

**COMMISSIONERS' PROCEEDINGS  
NIOBRARA COUNTY, WYOMING  
February 1, 2005**

The Niobrara County Commissioners met for their regularly scheduled meeting on February 1, 2005 at 9:00 a.m. in the Commissioners' Room of the Niobrara County Courthouse. Present were Chairman Tom L. Wasserburger, Commissioners Richard A. Ladwig, Ronson B. Pfister and County Clerk Becky L. Freeman.

Acknowledged the following receipts for the month of January from the County Clerk for \$2,896.50 and from the Sheriff for \$35,238.10.

Ladwig moved, seconded by Pfister, to approve the minutes of the January 18, 2005 meeting. **MOTION CARRIED.**

The following business was conducted:

Executive Session- Entered into executive session at 9:00 a.m. to discuss personnel issues. The regular meeting reconvened at 9:20 a.m.

Road & Bridge- Met with Road and Bridge Foreman Fred Thomas and discussed roads, equipment, gravel, and crossings.

Lance Creek Crossing- Thomas discussed placing rock in the crossing to eliminate the drop off. It is anticipated that this will allow the water to run through more freely. He noted the crossing will be a bit rougher, but should be manageable.

Gravel- Discussed the amounts of gravel needed from the Manville Quarry to do road improvements in that area. Also discussed the county road fund and requirements necessary to stockpile gravel and rent equipment to move the gravel.

County Attorney- Met with County Attorney Doyle J. Davies and discussed old business.

Executive Session- Entered into executive session at 10:13 a.m. to discuss personnel issues. The regular session reconvened at 10:17 a.m. Davies and the Commissioners also discussed the liquor license policy currently in effect and some possible revisions.

28 Road- Ladwig advised the Board that Sheldon Albertson, with NEA, had inquired as to when NEA would be needed to move the power poles when construction begins on 28 Road. He noted that NEA was currently out 90 days with projects and would need notification as soon as possible when the road construction is ready to begin so they would be available to us.

Wyoming Office of Homeland Security - Pre-disaster Mitigation Grant- Homeland Security Grant Administrator Jay Doyle met with the Commissioners to discuss this grant. He noted that the grant is for \$255,000,000. Awards are based on competitive bids nationwide; and a project is required to be in the works with a benefit cost analysis included. One project discussed was wooden snow fences. The deadline for the application is March 15, 2005.

Rebate of Taxes- Approved and signed a rebate of taxes from the 2004 tax roll for Kenneth Wright for \$59.18, certificate #274.

Wyoming Association of Risk Management (WARM) Insurance Renewal Application- Pfister moved, seconded by Ladwig, to sign the Property Coverage, Boiler & Machinery, and Crime Renewal forms, with updated values, for County owned property for FY 2005-2006. **MOTION CARRIED.**

Catering Permit- Ladwig moved, seconded by Pfister, to approve a catering permit for the Lusk Liquor Store to sell alcoholic beverages at the Sportsman's Banquet being held February 5, 2005 at the Niobrara County Fairgrounds. **MOTION CARRIED.**

Bond & Oath- Approved and signed a bond and oath for Rod Pfister as Treasurer of the Niobrara Conservation District.

The Commissioners adjourned at 12:00 and reconvened at 12:50 p.m. Wasserburger was not in attendance due to another meeting.

Gary & Kale Hablutzel, with Innovative Benefit Plans, LLC., met with the Commissioners to provide information about a joint powers trust for health care options that might be available to Niobrara County.

Elected Officials & Dept. Heads- Sheriff Rick L. Zerbe, Treasurer Rhonda Holdbrook, Librarian Debbie Sturman, Extension Coordinator Denise E. Smith, Clerk of Court Linda Fosher, and County Clerk Becky Freeman met with the Commissioners to discuss county operations.

OJJDP Grant- Sheriff Zerbe & Lieutenant Brillhart met with the Commissioner to discuss the OJJDP grant, quarterly reports, and if the program continues, finding someone to do the job on a part time basis so that Brillhart may devote her time to detention.

Wasserburger joined the meeting at 2:40 p.m.

Community Enhancement Tree Program- Diane Tadewald presented an application for assistance for the Community Enhancement Tree Program for the Niobrara County Fair Board. Wasserburger signed as property owner on behalf of Niobrara County.

Payroll and the following vouchers were approved:

**January 2005 Payroll**- 57,553.71; Lusk State Bank- Payroll Taxes- 14,590.50; Aflac- Employee pd. ins. - 545.18; Bob Barker Co., Inc.- Supplies- 232.37; Brice's Refrigeration- Maintenance & repairs - 11,306.45; Dept. of A & I- Network & mainframe-45.00; Deluxe Business Forms- Supplies- 649.45; Fresh Start Convenience- Fuel- 1,684.47; Gall's Inc.- Uniforms - 15.97; Gubbels Ford & Chrysler- Vehicle repair- 72.76; Hiway Brake & Alignment- Vehicle repairs- 2,581.36; Hiway Super Service- Gasoline- 89.50; Birch Telecom- Basic phone service- 903.00; Jordan Automotive- Vehicle repair- 832.36; Kinder Morgan, Inc.- Utilities- 2,791.72; Lichen Research Center- Computer expense- 250.00; Little America- Travel expense- 498.08; Loyal American Life- Employee pd. ins.- 84.70; Lusk Herald- Publications, help wanted ads- 1,176.15; Niobrara Electric Association- Radio tower, maintenance - 3,152.53 ; Niobrara Senior Center- Rent- 450.00; Office Depot- Supplies, new equipment- 2,013.23; Orchard Trust Co.- Deferred comp. - 8,000.00; Outpost- General election judges meals- 58.00; Plainsman Printing- Supplies- 37.24; Sperry Drug- Supplies, inmate meds - 121.93; Torrington Office Supply- Supplies- 96.23; Town of Lusk- Utilities-2,052.22; Ultramax Ammunition- Supplies- 78.40; USP Communications- Long distance phone service - 186.20; Valley Motor Supply- Repairs & parts- 208.96; Verizon Wireless- Cell Phones- 179.68; Visa- Travel expense, supplies - 1,197.22; Walt's Lathe & Machine- Parts- 630.30; Western Plains Business- Supplies, new equipment- 413.17; Xerox Corp.- Supplies- Quarterly maintenance fee & copier- ; Wyoming County Commissioners Association- Registration fee- 35.00; Becky L. Freeman- Mileage- 173.60; Elaine Griffith- Mileage- 58.00; Niobrara County Assessor- Postage & supplies- 65.72; Citicorp Vendor Finance- Copier payment- 119.05; Connecting Point Computers- Copier service contracts & new equipment- 4,679.00; Division of Criminal Investigation- Law Enforcement- 900.00; Great Western Tires- Tires- 1,126.22; Law Enforcement Systems- Supplies- 34.00; Neve's Uniforms, Inc.- Body Armor Vests- 1,232.00; Rawhide Cellular- Cell phones- 79.98; Niobrara County Hospital District- 1% option tax- 8,315.15; Clerk of Circuit Court- Garnishment- 73.00; Denise E. Smith- Travel expense- 152.44; Wells Fargo Financial- Copier payment- 236.00; Edward A. Buchanan- Court appointed attorney- 131.25; Niobrara Clerk of Court- Postage & supplies- 98.47; H. Rick Hollon- Court appointed attorney- 323.00; Dennis C.

Meier- Dec. & Jan Rent- 1,100.00; Black Hills Chemical Co.- Supplies- 237.90; Kevin Dobson- Supplies- 57.48; KD's Maintenance Service- Maintenance contract- 7,500.00; Power Service, Inc.- Generator repair- 2,350.77; Schindler Elevator Corp.- Repairs- 756.00; AlSCO- Shop towels & coveralls- 167.04; Anderson Highway Signs- Road signs- 198.18; Bartow Oil- Diesel - 2,269.27; Charles B. Darrah & Associates- Garnishment- 492.68; Honnen Equipment- Repairs- 465.50; Lawson Products Inc.- Parts- 175.72; Wyoming Machinery Company- Parts- 775.55; Kester Akers- ½ phone & internet - 28.71; Dell Government Leasing- Computer payment- 55.98; Civic Research Institute- Supplies- 139.95; LRP Publications- Supplies- 242.50; Pace Publications- Supplies- 269.00; Peak Wellness Center- Employee medical- 80.00; Wyoming Women's Center- Inmate meals- 2,257.92; Jeane Stratton- Ancillary Support- 50.00; Wyoming Dept. of Health- Co. Quarterly Share Public Health Nurse Salary- 2,692.77; Wyoming Department of Employment- Unemployment Insurance- 2,442.21; Russell Construction -Weed & Pest building- 39,842.10; Spiegelberg Lumber- 5% retainage- 156,683.83; A T & T- E911 Phones- 22.47; Qwest- E911 Phones- 185.93; Wheatland Fire Equipment- Compressor & accessories- 24,518.

There being no further business, the meeting recessed until February 15, 2005 in the Commissioners room of the Niobrara County Courthouse.

**NIOBRARA COUNTY COMMISSIONERS**

*Tom L. Wasserburger*  
Tom L. Wasserburger, Chairman

ATTEST:

*Becky L. Freeman*  
Becky L. Freeman, Clerk

