

NIOBRARA COUNTY COMMISSIONERS' MEETING
NIOBRARA COUNTY, WYOMING

January 7, 2014

The Niobrara County Commissioners' meeting was called to order on January 7, 2014 at 9:01 a.m. Those in attendance were Chairman Richard A. Ladwig, Commissioners Arlene Zerbst Rapp and Greg B. Starck, and County Clerk Becky L. Freeman.

Election of Officers- Greg moved to keep the officers the same as 2013, with Richard serving as Chairman and Arlene as Vice-Chair. Arlene seconded, motion carried.

Road & Bridge –Landowners and citizens from the Hat Creek area met with the Commissioners and Foreman Fred Thomas to discuss the condition of S Bar Road and to request a waiver to access the road or have the County make improvements to surrounding roads.

Arlene moved to proceed with improvements to Hat Creek and Tollman Roads because of the S Bar Road closure. Greg seconded, motion carried.

2005 Gravel Crushing Contract- Fred said that after reviewing faxes from Mobile Concrete, it appears that all gravel has been crushed. Pursuant to W. S. 16-6-116, Greg moved to begin the advertisement of the 40 day notice for the final payment to Mobile Concrete. Arlene seconded, motion carried.

County Attorney- County Attorney Doyle J. Davies met with the Commissioners and discussed the notice he received from the State Land and Investment Board noting that Niobrara County does not have legal easement across State lands along the east border of Sec. 16, T32N, R62W, shown as County Road 80. The county will contact Benchmark of Torrington for mapping assistance to comply with the required easement application.

Public Health- Public Health Nurse Lisa Mellott joined the meeting and the group discussed upcoming changes in the Public Health Nursing contracts. She stated that Judy Stallman, RN, BSN, State Public Health Supervisor Division of Public Health/Public Health Nursing Section would like to have a work session with the Commissioners to review the options for the contracts. A meeting was scheduled for February 18, 2014.

Lisa then went on to discuss the Joint Powers Agreement for Public Health Emergency Preparedness between Converse and Niobrara Counties. Doyle voiced concerns over some language and signature requirements. Lisa will address the concerns and submit to the Attorney General's office for approval as to form and then bring to the Commissioners for their signatures.

Elected Officials and Dept. Heads- Rick Zerbe, Keri Thompson, Elaine Griffith, Tammie Jensen and Kayla Carter met with the Commissioners and gave monthly reports on their offices.

E-911- Sheriff Zerbe remained at the meeting to discuss the E-911 system. He provided information from TriTech Software Systems, who currently provides telephone and emergency support for the system, that they will no longer be able to provide feature enhancements, telephone equipment or other hardware additions/changes, hot fixes, etc. associated to the QuickLink system. They will continue to provide telephone support to assist in resolving issues on a best efforts basis until October 31, 2014. Rick will investigate other support providers to get quotes for replacement of the outdated system.

Minutes – Greg moved to approve the minutes of the December 17, 2013 meeting. Arlene seconded, motion carried.

Richard discussed implementing a consent agenda. All were in agreement.

The Commissioners acknowledged receipts for December from the following entities:

County Clerk:	\$5,754.00
Sheriff:	\$6,465.00
Clerk of Court:	\$ 654.70

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WCCA Board Member- Greg moved to reappoint Richard as the voting member to the WCCA Board. Arlene seconded, motion carried.

Designation of Depositories- Based upon the recommendation of the County Treasurer, Greg moved to designate Lusk State Bank and Bank of the West as the official depositories for Niobrara County. Arlene seconded, motion carried.

Designation of Public Funds- Arlene moved to authorize the Niobrara County Treasurer to invest public funds with the following entities: Kaiser & Company, Lusk State Bank, Multi-Bank Securities, Inc., Wyoming Bank & Trust, Wyoming Government Investment Fund, and WYO-STAR. Greg seconded, motion carried.

Notice of Disclosure of Banking- Pursuant to W. S. 6-5-118, Niobrara County Treasurer Keri Thompson submitted a letter to the Commissioners disclosing her interests in any banking institutions in which Niobrara County has funds invested. She conducts personal business with Lusk State Bank.

RESOLUTION 14-01- Greg moved to approve RESOLUTION 14-01 - ACTION SUPPORTING COUNTY CUSTOM, CULTURE AND HERITAGE IN DECISION MAKING REGARDING FEDERAL LANDS IN NIOBRARA COUNTY, STATE OF WYOMING. Arlene seconded, motion carried.

RESOLUTION 14-02- Greg moved to approve RESOLUTION 14-02 - ACTION SUPPORTING COUNTY CUSTOM, CULTURE AND HERITAGE IN DECISION MAKING REGARDING STATE OR PRIVATE LANDS IN NIOBRARA COUNTY, STATE OF WYOMING. Arlene seconded, motion carried.

RESOLUTION 14-03- Greg moved to approve RESOLUTION 14-03 - 911 ENHANCED SURCHARGE. Arlene seconded, motion carried. The surcharge remains at \$0.75 on each local exchange access line, wireless communications access or other technological device that under normal operation is designed or routinely used to access 911, within Niobrara County.

RESOLUTION 14-04- Greg moved to approve RESOLUTION 14-04 - A RESOLUTION DESIGNATING MEETING DATES FOR THE NIOBRARA COUNTY COMMISSIONERS FOR 2014.

WHEREAS, it is the intent of the Niobrara County Commissioners to meet twice each month during Calendar Year 2014, or when it is necessary to meet for the transaction of urgent county business, and;

WHEREAS, the meetings shall be conducted during the day at the Commissioners' Chambers in the Niobrara County Courthouse, Lusk, Wyoming, and;

WHEREAS, W.S. § 18-3-502 authorizes the county commissioners to designate such meeting times by resolution of the board;

NOW THEREFORE, be it resolved that the Commissioners of Niobrara County, Wyoming, hereby designate the following Calendar Year 2014 meeting dates:

Month	1st Meeting	2nd Meeting
January	7	21
February	4	18
March	4	18
April	1	15
May	6	20
June	3	17
July	1	14 (budget hearing), 15

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Aug	5	19
September	3	16
October	7	21
November	6 (Thurs. due to Election)	18
December	2	16

DATED this 7th day of January, 2014.

NIOBRARA COUNTY COMMISSIONERS

/s/ Richard A. Ladwig

Attest: /s/ Becky L. Freeman, Clerk
Arlene seconded, motion carried.

RESOLUTION 14-05- Greg moved to approve **RESOLUTION NO. 14-05 -A RESOLUTION APPROVING THE OFFICIAL HOLIDAYS FOR COUNTY EMPLOYEES FOR THE YEAR 2014**

WHEREAS, the Niobrara County Personnel Policy Manual provides for the observance of holidays each year as set by the Niobrara County Board of Commissioners; and

WHEREAS, per Wyoming Statute § 18-3-103 as amended, county officers shall keep their offices open during the usual business hours of each day excluding Saturdays, Sundays, legal holidays and other days as established by the County commissioners through resolution; and

WHEREAS, it is understood that this resolution shall not apply to all county departments as some are required to be in operation continuously.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Niobrara County, Wyoming that the list of holidays and other days as set forth below shall be observed during calendar year 2014 as days off for Niobrara County employees:

New Year's Day	January 1, 2014	Wednesday
Presidents' Day	February 17, 2014	Third Monday in February
Good Friday	April 18, 2014	Third Friday in April
Memorial Day	May 26, 2014	Last Monday in May
Independence Day	July 4, 2014	Friday
Labor Day	September 1, 2014	First Monday in September
Columbus Day	October 13, 2014	Third Monday in October
Veterans' Day	November 11, 2014	Tuesday
Thanksgiving	November 27, 2014	Fourth Thursday in Nov.
Employee Appreciation Day	November 28, 2014	Friday after Thanksgiving
Christmas Eve	December 24, 2014	Wednesday
Christmas	December 25, 2014	Thursday

APPROVED, PASSED AND ADOPTED THIS 7th day of January, 2014.

FOR THE BOARD OF COMMISSIONERS
NIOBRARA COUNTY, WYOMING

/s/ Richard A. Ladwig, Chairman

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Attest: /s/ Becky L. Freeman, Clerk

Arlene seconded, motion carried.

Copier Connection, Inc. - Greg moved to approve the Canon Copier Full Service Contract between Copier Connection Inc., and Niobrara County. Arlene seconded, motion carried.

Petition of Affidavit for Rebate of Taxes- Greg moved to approve a Petition of Affidavit for Rebate of Taxes- #11-2013 for Finley Resources Inc. from the 2009 Tax Rolls with an excess valuation of \$202,071.00 resulting in a rebate amount \$13,841.86. Arlene seconded, motion carried.

Fair Board Members- Arlene moved to reappoint Ron Nelson and Ryan Nelson to the Fair Board for 5-year terms, each ending December 31, 2018. Greg seconded, motion carried.

The Commissioners gave their support regarding letters being sent by the Wyoming County Commissioners Association (WCCA) to Senators Enzi and Barraso and Representative Lummis, regarding PILT funding; Phil Cruz, Supervisor Medicine Bow-Routt Nat'l Forests and Thunder Basin Nat'l Grassland, USFS regarding request for County participation as a Cooperating Agency in relation to the Proposed Amendment to the Thunder Basin Nat'l Grassland Prairie Dog Management Strategy; and a Resolution to the Wyoming State Legislature requesting funding for courtroom security.

Payroll and the following vouchers were approved for payment:

Remit Name	Amount	Description
3 Sister's Truck Stop Total	\$ 109.56	FUEL
Allbright's True Value Hardware Total	\$ 1,275.99	PARTS, MAINTENANCE
AlSCO Total	\$ 234.94	SHOP TOWELS, COVERALLS
B.P.O. Does Total	\$ 1,359.30	SAFETY MEETING
Benzel Pest Control, Inc. Total	\$ 83.20	JUSTICE CENTER MTNC
Black Hills Chemical & Janitorial Total	\$ 2,240.35	SUPPLIES
Bob Barker Co., Inc. Total	\$ 32.29	SUPPLIES
Boldon Welding & Repair, LLC. Total	\$ 187.00	EQUIPMENT REPAIRS
Brice'S Refrigeration, Inc. Total	\$ 5,141.18	FAIRGROUNDS & JUSTICE CENTER MTNC
Canon Financial Services, Inc. Total	\$ 380.00	COPIER SERV. AGR.
Cary Gill Total	\$ 100.00	TRAVEL EXPENSE
Century Link Total	\$ 1,198.68	TELEPHONE
Century Link Business Services Total	\$ 50.10	TELEPHONE
Charm-Tex Total	\$ 51.94	SUPPLIES
Computer Projects Of II, Inc. Total	\$ 156.00	MAINTENANCE
Connecting Point Computer Centers Total	\$ 235.80	COPIER SERV. AGR.
Davies & Lund, LLC. Total	\$ 2,324.08	RENT, SECRETARIAL, SUPPLIES
Decker's Foods Total	\$ 47.45	SUPPLIES
Denise E. Smith Total	\$ 73.45	TRAVEL EXPENSE
Dennis C. Meier Total	\$ 1,000.00	RENT
Diane Cannon Total	\$ 4,100.00	FACILITIES CONTRACT
Ed Buchanan Total	\$ 2,500.00	DEPUTY COUNTY ATTORNEY
Freedom to Choose Total	\$ 135.00	SUPPLIES
Galls/Quartermaster Total	\$ 371.00	SUPPLIES
Geographic Innovations Total	\$ 1,300.00	PROFESSIONAL MAPPING

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Grainger Total	\$ 22.86	SUPPLIES
Great Western Tire Company Total	\$ 1,396.88	TIRES
GreatAmerica Financial Svcs. Total	\$ 225.00	COPIER SERV. AGR.
Heilbrun's Farm Industrial Supply Total	\$ 954.61	PARTS
Hiway Brake & Alignment Total	\$ 277.66	VEHICLE REPAIRS
Hiway Super Service Total	\$ 561.00	VEHICLE REPAIRS, OIL
Honnen Equipment Company Total	\$ 1,190.01	PARTS
K D's Maintenance Total	\$ 4,300.00	FAIRGROUNDS CONTRACT
Kester Akers Total	\$ 38.62	TELEPHONE
Lawson Products, Inc. Total	\$ 153.63	PARTS
Lisa Mellott Total	\$ 30.00	DUES
Lusk Herald Total	\$ 586.80	PUBLICATIONS
Lusk Mini Storage Total	\$ 45.00	DUES
MailFinance Total	\$ 1,197.00	POSTAGE METER
Millennium 12 Chemicals Total	\$ 1,038.10	SUPPLIES
Niobrara County Clerk Total	\$ 1.58	POSTAGE
Niobrara County Hospital District Total	\$ 15,767.48	1% OPTION TAX
Niobrara County Library Total	\$ 1,725.00	DEFERRED COMP.
Niobrara County Sheriff'S Office Total	\$ 46.11	POSTAGE, TRAVEL EXP
Niobrara Electric Association Total	\$ 35.09	RADIO TOWER
Niobrara Feed & Supply Total	\$ 288.22	FACILITIES MAINTENANCE
Niobrara Senior Center Total	\$ 500.00	RENT
Northside Tire, LLC. Total	\$ 977.76	TIRES
Office Depot Total	\$ 285.49	SUPPLIES, NEW EQUIP.
Orbitcom, Inc. Total	\$ 809.75	TELEPHONE
Pre Resources Rockies, L.P. Total	\$ 11,211.86	JOINT OWNER BILLIG
Quill Total	\$ 22.99	SUPPLIES
Rawhide Drug Company Total	\$ 39.75	SUPPLIES
Schindler Elevator Corporation Total	\$ 897.38	EQUIP REPAIRS
Smile Makers Total	\$ 187.10	SUPPLIES
Sourcegas Total	\$ 1,163.50	UTILITIES
Top Quality Glove Total	\$ 93.00	SUPPLIES
Torrington Office Supply Total	\$ 752.12	SUPPLIES
Town Of Lusk Total	\$ 2,441.66	UTILITIES
Tyler Technologies Total	\$ 19,407.15	COMPUTER EXPENSE, SUPPORT, MNTC
Uw Cooperative Extension Service Total	\$ 705.60	UW CAR EXPENSE
Valley Motor Supply Total	\$ 956.78	PARTS
Verizon Wireless Total	\$ 430.36	CELL PHONES
Visa Total	\$ 721.71	TRAVEL, COMPUTER EXPENSE, SUPPLIES
Walt'S Lathe & Machine Total	\$ 247.64	PARTS
West Plains Engineering, Inc. Total	\$ 367.50	FAIRGROUNDS IMPROVEMENTS

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Westco Total	\$ 827.46	DIESEL
Whitaker Oil D/B/A Outpost Truck Stop Total	\$ 3,183.40	FUEL
WY Enterprise Technology Services Total	\$ 10.70	COMPUTER EXPENSE
Wyoming Behavioral Institute Total	\$ 2,740.00	INVOLUNTARY COMMITMENT
Wyoming Dept. Of Transportation Total	\$ 939.90	LANCE CREEK BROS CN14063
Wyoming Machinery Company Total	\$ 7,074.86	PARTS, EQUIP. REPAIRS
Wyoming Network, Inc. Total	\$ 230.00	I T EXPENSE
Wyoming Peace Officers Association Total	\$ 160.00	DUES
Wyoming Woolgrower's Auxiliary Total	\$ 15.00	DUES
Xerox Corporation Total	\$ 264.15	COPIER SERV AGR.
Grand Total	\$ 112,232.53	

There being no further business, the meeting adjourned.

NIOBRARA COUNTY COMMISSIONERS

Richard A. Ladwig, Chairman

Attest:

Becky L. Freeman, Clerk