

COMMISSIONERS' PROCEEDINGS
NIOBRARA COUNTY, WYOMING
December 16, 2003

The Niobrara County Commissioners reconvened for their regularly scheduled meeting on December 16, 2003 at 9:00 a.m. in the Commissioners' Room of the Niobrara County Courthouse. Present were Chairman Donna I. Ruffing, Commissioners Richard A. Ladwig, Tom L. Wasserburger and County Clerk Becky L. Freeman.

Wasserburger moved, seconded by Ladwig, to approve minutes, with changes, of the December 2, 2003 regular meeting. **MOTION CARRIED.**

Acknowledged receipts for the month of November from the Clerk of Court for (\$453.69)

The following business was conducted:

Road and Bridge- Foreman Brett Dockery was present to discuss road & bridge issues and equipment. The steam cleaner needs to be replaced and Dockery noted the cost of a new one would range from \$3500 to \$4000. The commissioners gave Dockery authority to purchase a new steam cleaner. Dockery also advised the board that he sold 50 pipes for auto gates at \$22.00 each.

Silver Springs Road- Qwest has made no contact with the Commissioners or Benchmark of Torrington since December 2, 2003 regarding repairs to damaged phone lines on Silver Springs Road. Dockery informed the board that he cut off the rebar on the culvert on Bone's property because he could not obtain a liability waiver from Bone.

Road Signage- Dockery advised the board that a crew from United Rentals will be doing locates and there will be two crews installing signs. Brett discussed signage for Silver Springs Road with United Rentals and noted there would be an additional cost for these signs.

County Attorney- Met with County Attorney Doyle J. Davies and discussed the reseeded project on Silver Springs Road and Qwest. Davies also discussed a Planning and Zoning seminar he attended in Casper.

Meridian & Ridge Road- Davies informed the board that more information is required at this time regarding these easements.

North Lance Creek Road- Discussed costs involved to get a centerline survey on this road to obtain an easement from the State. Benchmark estimated the cost to be \$8,000. Ruffing will compose a letter to the State advising them that the cost for a centerline survey is not cost effective for Niobrara County.

Executive session- Entered into executive session at 10:02 to discuss personnel issues. Reconvened the regular meeting at 10:09 a.m. The policy on medical/personnel leave on page 43 of the Employee Handbook will be reviewed.

Wyoming Community Gas Survey Agreement- Discussion was held about choosing a natural gas supplier for 2004. An appointment was scheduled for January 6, 2004 to meet with Stephanie Reeves of Wyoming Community Gas.

Executive Session- Entered into executive session at 10:25 a.m. to discuss personnel issues. Reconvened the regular session at 11:04 a.m. No immediate action was taken.

28 Road Agreement- Benchmark has received the draft agreement but has not reviewed it thoroughly. The matter is still under advisement.

CAMA MOU- Wasserburger moved, seconded by Ladwig, to sign the Memorandum of Understanding for the CAMA equipment for the Assessor's Office. **MOTION CARRIED.**