

**COMMISSIONERS' PROCEEDINGS**  
**NIOBRARA COUNTY, WYOMING**  
**March 2, 2004**

The Niobrara County Commissioners met for their regularly scheduled meeting on March 3, 2004 at 10:00 a.m. in the Commissioners' Room of the Niobrara County Courthouse. Present were Vice-Chairman Richard A. Ladwig, Commissioner Tom L. Wasserburger, and County Clerk Becky L. Freeman. County Commissioner Donna I. Ruffing was absent.

Wasserburger moved, seconded by Ladwig, to approve the minutes of the February 17, 2004 meeting. **MOTION CARRIED.**

Wasserburger moved, seconded by Ladwig to approve the minutes of the February 17, 2004 Public Hearing. **MOTION CARRIED.**

Acknowledged the following receipts for the month of January from the Clerk of Court (\$462.98) and for the month of February from the County Clerk (\$2,194.25).

The following business was conducted:

County Attorney- Met with County Attorney Doyle Davies and discussed Qwest phone line damage, telemedicine equipment, road easements, the facilities bid proposal and other old business. Wasserburger requested that Davies compose a letter to the Attorney General's Office requesting clarification regarding commissioners' salaries. Davies discussed the facilities bid proposal and advised the board that the proposal required further review.

Road and Bridge- Discussed the possible purchase of gravel for the county from the quarry South of Manville.

Fair Board Conservation District Grant- Ladwig moved, seconded by Wasserburger, to ratify Wasserburger's signature on the Niobrara Conservation District's Community Enhancement Tree Program Application for the fair board. **MOTION CARRIED.** Noted the Conservation District's approval of the Niobrara County Fair Board's application for the Community Enhancement Tree Program in the amount of up to \$2,700. Ladwig moved, seconded by Wasserburger, authorizing Wasserburger to sign the contract for the trees. **MOTION CARRIED.**

Silver Springs Road- Wasserburger moved, seconded by Ladwig, to approve Change Order #3. This change order provides for the removal of bid item #12 (Seeding, Fertilizer and Mulch) from the Dan Hart Patrol Service contract with the understanding that the work will still be performed as a part of a new agreement. The bid amount is reduced from \$548,969 to \$543,969. **MOTION CARRIED.**

Elected Officials- Met with the elected officials, department heads, Library Board members Lynne Carlson, Linda Decker, and Librarian Debbie Sturman to discuss the basic service needs ballot results. The items were prioritized by level of importance but Wasserburger noted that the commissioners still had final say as to how and on what the money was spent. Ladwig stated that a decision might be reached by the end of the month. Also discussed the facilities bid proposal. There was discussion on the job descriptions for the courthouse/jail, library, and fairgrounds. Griffith stated that the maintenance/janitorial descriptions for the courthouse/jail and library be as detailed and similar to the fairground's description. Sturman voiced concerns regarding a back up plan being in place in the event the contractor doesn't work out. The library board discussed the need for spring work on the lawn and landscaping as well as additional maintenance.

County Coroner Pete Pier advised the board that the repeaters had arrived, but the duplexer has not. He also informed the board that that he would be filing for Mayor.

Sheriff Zerbe informed the board he had hired a new deputy. He also discussed a bid quote he received from Brice Refrigeration regarding their heating and cooling system.

Extension Agent Denise Smith presented information pertaining to a new copier the extension office would like to purchase from Copier Connections Inc. Smith noted that CCI would buy out the remainder of their current contract with IOS Capital for the Ricoh copier the extension office is currently leasing. Smith advised the board that the price would be \$256.00 per month along with the monthly service contract fee of \$110.00. After discussion, the commissioners authorized Smith to purchase the copier.

Dept. of Ag. Consumer Health Services- Met with Consumer Health Specialist Doug Krogman for an informational discussion on the services he provides. Krogman informed the commissioners he is the contact person for inspections of new restaurants, bed & breakfasts. He noted that wastewater and sewer systems are handled by the DEQ. Krogman covers three counties: Weston, Crook, and Niobrara.

Road Indexing- Met with Road Indexer Cheryl Lund and discussed county roads and new physical addresses required by the postal service. Lund noted that the Assessor's Office gives out the addresses. Lund discussed a concern over a physical address given out and a landowner's disagreement with the accuracy of the address and what is actually the county road. The commissioners advised Lund to do further research on the issue.

Payroll and the following vouchers were approved for payment:

There being no further business, the meeting recessed. The next meeting will be Tuesday, March 16, 2004 at 9:00 a.m. in the Commissioners' Room of the Niobrara County Courthouse.

NIOBARARA COUNTY COMMISSIONERS

  
Richard A. Ladwig, Vice-Chairman

ATTEST:

  
Becky L. Freeman, Clerk