

**COMMISSIONERS' PROCEEDINGS
NIOBRARA COUNTY, WYOMING
December 2, 2003**

The Niobrara County Commissioners met for their regularly scheduled meeting on December 2, 2003 at 9:00 a.m. in the Commissioners' Room of the Niobrara County Courthouse. Present were Chairman Donna I. Ruffing, Commissioners Richard A. Ladwig, Tom L. Wasserburger and County Clerk Becky L. Freeman.

Wasserburger moved, seconded by Ladwig, to approve minutes of the November 18, 2003 regular meeting and the November 18, 2003 Public Hearing. **MOTION CARRIED.**

Acknowledged receipts for the month of November from the County Clerk (\$2,430.25) and the Sheriff (\$25,175.95).

The following business was conducted:

Road and Bridge- Discussed the final punch list set up by Benchmark regarding Silver Springs Road. Wasserburger moved, seconded by Ladwig, to leave the culvert in question on Silver Springs Road in place and obtain a waiver of liability from Larry Bone on the rebar projecting from both ends of the concrete box culvert or the county will remove it. Ruffing will advise Benchmark of how the County will handle items #2 and #6 on the punch list. **MOTION CARRIED.** Also discussed the reseeding of Silver Springs Road, road signage, the living snow fence program, roads, and equipment.

28 Road- Ruffing presented a draft amendment to the engineering agreement with Benchmark. The draft was forwarded to the County Attorney for review.

V-5 Road- Discussed moving the existing approach onto Hwy 270 following WYDOT's improvements, which are scheduled to be completed in 2006-2007. Current landowner is in agreement with this project.

Stage Road Bros Agreement- After considerable discussion, Ladwig moved, seconded by Wasserburger, to sign the agreement with Wyoming Dept. of Transportation, with a cover letter asking for the road to be engineered and ready for construction by the fall of 2004. **MOTION CARRIED.**

Executive Session- Entered into executive session with the Sheriff at 10:28 a.m. to discuss personnel issues. Reconvened the regular meeting at 10:58 a.m. There was no action taken on this matter at this time.

Homeland Security- Ruffing presented a letter she received from Major K.S. Galbraith correcting the amount of actual funds being received for the Homeland Security Grant. The actual funding amount for FY 2003 is \$150,000, which includes both Part I and Part II funding allocations. The deadline to spend the money for this grant is December 2004.

Jay Doyle was present to discuss the radios and equipment for first responders. Doyle was given authority to order five air packs and ten air bottles. The total price of the air packs and bottles will be \$20,950.30. The repeater was also discussed. The County's repeater is stationary and only functions at 80% of its capacity. The FY 03 grant only applies to portable repeaters. Ruffing will apply for an exception to the grant for the purchase of stationary repeaters.

Ruffing will forward copies of the original Homeland Security grant agreement to the County Attorney for his review. Ruffing received approval to sign the revised agreement when it arrives.

Board or Equalization- Noted the following documents: Order Vacating Hearing Order, Order of Consolidation and Hearing Order for the following: Wyoming RSA #1- Park Limited Partnership; Wyoming RSA #2- Sheridan Limited Partnership; Wyoming RSA #3- Cellular Inc.