

**COMMISSIONERS' PROCEEDINGS
NIOBRARA COUNTY, WYOMING
November 20, 2001**

The Niobrara County Commissioners reconvened for their regularly scheduled meeting on October 16, 2001 at 9:00 a.m. in the Commissioners' Room at the Niobrara County Courthouse. Present were Chairman Donna I. Ruffing and Commissioners Richard L. James and Richard A. Ladwig. Shauna Matthews, Assistant Deputy Clerk was also present.

Minutes of the November 6, 2001 meeting were approved as presented.

Receipts for the month of October from the Clerk of Court (\$232.50) and the Sheriff (\$4,237.00) were acknowledged.

The following business was conducted:

Facilities- Reviewed eight (8) applications for the vacant custodial position. Interviewed four (4) candidates and offered the position.

Road & Bridge- Met with Bob Taylor of Benchmark Engineering to discuss opening a gravel pit on the Ord Ranch. Reviewed the bid documents for crushing 50,000 tons of gravel. The pre-bid conference will be held December 18, 2001 at 2:00 p.m.

Audit- Reviewed the 2000-01 audit report. County Attorney Davies will discuss the deficiencies with the Fair Board.

911 Enhanced- The equipment will be installed and staff trained on December 10 - 13, 2001.

Holidays- Met with the elected officials who requested a change to the County's **Holiday Policy**. After discussion and motion duly made, Martin Luther King/Equality Day (the third Monday in January) will no longer be a paid holiday. This day has been exchanged for Good Friday (date will vary year to year). MOTION CARRIED.

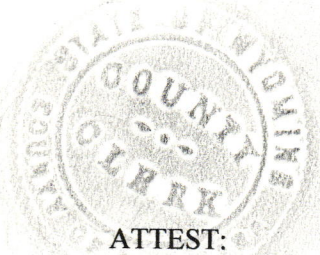
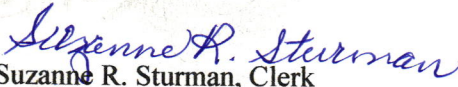
In addition, the Commissioners approved the request to close the courthouse, road & bridge and facilities department on December 24, 2001. However, it is not a holiday. Staff employees will have the following choices: 1) work as usual; 2) take a vacation day; or 3) use comp-time.

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS


Donna I. Ruffing, Chairman

ATTEST:



Suzanne R. Sturman, Clerk