month of October from the County Clerk for \$3,157.21 and from the Sheriff for \$15,716.93.

Pfister moved, seconded by Ladwig, to approve the minutes of the October 18, 2005 regular meeting. **MOTION CARRIED.**

Road & Bridge- The Commissioners met with Road and Bridge Foreman Fred Thomas and discussed roads, equipment, and auto gates. They also discussed easements particularly the ones sought on Ridge Road and the course of action they would take if those easements are not obtained. Thomas presented a revised quote from Wyoming Machinery on the loader using the Ford tractor as a trade in.

County Attorney- Met with County Attorney Doyle J. Davies and discussed old business. They also discussed a Memorandum of Understanding between the Secretary of State and Niobrara County for voting systems and an agreement between Nine One One, Inc. and Niobrara County for telephone hotline support and software support for the E911 system.

Detention Office- Lieutenant Lori Brillhart and Sheriff Rick Zerbe met with the Commissioners to discuss ankle monitors the court has ordered individuals to wear and the cost to the county. Brillhart was concerned because she has no line item set aside for this in her budget. The Commissioners suggested she take the expense out of her budget and if necessary, the issue will be addressed during the next budget cycle.

Inmate Thanksgiving Dinner- The Commissioners received a request from an individual to serve a Thanksgiving dinner to the detention center inmates. After discussing the matter with Brillhart and Zerbe, it was determined that the decision be made by the Sheriff & Detention due to security issues and risks involved.

Town of Van Tassell- Mayor LaWanna Reece, Council Member Cody Bruegger, and Homeland Security Grant Coordinator Pete Pier met with the Commissioners to discuss Homeland Security. Reece inquired as to the status of a siren for Van Tassell. She also voiced concerns she had about not being kept up to date on the status of the grant and equipment being purchased. Pier stated he would research the siren issue with Emergency Management Coordinator Kester Akers and would keep the council better informed about the next round of Homeland Security money.

Kerry Powers met with the Commissioners and gave them an update on Wildlife Management, Predator Boards and the status of the wolf classification.

Letter of Continued Support for Food Stamp Nutrition Education Program- Pfister moved, seconded by Ladwig, to sign the letter of continued support. **MOTION CARRIED.**

Official Bond & Oath- Ladwig moved, seconded by Pfister, to approve the Bond & Oath for Keri Thompson as Treasurer of Niobrara County. **MOTION CARRIED.**

Rebate of Taxes- Noted the Rebate of Taxes for Prospective Investments & Trading Co. from the 2005 tax rolls for (\$968.18), rebate # 277.

Catering Permit- Ladwig moved, seconded by Pfister, to approve the catering permit for Arlene Zerbst Rapp, D/B/A/ Paleo Park to sell alcoholic beverages for the NRA Banquet to be held at the Fairgrounds on November 12, 2005. **MOTION CARRIED.** Discussion: Wasserburger noted that Zerbst's insurance needed to be for liquor legal liability.

Ladwig moved, seconded by Pfister, to amend the previous motion to state that pending receipt of proper insurance they would approve the catering permit. **MOTION CARRIED.**

Wyoming Women's Center Prison Community Partnership Committee- Ron Pfister was nominated to participate in the Wyoming Women's Center Prison Community Partnership Committee.

Dept. of Revenue Notice of Valuation Change- Acknowledged the change of valuation for DNR Oil & Gas Inc for \$1,157.31 from the 2005 tax year.

Elected Officials & Dept. Heads- Sheriff Rick Zerbe, Assessor Elaine B. Griffith, County Clerk Becky L. Freeman, Extension Office Coordinator Denise E. Smith, and Treasurer Keri Thompson met with the Commissioners and discussed office operations and county business.

Memorandum of Understanding (MOU)- Pfister moved, seconded by Ladwig, to sign the M.O.U. between the Wyoming Secretary of State's Office and Niobrara County for voting systems as required and funded by the Help America Vote Act (HAVA). **MOTION CARRIED.**

Nine One One Inc Contract- Ladwig moved, seconded by Pfister, to approve and sign the Nine One One, Inc. Telephone Hotline Support and Software Maintenance Agreement for the E911 system. **MOTION CARRIED.**

Benchmark of Torrington- Benchmark of Torrington engineers Bob Taylor & Scott Larson met with Commissioners and Road & Bridge Foreman Fred Thomas to discuss 28 Road, the Gravel Crushing Project and the status of the Qwest claim. Benchmark inquired about proceeding with the design phase of 28 Road and after some discussion the Commissioners decided to go ahead with the plans.

The Commissioners held a brief phone conference with WY D.O.T. resident engineer Terry Craig to determine the status of the opening of the Ruffing Pit and the Hwy 270/Ridge Road/ 28 Road realignment project.

There was also discussion about contracting with trucks to haul the gravel when crushing and stockpiling begins.

Executive Session- Entered into executive session at 3:11 p.m. with Benchmark, Fred Thomas and the Commissioners to discuss litigation. The regular session reconvened at 3:25 p.m. No action was taken.

Resolution 08-05- Pfister moved, seconded by Ladwig, to approve **Resolution 08-05** authorizing Keri Thompson, Niobrara County Treasurer, to receive account information, open any accounts in the name of the county, endorse checks and orders for the payment of money, withdraw funds on deposit, and transfer funds on deposit with Bank of the West. **MOTION CARRIED.**

Resolution 09-05- Pfister moved, seconded by Ladwig, to approve **Resolution 09-05** authorizing Keri Thompson, Niobrara County Treasurer, to open accounts, close accounts, endorse checks and orders for the payment of money, withdraw funds on deposit, and transfer funds on deposit with the Wyoming State Treasurer Asset Reserve (WYO-STAR) Program. **MOTION CARRIED.**

Payroll and the following vouchers were approved for payment: October 2005 Payroll- 58,186.41; Lusk State Bank- Employer Taxes- 15,589.80; Aflac- Employee pd. ins.- 356.34; Allbright's True Value- Supplies- 714.07; Atlas Office Products- Supplies- 124.69; Avaya Communication- Phone maintenance agreement- 70.04; Bob Barker Co., Inc.- Supplies- 374.91; Comfort Inn-Laramie- Lodging- 108.00; Communicomm Services- Internet & Network- 141.95; Decker's Foods- Supplies, inmate meals- 300.45; Dept. of Transportation- Stage Road Bros.- 378.37; Eastern Wyoming Mental Health- Inmate medical- 55.00; Fire Nebula Web Design- Network assistance- 112.50; Fresh Start Convenience- Fuel- 2,575.67; Gall's Inc.- Uniforms- 14.48; General Security Systems Corp.- Ankle monitoring- 76.00; Hiway Brake & Alignment- Vehicle repair- 172.51; Hiway Super Service- Vehicle repairs- 353.65; Birch Telecom- Phones- 1,077.26; Jordan Automotive- Vehicle repairs- 59.33; Kinder Morgan, Inc.- Utilities- 552.02; Lichen Research Center- Computer expenses- 250.00; Loyal American Life- Employee pd. ins.- 32.61; Lusk Herald- Publications- 223.69; Niobrara County Sheriff's Office- Postage, supplies- 60.60; Niobrara Electric Association- Radio tower, electrical work & network drops- 810.36; Niobrara Feed & Supply- Uniforms- 21.99; Niobrara Senior Center- Rent- 450.00; Office Depot- Supplies, new equipment- 698.79; Orchard Trust- Deferred Comp.- 10,850.00; Sperry Drug- Supplies, inmate meds- 777.30; Torrington Office Supply- Supplies, new equipment- 369.07; Town of Lusk- Utilities - 1,577.57; USP Communications- Long distance phone service- 227.64; Valley Motor Supply- Parts- 320.51; Verizon Wireless- Cell Phones- 191.01; Visa-Travel, postage, schools- 1,552.06; Walt's Lathe & Machine- Repairs- 572.78; Western Plains- Supplies- 80.41; Pro-Ware- Software upgrade- 275.00; Wyoming Lock & Safe- Equipment repairs- 550.00; Wyoming Secretary of State- State directories- 20.00; Christine Lummis- Mileage & Contract labor fees- 2,692.35; Teresa Poage- Mileage & Contract labor fees, supplies- 3,999.48; Goshen County Assessor's Office- GIS Training/CAMA Conversion- 5,040.00; Niobrara County Assessor's Office- Reimburse petty cash- 23.88; Dawn Otten- Mileage- 58.24; Citicorp Vendor Finance- Copier payment- 97.00; Connecting Point- Copier service contracts and copy overages- 311.62; Casper Star Tribune- Subscription- 101.40; Lusk Mini Storage- Storage- 45.00; Public Safety Warehouse- Uniforms- 162.83; The Radar Shop- Recertify radar units- 196.00; Rawhide Cellular- Supplies- 12.99; Ed Buchanan- County Attorney contract labor- 3,600.00; Doyle J. Davies- Reimburse for phone expense- 32.30; Niobrara County Hospital District- Sept. & Oct. 1% option tax- 25,347.41; Dixie Blaney- School- 58.80; Easter-Owens- Maintenance- 796.00; Tammie Jensen- travel expense- 155.63; Denise E. Smith- Travel expense- 59.05; Wells Fargo Financial- Copier payment- 236.00; Lisa Bruegger- Travel expense- 217.28; Diane Tadewald- Travel expense- 227.88; Wells Fargo Financial- Copier Payment- 472.00; H. Rick Hollon- Court Appointed attorney & guardian ad litem- 746.95; Dennis C. Meier- Office rent- 600.00; Black Hills Chemical Co.- Supplies- 575.88; KD's Maintenance Service- Maintenance contract- 7,500.00; Schindler Elevator Corp- Quarterly maintenance- 711.96; WAM-WCCA- Energy Lease Program- 625.00; AlSCO- Shop towels & coveralls- 172.77; Bartow Oil Co.- Diesel & parts- 4,248.50; Charles B. Darrah & Assoc.- Garnishment- 521.69; Gillette Campus- M.S.H.A. training- 649.59; Great Western Tires- Tires- 1,027.86; Lawson Products, Inc.- Parts- 157.02; Madden Brothers Auction- New equipment- 960.00; Respond First Aid- Supplies- 383.84; Wyoming Machinery- Parts- 222.82; Kester Akers- ½ internet & phone- 28.81; Dell Government Leasing- Computer payment- 48.41; Home Health Agency, LLC.- Inmate medical- 901.67; Memorial Hospital of Converse County- Inmate medical- 143.00; Wyoming Women's Center- Inmate meals- 2,792.16; Jeane Stratton- Ancillary Support- 50.00; Security Insurance- Treasurer's Bonds- 560.00; Thompson Publishing Group- Publications-

389.00; Townsend Co., Inc.-Joint owner billing- 63.51; WY Assoc. of County Officers- Dues- 250.00; Xerox Corp.- Copier payment & excess copies- 302.97; Lynn Carlson- Reimburse for CNA application fee- 210.00; Hiway Super Service- fuel for CNA student TANF/CPI Grant- 317.45; Absolute Solutions- Installation of mobile radios- 1,815.00; Wyoming Dept. of Employment- Quarterly worker's comp- 3,588.61; Qwest- phones- 262.09; Nine One One, Inc.- Repair to E911 server- 1,500.

There being no further business, the meeting adjourned to reconvene on November 15, 2005 at 9:00 a.m.

NIOBRARA COUNTY COMMISSIONERS



Tom L. Wasserburger, Chairman

ATTEST:



Becky L. Freeman, Clerk

