

COMMISSIONERS' PROCEEDINGS
NIOBRARA COUNTY, WYOMING
December 6, 2005

The Niobrara County Commissioners met for their regularly scheduled meeting on December 6, 2005 at 9:04 a.m. in the Commissioners' Room of the Niobrara County Courthouse. Present were Commissioners Tom L. Wasserburger, Ron Pfister and County Clerk Becky L. Freeman. Commissioner Richard A. Ladwig joined the meeting at 2:35 p.m.

Minutes- Pfister moved, seconded by Wasserburger, to approve the minutes of the November 15, 2005 Regular Meeting and the November 15, 2005 Public Hearings. **MOTION CARRIED.**

The Commissioners acknowledged the following receipts for the month of October from the Clerk of Court for \$841.00.

Road & Bridge- The Commissioners met with Road & Bridge Foreman Fred Thomas and discussed equipment, the crushing project and easements. There was also discussion about the Nelson Road in Manville and requests to change some county road names.

County Attorney- The Commissioners met with County Attorney Doyle J. Davies and discussed the equipment rental contract. Davies wanted a clause inserted in the contract about retaining the County's governmental immunity. Davies also reviewed a mutual aid contract between Converse and Niobrara Counties. He stated that it appeared to be in order.

Executive Session- Entered into Executive Session at 10:30 a.m. to discuss potential litigation. The regular session reconvened at 10:33 a.m. No action was taken.

County Sheriff- The Commissioners met with Sheriff Rick Zerbe to discuss the Mutual Aid agreement between Converse & Niobrara Counties. Pfister moved, seconded by Wasserburger, to sign the agreement. **MOTION CARRIED.**

Zerbe also noted that he had signed an agreement for the standby generator.

Community Enhancement Tree Program- The Niobrara Conservation District sent out applications for the Community Enhancement Tree Program. The deadline for application submission is February 1, 2006. The Commissioners asked that copies be distributed to other county entities.

Local Government Liability Pool (LGLP) Vehicle Use Policy & Special Funds for Paying Claims- LGLP Submitted a letter regarding potential liability issues pertaining to possible misuse of county vehicles. Some of the issues addressed were using county vehicles for personal use and the transporting of family members. The Commissioners will review the County's policy and discuss this further at a later time. The letter also addressed entities creating special funds to pay claims that LGLP has denied. Currently, Niobrara County has no such fund established.

Department of Audit- The Commissioners received notification from the Dept. of Audit that the Hospital District and the Predator Board had not filed annual reports with them. Treasurer Keri Thompson met briefly with the Commissioners to update them on the status of this issue. She noted that she had spoken with both entities and that the Hospital District would be filing their report and that the Predator Board was actually in compliance according to the Department.

Homeland Security- The Commissioners received information from the Office of Homeland Security regarding their Notice of Intent to Adopt New Rules. These rules are

regarding fees for the use of equipment in responding to events by Regional Emergency Response Teams. Public comments will be taken through December 31, 2005.

270/Ridge Rd/28 Rd Realignment- WYDOT representatives Keith Lengkeek, Lowell Fleenor, & Resident Engineer Jim Barnes met with the Commissioners to discuss the 270/Ridge Road/28 Road approach realignment. There was discussion about obtaining easements and Construction Permits. It was decided that the county would pursue the construction permits and easements for actual Rights of Way and construction easements. Wasserburger asked WYDOT if they would provide an example for the construction ease. The estimated cost to complete this project is approximately \$150,000. Niobrara County would be obligated to pay \$75,000 of that cost but in the event the actual cost is more, the county is only obligated to the \$75,000. WYDOT also stated that they would get us a copy of the plat and right of way sheet.

Fleenor stated he would initiate two agreements, one for the construction and one for the gravel reject from the Ruffing Pit.


Road Indexing- Road Indexer Cheryl Lund met with the Commissioners to discuss Nelson Road and easements. Further research is needed at this time.

County Treasurer- County Treasurer Keri Thompson met with the Commissioners and discussed an account currently held at Bank of the West. Thompson noted that this is an account that is not actively used but has a monthly service charge of \$12.00 taken out of it. She stated that the auditors suggested the commissioners approve her to close the account if she wanted. The Commissioners left that decision up to the Treasurer.


Payroll and the following vouchers were approved for payment:

There being no further business, the meeting adjourned at 4:32 p.m..

NIOBRARA COUNTY COMMISSIONERS


Tom L. Wasserburger, Chairman

ATTEST:


Becky L. Freeman, County Clerk

Payroll and the following vouchers were approved for payment: November 2005 Payroll- 59,161.39; Lusk State Bank- Employer Taxes- 15,878.55; Aflac- Employee pd. ins.- 356.34; Allbright's True Value- Supplies & maintenance- 323.78; Avaya Communication- Phone maintenance agreement- 70.04; Bauerkemper's Inc.- Generator- 2,400.00; Bloomers, LLC.- Necrology- 25.90; Communicomm Services- Internet & Network- 141.95; ConocoPhillips Fleet-Fuel- 46.84; Dept. of A & I- Network & state mainframe access- 170.90; Decker's Foods- Supplies, inmate meals & meds- 391.29; Dell Marketing, L.P. New equipment- 3,386.16; Deluxe Business Checks & Supplies- Supplies- 246.56; Fire Nebula Web Design- CAMA conversion- 224.62; Fresh Start Convenience- Fuel- 2,597.41; General Security Systems Corp.- Ankle monitoring- 124.00; Hiway Brake & Alignment- Vehicle repair- 526.70; Birch Telecom- Phones- 1,102.28; Kinder Morgan, Inc.- Utilities- 1,607.30; Lichen Research Center- Computer & CAMA expenses- 735.00; Loyal American Life- Employee pd. ins.- 32.61; Lusk Herald- Publications- 1,038.47; Niobrara Community Education- CPR Training- 220.00; Niobrara County Sheriff's Office- Postage - 51.76; Niobrara Electric Association- Radio tower, CAMA electrical work- 121.10; Network Connections, Inc.- Computer expense- 897.50; Niobrara Feed & Supply- Uniforms- 26.75; Niobrara Senior Center- Rent- 450.00; Office Depot- Supplies, new equipment- 684.49; Orchard Trust- Deferred Comp.- 10,850.00; Plainsman Printing- Supplies- 444.05; Sperry Drug- 447.97; Town of Lusk- Utilities - 1,576.22; USP Communications- Long distance phone service- 191.44; Valley Motor Supply- Parts- 746.38; Verizon Wireless- Cell Phones- 275.30; Visa- Supplies, uniforms, postage, new equipment, travel expense- 2,524.71; Walt's Lathe & Machine- Repairs- 80.06; Wyoming Law Enforcement Academy- Schools- 650.00; Western Plains- Supplies- 59.76; Tom L. Wasserburger- 9 weeks house rent for interim deputy treasurers- 1,800.00; Computer Software Associates- Final computer payment- 3,000.00; Becky Freeman- Travel expense- 100.58; Niobrara County Clerk- Reimburse petty cash for postage- 18.01; Christine Lummis- Contract labor & mileage- 2,680.20; Teresa Poage- Contract labor & mileage- 2,964.60; Eastern Wyoming College- CAMA Training- 85.00; Goshen County Assessor's Office- GIS Training - 130.00; Elaine B. Griffith- CAMA Training expense- 31.12; Andy Martin- CAMA Training expense- 13.17; Dawn Otten- CAMA training expense- 12.73; Citicorp Vendor Finance- Copier payment- 97.00; Connecting Point- Copier service contracts and copy overages- 192.37; Fremont County Seminars- Schools- 180.00; Lusk Mini Storage- Storage- 45.00; Rawhide Cellular- new equipment- 229.98; Rawhide Lube- Vehicle repair- 73.34; Tyrrell Doyle Auto Center- Vehicle repairs- 455.15; Wyoming Sheriff's Assoc- Dues- 200.00; Ed Buchanan- County Attorney contract labor- 3,600.00; Qwest- County Attorney phone- 36.98; Xerox Corp.- Quarterly copier maintenance- 132.00; Niobrara County Hospital District- 1% option tax- 13,323.90; Dixie Blaney- Mileage- 58.80; Brice Refrigeration, Inc.- Quarterly maintenance- 605.00; Regional West Medical Center- Autopsy- 739.20; Decker's Foods- Supplies- 119.78; Tammie Jensen- travel expense- 338.08; Sperry Drug- Supplies- 73.24; Wells Fargo Financial- Copier payment- 236.00; H. Rick Hollon- Court Appointed attorney & guardian ad litem- 2,235.13; Jarae's Quilting- Judge robe repairs- 15.00; Dennis C. Meier- Office rent- 600.00; Black Hills Chemical Co.- Supplies- 869.41; KD's Maintenance Service- Maintenance contract- 7,500.00; Rawhide Refrigeration- repairs to shop heater- 75.00; AlSCO- Shop towels & coveralls- 173.54; Anderson Highway Signs- Road signs- 206.11; Bartow Oil Co.- Diesel -2,343.93; Byan Systems, Inc. Shipping & Handling charges- 15.94; Charles B. Darrah & Assoc.- Garnishment- 521.69; Flame Engineering, Inc.- Parts- 450.00; Hose & Rubber Supply- Parts- 115.87; Komatsu Equipment Co.- Parts- 2,921.28; Lawson Products, Inc.- Parts- 527.60; Nebraska Transport Co.- Freight Charge- 46.36; Andrew

Starr- parts- 11.90; Tri-County Parts- Parts, repairs- 900.00; Kester Akers- ½ internet & phone- 28.80; Dell Government Leasing- Computer payment- 48.41; Civic research Institute- Supplies- 169.95; Robert L. Zerbe- Clean Door locks- 270.00; Jeane Stratton- Ancillary Support- 50.00; Townsend Co., Inc.-Joint owner billing- 53.25; WYOPass- Planning & Zoning membership fee- 50.00; Xerox Corp.- Copier payment – 272.81; Hiway Super Service- fuel for CNA student TANF/CPI Grant- 88.66; Niobrara County Clerk- Recording fees for easements- 14.00; Sanofi Pasteur- Vaccine- 364.07; Absolute Solutions- Radio programming fee- 75.00; A T & T- E911 phones- 73.58; Nine One One, Inc.- First ½ of maintenance contract 2,500.00; Qwest- phones- 225.54; Regional Juvenile Detention Center- Juvenile detention- 248.00; Crystal Tirado- OJJDP labor- 216.00; Niobrara Health & Life Center- Reimburse for equipment- 15,546.24; Clerk of Court- Jury fees- 1,918.20