

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING

May 6, 2014

The Niobrara County Commissioners' meeting was called to order on May 6, 2014 at 9:00 a.m. Those in attendance were Chairman Richard A. Ladwig, Commissioners Arlene Zerbst Rapp, Greg B. Starck, and County Clerk Becky L. Freeman. John Midkiff was also in attendance.

Friends of the NRA- Niobrara County Shooting Sports representative Kevin Gaukel and Friends of the NRA Members Judy Martin, Sean Dreesen, Karin Alvis, Dan Cushman, and Alyssa Barnsdale were in attendance to present a check to the Niobrara County Commissioners in the amount of \$23,000 from the NRA. This check is a result of a grant awarded to the Friends of the NRA to assist the County in offsetting the costs of construction of the 4-H Shooting Sports Multi-Use Complex.

Road & Bridge- Roxie Sharp met with the Commissioners and Road and Bridge Foreman Fred Thomas to inquire if the County had ever acquired a permit to access the pit run gravel on the Christianson land to place on the Thompson Road and other county roads in the area. The Commissioners provided a pit access permit from the BLM showing that the county has a valid permit.

She then asked when Road and Bridge might be able to work on the road and install culverts to help alleviate the standing water on the flat spots of the road. The Commissioners and Fred will see what they can do about culverts.

There was also discussion about landowners maintaining county roads. Fred said that it can only be done with the permission of Road and Bridge or the Commissioners.

Roxie also noted that Terry Williams does a good job on the roads in that area.

The Commissioners and Fred then discussed road and bridge business. Fred stated he had rented a skid steer for \$3,000 a month from Wyoming Machinery to work on the washouts.

Fred also mentioned that engineers from Benchmark of Torrington met with him to review S Bar Road to see what repairs might be necessary. A report will be forthcoming.

County Attorney- County Attorney Doyle Davies and Deputy County Attorney Cally Lund met with the Commissioners and Fred to discuss the revised road use agreement between Niobrara County and ONEOK.

Doyle and Cally then discussed abandoned vehicles and other county business.

Executive Session- Arlene moved to enter into Executive Session with Doyle and Cally pursuant to WSS 16-4-405(a)(i). Greg seconded, motion carried.

Arlene moved to reconvene the regular session at 11:21 a.m. Greg seconded, motion carried. No action was taken.

Frank Eathorne and Dave Pellatz met with the Commissioners to give a power point presentation on the Thunder Basin National Grasslands Prairie Ecosystem Association.

Elected Officials and Department Heads –Lisa Mellott, Elaine Griffith, Doyle J. Davies, Cally Lund and Denise E. Smith met with the Commissioners to discuss county business and update them on office operations.

Denise noted they were getting busy at the fairgrounds preparing for fair. Elaine noted that there was one week left of the property tax protest period. She also noted that Niobrara County will be one of the first counties to implement the updated appraisal software.

Lisa noted that a new contract for MCH is in the works.

Valley Plumbing- Kevin Pearson, Service Manager for Valley Plumbing and Heating, presented a maintenance contract and a furnace replacement project contract for the Commissioners to review.

The Commissioners and elected officials then discussed setting salaries for the next four years.

Greg suggested freezing wages for the next four years and Richard proposed a 2% increase per year for Elected Officials from present salaries. He suggested increasing the Coroner's salary to match that of the Commissioners and approve the County Attorney's request of \$60,000.

After a lengthy discussion, the Commissioners agreed to a 2% COLA per year for the next four years. They agreed to increase the County Attorney's and Coroners wages for 2015 to \$56,000 and \$12,000 respectively in addition to the 2% COLA to be more in line with what other counties are paying for these positions.

RESOLUTION 14-07- Arlene moved, to approve RESOLUTION 14-07 setting the Elected Officials' salaries for the next four (4) years.

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NIOBRARA COUNTY, WYOMING

May 6, 2014

RESOLUTION 14-07

WHEREAS, the Board of Niobrara County Commissioners, having met in regular session on the 6th day of May, 2014 for the purpose of establishing salaries for the next elected term of office for the Niobrara County Clerk, Treasurer, Assessor, Clerk of District Court, Sheriff, County Attorney, and all County Commissioners; and

WHEREAS, current salaries for said Elected Officials are as follows:

County Clerk, Treasurer, Assessor, Clerk of District Court and Sheriff:	\$ 53,431.04
County Attorney:	\$ 46,752.16
County Commissioners:	\$ 16,029.81
County Coroner:	\$ 7,766.84

NOW, THEREFORE, BE IT RESOLVED that pursuant to Wyoming Statutes 18-3-107, the following salaries are hereby established and such salaries shall be paid in equal monthly amounts, that the following Elected Officials will receive benefits afforded to other County employees, and that the salary as determined shall not be increased or decreased during the period for which established:

a. Salaries for County Clerk, Treasurer, Assessor, Clerk of District Court and Sheriff:

Calendar year beginning January 2015: \$ 54,499.66
Calendar year beginning January 2016: \$ 55,589.65
Calendar year beginning January 2017: \$ 56,701.45
Calendar year beginning January 2018: \$ 57,835.48

b. Salary for the County Attorney:

Calendar year beginning January 2015: \$ 56,000.00
Calendar year beginning January 2016: \$ 57,120.00
Calendar year beginning January 2017: \$ 58,262.40
Calendar year beginning January 2018: \$ 59,427.65

c. Salaries for the County Commissioners:

Calendar year beginning January 2015: \$ 16,350.44
Calendar year beginning January 2016: \$ 16,677.45
Calendar year beginning January 2017: \$ 17,010.99
Calendar year beginning January 2018: \$ 17,351.21

d. Salary for the County Coroner:

Calendar year beginning January 2015: \$ 12,000.00
Calendar year beginning January 2016: \$ 12,240.00
Calendar year beginning January 2017: \$ 12,484.80
Calendar year beginning January 2018: \$ 12,734.50

DATED this 6th day of May, 2014.

BOARD OF NIOBRARA COUNTY COMMISSIONERS

/s/Richard A. Ladwig, Chairman
/s/Arlene Zerbst Rapp, Vice-Chairman
/s/Greg B. Starck

ATTEST:

/s/ Becky L. Freeman, Niobrara County Clerk. Greg seconded, motion carried.

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING

May 6, 2014

Consent Agenda- Greg moved to approve the Consent Agenda. Arlene seconded, motion carried. Items included in the Consent Agenda were Minutes from the April 15, 2014 meeting; receipts for the month of April from the County Clerk for \$5,396.00, from the Sheriff for \$5,013.40 and from the Clerk of Court for \$752.02; a memorandum from the DEQ informing the Board of an LQD Advisory Board Meeting; and an Memorandum of Understanding between Niobrara County and USDA, Forest Service Medicine Bow-Routt National Forests and Thunder Basin National Grassland.

Audit Proposal-Arlene moved to approve an audit proposal from Porter, Muirhead, Cornia and Howard to perform audit services for the County for fiscal year 2015 at a cost of \$42,000. Greg seconded, motion carried. This is the same price as last year's audit.

Wild Land Fire Management Annual Operating Plan- Greg moved to sign the operating plan between the USDI BLM, Wyoming State Forestry Division, USDA Forest Service and Niobrara County. Arlene seconded, motion carried.

Road Use & Repair Agreement- Arlene moved to approve the revised Road Use and Repair Agreement between ONEOK and Niobrara County. Greg seconded, motion carried.

The Commissioners set dates for the Courthouse/Sheriff's Office/Library Cleaning Contract pre bid for June 2, with bid openings on the June 17, 2014.

Payroll and the following vouchers were approved for payment:

VENDOR	AMOUNT	DESCRIPTION
3 Sister's Truck Stop Total	\$ 37.93	FUEL
Allbright's True Value Hardware Total	\$ 122.07	SUPPLIES, MTNC.
AlSCO Total	\$ 312.80	PARTS
Arlene Zerbst Rapp Total	\$ 264.32	TRAVEL EXPENSE
Becky L. Freeman Total	\$ 276.64	TRAVEL EXPENSE
BlueTarp Financial, Inc. Total	\$ 202.53	PARTS
Bob Barker Co., Inc. Total	\$ 185.87	UNIFORMS
Boldon Welding & Repair, LLC. Total	\$ 420.00	EMERGENCY REPAIRS
Canon Financial Services, Inc. Total	\$ 357.37	COPIER SERVICE AGREEMENTS
Century Link Total	\$ 983.64	TELEPHONE
Century Link Business Services Total	\$ 59.77	TELEPHONE
Civil Air Patrol Magazine Total	\$ 195.00	PUBLICATIONS
Connecting Point Computer Centers Total	\$ 530.29	COPIER SERVICE AGREEMENTS
Davies & Lund, LLC. Total	\$ 1,957.86	OFFICE RENT, SECRETARIAL, SUPPLIES
Decker's Foods Total	\$ 260.16	SUPPLIES, INMATE MEDICAL
Denise E. Smith Total	\$ 86.24	DENISE TRAVEL
Dennis C. Meier Total	\$ 1,000.00	OFFICE RENT
Diane Cannon Total	\$ 4,100.00	COURTHOUSE MAINTENANCE
Easter-Owens Total	\$ 1,206.00	JUSTICE CENTER MAINTENANCE
Ed Buchanan Total	\$ 2,500.00	DEPUTY COUNTY ATTORNEY
Elaine Griffith Total	\$ 12.41	SUPPLIES
Geographic Innovations Total	\$ 1,300.00	PROFESSIONAL MAPPING
Grabar Voice & Data, Inc. Total	\$ 699.00	NEW EQUIPMENT
Grainger Total	\$ 65.70	JUSTICE CENTER MAINTENANCE
GreatAmerica Financial Svcs. Total	\$ 353.50	COPIER SERVICE AGREEMENTS
H & H Enterprises, Llc. Total	\$ 86.65	JUSTICE CENTER MAINTENANCE

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING

May 6, 2014

Heilbrun's Farm Industrial Supply Total	\$ 323.41	PARTS, VEHICLE REPAIRS
Hiway Brake & Alignment Total	\$ 63.15	VEHICLE REPAIRS
Hiway Super Service Total	\$ 677.00	GAS & OIL
Hometown Country Total	\$ 22.50	UNIFORMS
Honnen Equipment Company Total	\$ 242.24	PARTS
K D's Maintenance Total	\$ 4,300.00	FAIRGROUNDS CONTRACT
Karen Wisseman Total	\$ 220.00	LT101 NURSING
Kester Akers Total	\$ 40.50	TELEPHONE
Lawson Products, Inc. Total	\$ 148.44	PARTS
Lisha Robeson Total	\$ 22.03	TRAVEL EXPENSE
Lusk Herald Total	\$ 1,210.00	PUBLICATIONS
Lusk Mini Storage Total	\$ 45.00	DUES
Mecklenburg Law Office, LLC. Total	\$ 1,371.00	COURT APPOINTED ATTORNEY
Midwest Mailing Systems, Inc. Total	\$ 52.90	POSTAGE METER (labels)
Montana Dept. of Corrections Total	\$ 500.00	SCHOOLS
Natrona County Legal Dept. Total	\$ 3,609.38	COURT APPOINTED ATTORNEY
Nicolas Prat, Phd Total	\$ 110.00	EMPLOYEE MEDICAL
Niobrara County Hospital District Total	\$ 18,457.75	1% OPTION TAX
Niobrara County Library Total	\$ 1,725.00	LIBRARY DEFERRED COMP.
Niobrara County Sheriff's Office Total	\$ 26.06	POSTAGE
Niobrara Electric Association Total	\$ 35.18	RADIO TOWER
Niobrara Feed & Supply Total	\$ 45.00	UNIFORMS
Niobrara Health & Life Center Total	\$ 247.00	INMATE & EMPLOYEE MEDICAL
Niobrara Senior Center Total	\$ 500.00	OFFICE RENT
Northside Tire, LLC. Total	\$ 576.00	PARTS
Office Depot Total	\$ 1,235.35	SUPPLIES, NEW EQUIPMENT
Orbitcom, Inc. Total	\$ 804.44	TELEPHONE
Pacific Steel & Recycling Total	\$ 2,169.55	EMERGENCY REPAIRS
Rawhide Drug Company Total	\$ 162.36	SUPPLIES, NEW EQUIPMENT
Sourcegas Total	\$ 939.60	UTILITIES
State Public Defender's Office Total	\$ 5,213.49	PUBLIC DEFENDER EXPENSES
Stephens-Peck, Inc. Total	\$ 85.00	SUPPLIES
Tammie Jensen Total	\$ 214.86	TAMMIE TRAVEL
The Home Health Agency, LLC. Total	\$ 848.00	INMATE MEDICAL
Top Quality Glove Total	\$ 54.50	SUPPLIES
Torrington Office Supply Total	\$ 408.69	SUPPLIES
Town Of Lusk Total	\$ 2,283.09	UTILITIES
Tyler Technologies Total	\$ 78.75	COMPUTER EXPENSE
Usps Total	\$ 500.00	POSTAGE
UW Extension Total	\$ 50.00	SUPPLIES

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING

May 6, 2014

Valley Motor Supply Total	\$ 336.11	PARTS
Valley Plumbing & Heating Total	\$ 35.00	JUSTICE CENTER MAINTENANCE
Verizon Wireless Total	\$ 416.94	TELEPHONE
Visa Total	\$ 3,370.55	SCHOOLS, TRAVEL, FUEL, SUPPLIES, EQUIP
Wal Mart Community Total	\$ 331.81	SUPPLIES, INMATE MEDICAL
Walt's Lathe & Machine Total	\$ 362.02	PARTS, EQUIPMENT REPAIRS
Westco Total	\$ 6,050.19	DYED DIESEL
Whitaker Oil D/B/A Outpost Truck Stop Total	\$ 3,814.09	FUEL
WY Department of Transportation Total	\$ 564.44	LANCE CREEK BROS CN14063
WY Dept. of Health Total	\$ 4,584.04	REIMBURSE TO STATE P.H. NURSE SALARY
WY Enterprise Technology Services Total	\$ 11.28	COMPUTER EXPENSE
Wyoming Guardians Ad Litem Program Total	\$ 441.94	CO SHARE GUARDIAN AD LITEM
Wyoming Law Enforcement Academy Total	\$ 175.00	SCHOOLS
Wyoming Machinery Company Total	\$ 420.42	PARTS
Wyoming Network, Inc. Total	\$ 230.00	I T EXPENSE
Wyoming Signs, LLC. Total	\$ 635.52	SIGNS FOR S BAR ROAD
Wyoming Women's Center Total	\$ 1,632.40	INMATE MEALS
Xerox Corporation Total	\$ 250.54	COPIER SERVICE AGREEMENTS
Grand Total	\$ 90,855.26	

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS

Richard A. Ladwig, Chairman

ATTEST:

Becky L. Freeman, Clerk